

**BUSINESS ADMINISTRATION (60 Credits)****Guided Pathway: Associate in Science in Business Administration (FULL TIME).**

For more information, visit [www.fgc.edu](http://www.fgc.edu) and your academic advisor.

Meta-major: **Business**

The *Associate in Science in Business Administration (BAVM)* degree is a collegiate degree program consisting of lower-division courses designed to prepare students to enter the business world as mid-managers in a variety of environments, or to enter the state university system in the School of Business. Students who choose the latter route should be aware that she/he will be required to take at least an additional 15 credits of general education courses upon transfer to the state university of her/his choice.

This is the sequence of courses for students interesting in majoring in *Business Administration*. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn a *BAVM* degree<sup>ii</sup>. Courses in that complete the degree are listed below. As always, visit your academic advisor each semester to help you keep on track for graduation.

All AS degrees must satisfy the statewide Civic Literacy requirement for graduation. Please see the [catalog](#).

**FULL-TIME  
PATHWAY****SEMESTER BY SEMESTER MAP FOR FULL-TIME STUDENTS**

SEMESTER 1	ACTION ITEMS
ENC 1101 – Freshman Composition I <sup>iv</sup> ( <i>Communications core</i> )	<ul style="list-style-type: none"> <li>Meet with your advisor to confirm academic and career goals by the end of the semester.</li> <li><b>REQUIRED:</b> Complete the <i>Computer Competency course</i> within Canvas.</li> <li>Signup for and pass the Florida Civic Literacy Exam.</li> <li>At the end of the semester, begin research on college and universities where you want to seek to transfer.</li> <li>Meet with a career advisor/coach to research your career options with a degree in <i>Business Administration</i>.</li> <li>Begin applying for Financial Aid and Scholarships               <ul style="list-style-type: none"> <li>You can start the FAFSA in October for the next academic year. (<i>i.e., in October 2023, you can complete the FAFSA for if you plan to register for classes at a college or university Fall 2024</i>).</li> </ul> </li> </ul>
GEB 1011 – Introduction to Business	
MAN 2300 – Introduction to Human Resources Management	
Choose one: MAC 1105 – College Algebra <b>OR</b> STA 2023 – Elementary Statistics <sup>iv</sup> ( <i>Mathematics core</i> )	
Choose one: AMH 2020 – US History from 1865 <b>OR</b> POS 1041 – American Government <sup>iv</sup> ( <i>Social Science core &amp; civic literacy</i> )	
<b>TOTAL SEMESTER CREDIT HOURS: 15</b>	
SEMESTER 2	ACTION ITEMS
PHI 2010 – Introduction to Philosophy <sup>iv</sup> ( <i>Humanities Core</i> )	<ul style="list-style-type: none"> <li>Meet with your advisor to confirm or update your academic/career pathway and program of study.</li> <li>Ask about transfer advising to discuss options to pursue the bachelor's degree.</li> </ul>
GEB 2214 – Business Communications	
ACG 2021 – Introduction to Financial Accounting	
MAR 2011 – Principles of Marketing	
ECO 2013 – Macroeconomics	
<b>TOTAL SEMESTER CREDIT HOURS: 15</b>	
SEMESTER 3	ACTION ITEMS
Choose one: MAN 2043 – Principles of Quality Management <b>OR</b> SBM 2000 – Small Business Management	<ul style="list-style-type: none"> <li>Begin applying to your top choice universities.</li> <li>Begin applying for Financial Aid and Scholarships.               <ul style="list-style-type: none"> <li>You can start the FAFSA in October for the next academic year. (<i>i.e., in October 2023, you can complete the FAFSA for if you plan to register for classes at a college or university Fall 2024</i>)</li> </ul> </li> <li>Check with your advisor for important deadlines and dates.</li> <li>Meet with the instructor of GEB 1949 Business Internship or ENT 1940 Entrepreneurship Internship to get details and set up your internship.</li> </ul>
GEB 2430 – Business Ethics	
ECO 2023 – Microeconomics	
ACG 2071 – Introduction to Managerial Accounting	
MAN 2021 – Principles of Management	
<b>TOTAL SEMESTER CREDIT HOURS: 15</b>	

SEMESTER 4	ACTION ITEMS
Any general education natural science core course (3-5 cr)	<ul style="list-style-type: none"> <li>• After reviewing your final program of study, apply for Graduation.               <ul style="list-style-type: none"> <li>○ Meet with your advisor to apply for graduation for your degree.</li> <li>○ Sign up for commencement.</li> </ul> </li> <li>• Request final transcripts sent to the transferring college or university.</li> <li>• Congratulations, graduate!</li> </ul>
BUL 2241 – Business Law I	
FIN 2104 – Personal Finance	
Choose one: APA 2144- Introduction to QuickBooks OR TAX 2000- Introduction to Federal Income Tax	
GEB 1949 – Business Internship OR  GEB 2930 – Special Topics in Business (1 cr) AND ENT 1940 – Entrepreneurship Internship (2 cr)	
<b>TOTAL SEMESTER CREDIT HOURS: 15-17</b>	
<b>BAVM DEGREE MINIMUM: 60 SEMESTER CREDIT HOURS PATHWAY TOTAL: 60-62 CREDIT HOURS</b>	

<sup>i</sup> Degree plans may change in later catalogs. You may use this pathway if you entered the college on or before this date.

<sup>ii</sup> Students must earn at least 25% of the credit hours (15 hours) required for graduation through instruction by FGC to award the degree.

<sup>iii</sup> This is not an official degree plan. For official degree requirements, [click here](#).

<sup>iv</sup> You must earn a grade of "C" or better in all Gordon Rule classes.

**BUSINESS ADMINISTRATION AND MANAGEMENT (60 Credits)****Guided Pathway: Associate in Science in Business Administration and Management (PART TIME).**

For more information, visit [www.fgc.edu](http://www.fgc.edu) and your academic advisor.

Meta-major: **Business**

The *Associate in Science in Business Administration (BAVM)* degree is a collegiate degree program consisting of lower-division courses designed to prepare students to enter the business world as mid-managers in a variety of environments, or to enter the state university system in the School of Business. Students who choose the latter route should be aware that she/he will be required to take at least an additional 15 credits of general education courses upon transfer to the state university of her/his choice.

This is the sequence of courses for students interesting in majoring in *Business Administration*. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn a *BAVM* degree<sup>ii</sup>. Courses in that complete the degree are listed below. As always, visit your academic advisor each semester to help you keep on track for graduation.

All AS degrees must satisfy the statewide Civic Literacy requirement for graduation. Please see the [catalog](#).

**PART-TIME  
PATHWAY****SEMESTER BY SEMESTER MAP FOR PART-TIME STUDENTS**

SEMESTER 1	ACTION ITEMS
ENC 1101 – Freshman Composition I <sup>iv</sup> ( <i>Communications core</i> )	<ul style="list-style-type: none"> <li>Meet with your advisor to confirm academic and career goals by the end of the semester.</li> <li><b>REQUIRED:</b> Complete the <i>Computer Competency course</i> within Canvas.</li> <li>At the end of the semester, begin research on college and universities where you want to seek to transfer. Meet with a career advisor/coach to research your career options with a degree in <i>Business Administration</i>.</li> <li>Begin applying for Financial Aid and Scholarships               <ul style="list-style-type: none"> <li>You can start the FAFSA in October for the next academic year. (<i>i.e., in October 2023, you can complete the FAFSA for if you plan to register for classes at a college or university Fall 2024</i>).</li> </ul> </li> </ul>
GEB 1011 – Introduction to Business	
MAN 2300 – Introduction to Human Resources Management	
<b>TOTAL SEMESTER CREDIT HOURS: 9</b>	
SEMESTER 2	ACTION ITEMS
Choose one: MAC 1105 – College Algebra <b>OR</b> STA 2023 – Elementary Statistics <sup>iv</sup> ( <i>Mathematics core</i> )	<ul style="list-style-type: none"> <li>At the end of the semester, begin research on college and universities where you want to seek to transfer.</li> <li>Signup for and pass the Florida Civic Literacy Exam.</li> <li>Meet with a career advisor/coach to research your career options with a degree in <i>Business Administration</i>.</li> </ul>
Choose one: AMH 2020 – US History from 1865 <b>OR</b> POS 1041 – American Government <sup>iv</sup> ( <i>Social Science core &amp; civic literacy</i> )	
PHI 2010 – Introduction to Philosophy <sup>iv</sup> ( <i>Humanities Core</i> )	
<b>TOTAL SEMESTER CREDIT HOURS: 9</b>	
SEMESTER 3	ACTION ITEMS
GEB 2214 – Business Communications	<ul style="list-style-type: none"> <li>Meet with your advisor to confirm or update your academic/career pathway and program of study.</li> <li>Begin applying for Financial Aid and Scholarships               <ul style="list-style-type: none"> <li>You can start the FAFSA in October for the next academic year. (<i>i.e., in October 2023, you can complete the FAFSA for if you plan to register for classes at a college or university Fall 2024</i>).</li> </ul> </li> </ul>
ACG 2021 – Introduction to Financial Accounting	
MAR 2011 – Principles of Marketing	
<b>TOTAL SEMESTER CREDIT HOURS: 9</b>	

SEMESTER 4	ACTION ITEMS
ECO 2013 – Macroeconomics	<ul style="list-style-type: none"> <li>Meet with your advisor and ask about transfer advising to discuss options to pursue the bachelor’s degree.</li> </ul>
ACG 2071 – Introduction to Managerial Accounting	
MAN 2021 – Principles of Management	
<b>TOTAL SEMESTER CREDIT HOURS: 9</b>	
SEMESTER 5	ACTION ITEMS
ECO 2013 – Macroeconomics	<ul style="list-style-type: none"> <li>Meet with your advisor to confirm academic and career goals by the end of the semester.</li> <li>Meet with a career advisor/coach to research your career options.</li> </ul>
ACG 2071 – Introduction to Managerial Accounting	
MAN 2021 – Principles of Management	
<b>TOTAL SEMESTER CREDIT HOURS: 9</b>	
SEMESTER 6	ACTION ITEMS
<b>Any general education natural science core course</b> (3-5 cr)	<ul style="list-style-type: none"> <li>Begin applying to your top choice universities.</li> <li>Begin applying for Financial Aid and Scholarships. <ul style="list-style-type: none"> <li>You can start the FAFSA in October for the next academic year. (i.e., in October 2023, you can complete the FAFSA for if you plan to register for classes at a college or university Fall 2024)</li> </ul> </li> <li>Check with your advisor for important deadlines and dates.</li> <li>Meet with the instructor of GEB 1949 Business Internship or ENT 1940 Entrepreneurship Internship to get details and set up your internship.</li> </ul>
BUL 2241 – Business Law I	
FIN 2104 – Personal Finance	
<b>TOTAL SEMESTER CREDIT HOURS: 9-11</b>	
SEMESTER 7	ACTION ITEMS
<b>Choose one:</b> APA 2144 – Introduction to QuickBooks <b>OR</b> TAX 2000 – Introduction to Federal Income Tax	<ul style="list-style-type: none"> <li>After reviewing your final program of study, apply for Graduation. <ul style="list-style-type: none"> <li>Meet with your advisor to apply for graduation for your degree.</li> <li>Sign up for commencement.</li> </ul> </li> <li>Request final transcripts sent to the transferring college or university.</li> <li>Congratulations, graduate!</li> </ul>
GEB 1949 – Business Internship <b>OR</b>	
GEB 2930 – Special Topics in Business (1 cr) <b>AND</b> ENT 1940 – Entrepreneurship Internship (2 cr)	
<b>TOTAL SEMESTER CREDIT HOURS: 6</b>	
<b>BAVM DEGREE MINIMUM: 60 SEMESTER CREDIT HOURS PATHWAY TOTAL: 60-62 CREDIT HOURS</b>	

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<sup>iv</sup> You must earn a grade of "C" or better in all Gordon Rule classes.