



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
JANUARY 12, 2023
5:00 PM-REGULAR MEETING**

**LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 16, 2022

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: **Serve, Enhance, and Grow**

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
January 12, 2023
5:00 pm, Regular Meeting
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen

The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *October 13, 2022 Regular Meeting
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.

 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Authorized List for Deferment Approval
 - E. *Approval of Course Changes
 - F. *Approval of Course Deletions
 - G. *Approval of New Courses
 - H. *Approval of Course Continuations
 - I. *Approval of Annual Course Deletions
 - J. *Approval of Program Changes
 - K. *Approval of Program Deletions
 - L. *Foundation Donation
- VII. Academic Affairs {P. Gavin}
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Schrader}
 - A. General Information

FGC Board of Trustees
January 12, 2023
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- X. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number Four (4) Restricted Fund (Fund 2) Fiscal Year 2022-2023
 - C. *Budget Amendment Number Five (5) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-2023
 - D. * CRRSA GEER II – Cybersecurity and IT Pathways Expansion Grant
 - E. *Annual Comprehensive Safety Inspection Report

- XI. President’s Report {L. Barrett}
 - A. General Information
 - B. Foundation Update {L. Pinchouck}
 - C. *Acceptance of the Foundation Audit Report {L. Pinchouck}
 - D. *Recertification of the Foundation {L. Pinchouck}
 - E. *Naming of Student Success Building
 - F. *Approval of Accreditation Exploration

- XII. Topics for future meetings

- XIII. Inspect Warrant Register

- XIV. Set Time for the Next Meeting

February 9, 2023
5:00 pm
FGC Board Room (Bldg. 001)

*Denotes Board of Trustees’ action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
October 13, 2022
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order October 13, 2022 at 5:00 p.m. by Chairperson David Crawford.

Board member Ms. Kathryn McInnis was absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Board member Mr. Chuck Brannan led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

There were no citizen's that elected to speak.

IV. Approval of Minutes

Ms. Renae Allen made a motion to approve the September 8, 2022 Board meeting minutes. Dr. James Surrency seconded the motion and the motion carried unanimously on a voice vote.

V. Student Government Report

SGA President, Taria Liles informed the board that on September 21st, four of SGA's e-board members participated in the Florida College Systems Student Government Associations President's Assembly. The State e-board updated the students about potential planks that the state organization will support this year.

For October, SGA partnered with the Art Club to host a paint-pouring activity on the 11th and 12th. Other activities planned for the month are snow cones, horror movie trivia, the Fall Festival, and resin art.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property
- D. *Program Changes
- E. *Authorized List for Deferment
- F. *Foundation Donation
- G. *Revised Policy 6Hx12:6-21: Retirement and Social Security

Ms. Suzanne Norris made a motion to approve the Consent Agenda consisting of items “A” through “G”. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Paula Gavin, Vice President of Academic Affairs, reported that the FGC theatre will present Mary Shelley’s “Frankenstein” at the Levy Auditorium from October 27th through the 30th. FGC will be hosting Lake City Middle School, Suwannee Middle School, and Ft. White Middle School for a student matinee on October 28th at 10 am.

She went on to share success stories of the Teaching Academy for their student success rates on the professional educator state exam for the EPI program. HVAC instructor, Alex Elman reported a 67% increase in enrollment in his area over the last four years. Dr. Gavin announced that Study Abroad is back for Summer 2023. Fourteen students were recently accepted into the program where they will return to Harlaxton College. The students will be able to earn 6 credits while living in the UK for three weeks.

Dr. Gavin was pleased to announce that Jackson Crook, a dual enrollment student, won 4th place in the Senior Division of Earth and Environmental Sciences at the State Science and Engineering Fair of Florida. He also received an honorable mention at the Genius Science Olympiad. Thanks goes to Janet Barger for her help in this project.

Dr. Gavin concluded her report by giving more good news about former student, Caroline Johnston, who graduated in 2017 with her AA from FGC. Caroline has recently been accepted by Early Decision to FSU’s College of Medicine.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information, began his report by updating the Board on Athletics. FGC Cross Country runner, Kayla Desmartin was named the NJCAA Division II National Women’s Cross-Country Runner of the Week by the Nation Junior College Association. Women’s Cross-Country is currently ranked 15th in the nation. The FGC fishing team concluded their season with Seth Slanker and Jackson Swisher making it to the final four of the pinnacle of collegiate bass fishing.

Ms. Cardenas went on to discuss areas of his department such as TRIO, Financial Aid and student activities.

He concluded his report by informing the board of the busy month that the Public Information Office has had with seven news releases going out this month as well as three requests from Channel 20 for on campus and zoom interviews.

IX. Enrollment and Marketing

Ms. Kacey Schrader, Dean of Enrollment and Marketing, reported an increase in Fall enrollment. Spring registration opens on October 31, 2022, FGC is offering students to take 3 credit hours and receive a 3- credit hour class for free. The same is available for 6 credit hour classes. Enrollment services has worked with Academics to work on an AA degree path that is made up of 6 to 8 week mini-semesters so students will be able to focus

on two classes at a time. Ms. Schrader also touched on the open-door grant that is available for CTE programs.

She reminded the Board of the upcoming Fun in the Park event where Academic and Occupational programs will be to offer information about their area. There will be free hot dogs and root beer floats as well as a train ride for the kids.

Ms. Schrader went on to let the Board know that Friday, October 21st is Union County High School Experience day. Juniors and Seniors will come out and tour certain areas of the campus. She ended her report by discussing Dual Enrollment and Financial Aid and all of the hard work they are putting into the upcoming semester.

X. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

- A. General Information
- B. *Budget Amendment Number Three (3) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-2023

Mr. Chuck Brannan made a motion to approve the Budget Amendment Number Three Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2022-2023. Ms. Renae Allen seconded the motion and the motion carried unanimously.

- C. *Budget Amendment Number Two (2) Restricted Current Fund (Fund 2) Fiscal Year 2022-23

Dr. Miguel Tepedino made a motion to approve the Budget Amendment Number Two (2) Restricted Current Fund (Fund 2) Fiscal Year 2022-23. Dr. Jim Surrency seconded the motion and the motion carried unanimously.

- D. *2021-2022 Florida College System Carryforward Spending Plan

Dr. Jim Surrency made a motion to approve the 2021-2022 Florida College System Carryforward Spending Plan. Ms. Suzanne Norris seconded the motion and the motion carried unanimously.

XI. President's Report

Dr. Barrett informed the Board that Board self-evaluations are due next month as part of our accreditation. He went on to touch on topics such as the STEM 2 building, the fishing parade and fishing team. He was happy to let the board know that FGC and Santa Fe Community College will be holding a signing for Articulation Agreements between the two colleges.

Dr. Barrett continued his report by updating the Board that the college will be allowing the employees 1 hour a week to go to different Elementary schools in the area to participate in

Reading Pals, a statewide early literacy initiative that provides volunteer mentors for students from Pre-K to 3rd grade who may need extra help.

Dr. Barrett concluded his report by showing a video that was sent from Dr. Carol Probstfeld, President of SCF college thanking all of the sister colleges that participated by sending in donations for the damage that was done by Hurricane Ian.

XIII. Topics for Future Meetings

XIV. Inspect Warrant Register

XV. Set Time for the Next Meeting

November 10, 2022

5:00pm

Union County School Board Office

55 SW 6th Street

Lake Butler, FL 32054

Dr. Miguel Tepedino made a motion to adjourn the meeting and Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.

Mr. David Crawford, Chair

Dr. Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS
January 12, 2023
BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Ambros, Jesse	Skilled Maintenance Repairer, Facilities (position to be filled)	11/09/2022
Doidge, Tanya	Assistant Professor, Nursing (position to be filled)	10/31/2022
Douglas, Frederic	Assistant Professor, Mathematics (position to be filled)	11/30/2022
Ranger, Kayla	Senior Staff Assistant, CTE Public Service (position to be filled)	09/20/2022
Rodriguez, Donna	Accounts Payable/Property Specialist, Business Office (position to be filled)	09/30/2022

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Anderson, Krystal	Senior Staff Assistant, Facilities, Full Time	10/24/2022
Bailey, JoAnn	Library Tech I, Library, Part-time, Temporary	10/27/2022-12/19/2022
Beckham, Macy	Tutor, Student Affairs, Part-Time, Temporary	09/21/2022-12/09/2022
Boatright, Adam	Systems Analyst, Information Technology, Adjustment	10/16/2022
Bozeman, Michelle	Assistant Professor, Cosmetology, Full Time, Promotion	11/01/2022
Buckles, Cassie	Executive Director, Human Resources, Adjustment	10/01/2022
Burdick, Gail	Research Specialist, Institutional Effectiveness, Part-time, Temporary	01/03/2023-05/01/2023
Dees, Allyson	Associate Professor, Teachers Prep, Educational Adjustment	10/01/2022
Desmartin, Kyla	Lab Assistant, Academic Affairs, Part-Time, Temporary	09/12/2022-12/09/2022
Donkers, Jacqueline	Tutor, Student Affairs, Part-Time, Temporary	09/21/2022-12/09/2022
Frame, Randy	Trades Helper, Facilities, Part-Time, Temporary	09/26/2022-12/19/2022
Gabriel, Andrea	Director, Business Services, Full time, Promotion	10/01/2022
Gabriel, Andrea	Director, Business Services, Supplemental Duties	11/16/2022-12/31/2022
Garcia, Rochelle	Office Assistant, Library, Part-time, Temporary	01/09/2023-05/01/2023
Givens, Kimberly	Assistant Professor, Nursing, Full Time	12/01/2022
Harris, Kathrine	Assistant to President, Presidents Office, Full time, Promotion	11/01/2022
Hartzog, John	E-sports Head Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023
Hernandez, Andrea	Office Assistant, Dixie Center, Part-Time, Temporary	08/09/2022-12/09/2022
Higdon, Tracey	Assistant Professor, Fire Fighter Program, Full time	10/03/2022
Hufty, Frank	Women's Flag Football Head Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023
Hughes, Orane	Lab Assistant, Academic Affairs, Part-Time, Temporary	09/14/2022-12/09/2022
Hunter, Kiya	Financial Aid Specialist I, Financial Aid, Full Time	11/15/2022
Koschatzky, Karli	Tutor, Student Affairs, Part-Time, Temporary	09/21/2022-12/09/2022
Luke, Amanda	Enrollment Specialist II, Enrollment Services, Promotion	10/17/2022
McCrary, Kathryn	Director, Benefits & Employee Relations, Full Time, Promotion	11/01/2022
McDaniel, Rebecca	Assistant Professor/Coordinator, CNA Nursing Program, Full Time	10/24/2022
Miles, Priscilla	Procurement Assistant, Procurement & Contracts, Full time	10/19/2022
Mimbs, Timothy	Assistant Professor, Business Administration, Educational Adjustment	10/01/2022
Morgan, Mallory	Business Services Specialist, Business Services, Full time	10/24/2022
Morrisette, Denise	Associate Director, Financial Aid, Promotion	10/03/2022
Morse, April	Women's Cross Country Head Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023
Nichols, Ricki	Senior Staff Assistant, PS&T Programs, Full Time	01/03/2023
Parrish, Destinye	Assistant Professor, Nursing, Educational Adjustment	10/01/2022
Perry, Abraham	Academic Advisor, Advising & Career Services, Full time	09/19/2022
Ruise, Charles	Basketball Head Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023

Shingleton, Heather	Business Services Specialist, Business Services, Transfer	11/01/2022
White, Sarah	Assistant Professor, Nursing, Educational Adjustment	10/01/2022
Wiggan, Rayan	Tutor, Student Success, Part-Time, Temporary	09/06/2022-12/19/2022
Williams, Jimmy	Head Women's Softball Coach, Athletics, Part-time, Temporary	11/08/2022-12/30/2022
Williams, Jimmy	Head Women's Softball Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023
Wilson, CC	Assistant Basketball Coach, Athletics, Additional Compensation	08/16/2022-12/15/2022
Wilson, CC	Assistant Basketball Coach, Athletics, Part-time, Temporary	01/03/2023-05/01/2023
Wilson, Shawana	Cheerleading Club Advisor, Student Services, Additional Compensation	08/16/2022-12/15/2022
Witt, Lysie	Academic Advisor, Student Affairs, Full Time	01/03/2023

STUDENTS:

Biarrieta, Kevin	Student Assistant, Library, Part-Time, Temporary	09/10/2022-12/19/2022
Bridges, Summer	Student Assistant, Recruitment & Communications, Part-time, Temporary	01/03/2023-05/06/2023
Daar, Ronen	Student Assistant, Audio Visual, Part-Time, Temporary	08/22/2022-12/12/2022
Desmartin, Kayla	Student Assistant, Student Life, Part-Time, Temporary	11/01/2022-12/19/2022
Thomas, Kristen	Student Assistant, Recruitment & Communications, Part-time, Temporary	01/03/2023-05/06/2023

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

Primary Instructor	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Bowles, Jennifer		N/A	OVERLOAD- Lab/Simulation			10/1/2022	12/15/2022
Crary, Cheryl		N/A	OVERLOAD- Lab/Simulation			10/1/2022	12/15/2022
Deese, John			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Drigger, Rodney			Patrol Rifle			11/29/2022	11/29/2022
Faircloth, Adam			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Fiar, Brian			Patrol Rifle			11/29/2022	11/29/2022
Green, Joshua			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Green, Joshua			ADV FTO			12/12/2022	12/16/2022
Henderson, Lacey	10579	NUR 1020 001	Nursing Foundations	10	A16	10/28/2022	11/26/2022
Henderson, Lacey	10580	NUR 1020 002	Nursing Foundations	10	A16	10/28/2022	11/26/2022
Johns, Matthew	N/A	N/A	Holiday Concert	N/A	N/A	12/16/2022	12/16/2022
Kalinowski, Kelly		N/A	OVERLOAD- Lab/Simulation			10/1/2022	12/15/2022
McLaughlin, Christine	10064	PHT 1175C-001	OVERLOAD-Functional Anatomy & Kinesiology	4	A16	8/22/2022	12/9/2022
McLaughlin, Christine	10066	PHT 1200-001	OVERLOAD-Basic Patient Care	3	A16	8/22/2022	12/9/2022
McLaughlin, Christine		N/A	PTA Boot Camp		A16	8/22/2022	12/9/2022
Siff, Todd	10163	THE 2925 071	Theater Production	1	C5	10/31/22	12/9/22
Siff, Todd	N/A	N/A	Holiday Concert	N/A	N/A	12/16/2022	12/16/2022
Skinner, Zach			ADV FTO			12/12/2022	12/16/2022
Spurlock, Pete			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Stafford, Kenneth			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Sullivan, Brett			ADV FTO			12/12/2022	12/16/2022
Volz, Christopher			Adv Vehicle Ops Instr			12/12/2022	12/16/2022
Volz, Christopher			Patrol Rifle			11/29/2022	11/29/2022
White, Sarah		N/A	OVERLOAD- Lab/Simulation			10/1/2022	12/12/2022
Williams, JT			Adv Vehicle Ops Instr			12/12/2022	12/16/2022

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: January 12, 2023

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contract Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** Davis, Elizabeth - Columbia County
Garnier, Julia-Tatum - Columbia County
Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2022-2023 academic school year.
Cost: None
- 2. Second Party:** Edwin L. Chewning - Cross City, FL
Narrative: The College entered into a one (1) year Renewal Lease Agreement with Edwin L. Chewning for the Dixie County property located at 64 NE 121st, Cross City, Florida.
Cost: \$ 33,000.00
- 3. Second Party:** Florida Academic Library Services Cooperative - Tallahassee, FL
Narrative: The College entered into an Agreement with Florida Academic Library Services Cooperative to commit funds for local electronic resources from January 1 through December 31, 2023.
Cost: \$ 26495.01
- 4. Second Party:** Emergency Medical Consultants, Inc. - Orlando, FL
Narrative: The College entered into multiple Agreements with Emergency Medical Consultants, Inc. to provide educational prep courses for students on November 15-17, 2022.
Cost: \$ 5,600.00
- 5. Second Party:** UniFirst - Jacksonville, FL
Narrative: The College entered into a Service Agreement with UniFirst to provide rental uniforms and facility service items
Cost: Will invoice as necessary.
- 6. Second Party:** Ascendance Entertainment, LLC - Branford, FL
Narrative: The College entered into an Agreement with Ascendance Entertainment, LLC to provide entertainment for an FGC Multicultural Affairs event on November 09, 2022.
Cost: \$ 1,000.00
- 7. Second Party:** Encoura - Austin, TX
Narrative: The College entered into an Agreement with Encoura to access data labs.

Cost: \$2,420.00 annually.

- 8. Second Party:** Dale's Excavation - Lake City, FL
Narrative: The College entered into a Construction Agreement with Dale's Excavation for the driver safety and training track at the Olustee Public Safety Training Complex
Cost: \$ 285,000.00

Short Term Contracts

Narrative: The College entered into one or more Agreements for short-term employment.

- Second Party:** D'Khari Jernigan
Assist with Community Concerts. 11/18/22
Cost: \$ 55.00
- Second Party:** Hailey Schide
Assist with Community Concerts. 11/18/22
Cost: \$ 55.00
- Second Party:** Carl Manna
To provide musical services for the FGC Holiday Concert. 12/16/22
Cost: \$ 600.00
- Second Party:** Tim Redding
To provide musical services for the FGC Holiday Concert. 12/16/22
Cost: \$ 600.00
- Second Party:** Jonathan Benefield
To provide musical services for the FGC Holiday Concert. 12/16/22
Cost: \$ 600.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
JANUARY 2023
Board Meeting Date: January 12, 2023**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	7578	Smart Board	1,748.00	01/19/20	1
4	7807	CRS920 Audience Response Cordless Response System	1,550.00	03/21/01	1
5	8112	Sharp Projector	3,929.00	09/26/01	1
6	9133	Distance Learning Polycommunication System	57,479.78	05/16/06	1
7	9138	Extron MLS4065A Medialink Switcher	1,052.94	04/05/06	1
8	9348	Epson Projector	2,619.00	01/17/07	1
9	9351	Cisco 2811 Router	3,489.00	12/13/06	1
10	9641	IBM Blade Center H	119,471.30	06/26/07	1
11	9645	IBM X3650 Server	8,102.68	06/27/07	1
12	9811	Dell Inspiron 1720 Laptop	2,090.46	02/11/08	1
13	9813	Dell Inspiron 1720 Laptop	2,090.46	02/11/08	1
14	9847	Epson Powerlite PL6100I Projector	2,372.37	04/09/08	1
15	9854	Extron MLS406SA Medialink Switcher	1,052.94	04/09/08	1
16	9855	Extron MLS406SA Medialink Switcher	1,052.94	04/09/08	1
17	9876	Cisco 2100 Wireless LAN Controller	2,015.00	03/12/08	1
18	10126	PC Apple	1,519.00	02/27/15	1
19	10155	Cisco 3560 Switch	5,797.10	03/31/09	1
20	10281	Dell Optiplex 960	1,697.55	02/25/10	1
21	10349	Dell Optiplex 960	1,610.46	02/19/10	1
22	10358	Dell Optiplex 960	1,610.46	02/19/10	1
23	10372	Dell Computer	1,610.46	02/19/10	1
24	10445	Dell Optiplex 960 - Conference Room	1,172.43	05/19/10	1
25	10532	Extron MLS406SA Medialink Switcher	1,863.28	11/17/10	1
26	10639	Dell Computer	1,160.96	06/27/11	1
27	10640	Dell Computer	1,160.96	06/27/11	1
28	10663	Dell Computer	1,160.96	07/12/11	1
29	10664	Dell Computer	1,160.96	07/12/11	1
30	10667	Dell Computer	1,160.96	07/12/11	1
31	10766	Dell Computer	1,380.40	07/12/11	1
32	10767	Dell Computer	1,380.40	07/12/11	1
33	10768	Dell Computer	1,380.40	07/12/11	1
34	10788	Dell Computer	1,535.00	07/12/11	1
35	10797	Dell Computer	1,535.00	07/12/11	1
36	10798	Dell Computer	1,380.40	07/12/11	1
37	10807	Dell Computer	1,380.40	07/12/11	1
38	10808	Dell Computer	1,380.40	07/12/11	1
39	10809	Dell Computer	1,380.40	07/12/11	1
40	10812	Dell Computer	1,380.40	07/12/11	1
41	10824	Dell Computer	1,380.40	07/12/11	1
42	10861	Dell OptiPlex 990 Minitower	1,390.19	01/18/12	1
43	10925	OptiPlex 990 Minitower	1,460.70	05/24/12	1
44	10971	Dell Computer	1,502.57	05/24/12	1
45	10976	Dell Computer	1,502.57	07/12/11	1
46	10980	Dell Computer	1,502.57	07/12/11	1
47	10982	Dell Computer	1,502.57	07/12/11	1
48	10983	Dell Computer	1,502.57	07/12/11	1

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
JANUARY 2023
Board Meeting Date: January 12, 2023**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
49	11091	Epson Projector	1,500.00	09/25/11	1
50	11345	Dell Computer	970.11	06/05/13	1
51	11363	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
52	11364	Dell Computer	764.30	06/05/13	1
53	11366	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
54	11367	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
55	11368	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
56	11369	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
57	11370	Dell OptiPlex 9010n Desktop	764.30	06/05/13	1
58	11371	Dell Computer	764.30	06/05/13	1
59	11385	Dell Computer	764.30	06/05/13	1
60	11389	Dell Computer	969.74	06/05/13	1
61	11392	Dell Computer	969.74	06/05/13	1
62	11437	Dell Computer	960.20	11/04/14	1
63	11438	Dell Computer	960.20	11/04/14	1
64	11439	Dell Computer	960.20	11/04/14	1
65	11440	Dell Computer	960.20	11/04/14	1
66	11441	Dell Computer	960.20	11/04/14	1
67	11445	Dell Computer	960.20	11/04/14	1
68	11462	Dell Computer	960.20	11/04/14	1
69	11527	HP Laptop	1,724.00	01/08/14	1
70	11528	HP EliteBook Folio 9470M	1,361.00	01/04/14	1
71	11548	HP Laptop	1,941.39	06/12/14	1
72	11585	HP Laserjet P4515 Printer Refurbished	500.00	11/04/14	1
73	11695	Dell Computer	1,175.93	06/05/13	1
74	11698	Dell Computer	1,175.93	06/05/13	1
75	11700	Dell Computer	1,175.93	06/05/13	1
76	11706	Optiplex 9030 AIO	1,175.93	03/03/15	1
77	11708	Dell Computer	1,175.93	06/05/13	1
78	11722	Optiplex 9030 AIO	1,175.93	03/03/15	1
79	11736	Optiplex 9020	998.01	03/03/15	1
80	11751	Optiplex 9030 AIO	1,254.24	03/03/15	1
81	11982	OptiPlex 9030 AIO	1,117.98	01/01/16	1
82	12027	Laptop	1,597.23	06/13/16	1
83	12036	OptiPlex 7440 AIO w/ keyboard	1,200.13	10/06/16	1
84	12080	OptiPlex 7440 AIO w/ keyboard	891.94	02/16/17	1
85	12128	PC Apple	1,519.00	05/15/17	1
86	12129	PC Apple	1,519.00	05/15/17	1
87	12130	PC Apple	1,519.00	05/15/17	1
88	12131	PC Apple	1,519.00	05/15/17	1
89	12132	PC Apple	1,519.00	05/15/17	1
90	12133	PC Apple	1,519.00	05/15/17	1
91	12134	PC Apple	1,519.00	05/15/17	1
92	12135	PC Apple	1,519.00	05/15/17	1
93	12136	PC Apple	1,519.00	05/15/17	1
94	12137	PC Apple	1,519.00	05/15/17	1
95	12138	PC Apple	1,519.00	05/15/17	1

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
JANUARY 2023
Board Meeting Date: January 12, 2023**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
96	12140	PC Apple	1,519.00	05/15/17	1
97	12141	PC Apple	1,519.00	05/15/17	1
98	12142	PC Apple	1,519.00	05/15/17	1
99	12144	PC Apple	1,519.00	05/15/17	1
100	12145	PC Apple	1,519.00	05/15/17	1
101	12146	PC Apple	1,519.00	05/15/17	1
102	12147	PC Apple	1,519.00	05/15/17	1
103	12148	PC Apple	1,519.00	05/15/17	1
104	12149	PC Apple	1,519.00	05/15/17	1
105	12150	PC Apple	1,519.00	05/15/17	1
106	12151	PC Apple	1,519.00	05/15/17	1
107	12156	Dell Computer	1,074.34	05/15/17	1
108	12236	Optiplex 7450 AIO	1,146.28	03/28/18	1
109	12251	Optiplex 7450 AIO	1,146.28	03/28/18	1
110	12533	Optiplex 7450 AIO	1,105.81	04/05/19	1
111	12544	Optiplex 7450 AIO	1,105.81	04/05/19	1
112	12692	VRTEX 360 Dual User Welding Simulator	54,995.00	09/20/19	11
113	12830	Laptop	889.91	01/03/20	1
114	13352	2016 Freightliner Cascadia 125 (Black)	95,500.00	05/07/21	11
115					
116					
117					
118					
119					
120					
121		TOTAL	486,691.37		
122					
123					
124	1= OBSOLETE				
125	2=SALVAGE/USED FOR PARTS				
126	3=TOO COSTLY FOR REPAIRS				
127	4=SALVAGE NOT REPAIRABLE				
128	5=STOLEN (see attached report)				
129	6=TRADED (see attached form)				
130	7=TRANSFERRED TO ANOTHER AGENCY				
131	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
132	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
133	10= NATIONAL RECALL				
134	11= OTHER				
135					

AGENDA ITEM: VLD.

AUTHORIZED LIST FOR DEFERMENT APPROVAL

In accordance with Florida State Board of Education Rule 6A-14.054(11), and Florida Gateway College District Board of Trustees Policy/Procedure 6Hx12:05-13, when the College has written promise of payment from business, industry, government unit, non-profit organization, or civic organization, fees and charges for books and supplies may be deferred up to sixty (60) days, but not beyond ten (10) days before the end of the term as determined by the board of trustees. The College requests Board approval to add the following to those previously approved for deferment:

- Levy County Board of County Commissioners

**BUSINESS, INDUSTRY, GOVERNMENT UNIT,
NONPROFIT ORGANIZATION OR CIVIC ORGANIZATION
PROMISE OF PAYMENT FOR DEFERMENT LIST**

Levy County Board of County Commissioners

Revised 12/08/22

AGENDA ITEM: VLE.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve program offerings and course descriptions. Effective Date of implementation: Summer and Fall 2023

Web Page Programming (COP 2830): This change proposes removing the prerequisite (COP 2000 - Introduction to Programming) for the course. The current prerequisite can be taken in the first semester so it's not necessary to require it as a prerequisite. Effective Date of Implementation: Summer 2023

Introduction to Financial Accounting (ACG 2021): This request proposes changing the credit hours of the course from four to three. This will make the course consistent with other ACG 2021 courses across the state. Effective Date of Implementation: Fall 2023

Creative Writing (CRW 2001): This request proposes changing the course description to better reflect all the genres covered in the course. Effective Date of Implementation: Fall 2023

Magazine Writing (CRW 2200): This request proposes changing the course description to update the requirements of the course and to align with similar courses statewide. Effective Date of Implementation: Fall 2023

Survey of Calculus (MAC 2233): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation: Fall 2023

Calculus I (MAC 2311): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation: Fall 2023

Calculus II (MAC 2312): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation: Fall 2023

Calculus III (MAC 2313): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation: Fall 2023

Elementary Differential Equations (MAP 2302): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation: Fall 2023

Intermediate Algebra (MAT 1033): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation:
Fall 2023

Elementary Statistics (STA 2023): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation:
Fall 2023

Math for Liberal Arts II (MGF 1107): This proposal updates the course description to better align with current learning outcomes and teaching methods. Effective Date of Implementation:
Fall 2023

Child Growth and Development: Infant and Preschool (CHD 1220): This proposal will change the prerequisites for the course to only allow students with the major EECE, CCCM, or CCPC to register. Effective date of implementation: Spring 2023.

AGENDA ITEM: VI.F.

Approval of Course Deletions

The College requests Board approval to delete the following courses, which have been approved by the FGC Educational Affairs Committee. Effective date of implementation: Fall 2023

Course	Title	Last Term Offered
HUM 2551	Philosophy and Religion	202230
SLS 1501	The College Experience	202220
WFTX 0042	Welding Fundamentals	202320

AGENDA ITEM: VI.G.

Approval of New Courses

The College requests Board approval to offer the following new courses, which have been approved by the FGC Educational Affairs Committee, and are being proposed to improve program offerings. Effective Date of implementation: Fall 2023

Health, Safety and Nutrition for Young Children (EEC 1734): This new course will provide an overview of the field of health, safety, and nutrition as they relate to the young child and their family. This course is being added to meet the Department of Education's new framework standards.

Welding Fundamentals (WFTX 0043): This new course will prepare students to become skilled welders and is geared towards individuals already working in the industry that would like to expand their skills. This course will offer working professionals the opportunity to seek training without committing to a full program. The total hours in training for this course will be 225 continuing workforce education hours. Lab fee: \$756.58

AGENDA ITEM: VI.H.

ANNUAL COURSE CONTINUATIONS

State Board Rule 6A-10.0331 requires each Florida College System institution to review courses that have not been taught for five years. Any such classes which the institution wishes to continue must be reviewed in the same manner that the institution reviews courses which are proposed for addition to the catalog and the statewide course numbering system. A course may be continued in the catalog if the institution plans to offer it during the next five years.

The courses which have not been taught for five years, but which are expected to be offered during the next five years are shown below. The College requests Board approval for the continuation of these courses. Continuation of the courses below have been approved by the Florida Gateway College Educational Affairs Committee. Effective Date of implementation: Fall 2023

Course	Title	Last Term Offered
BSC 1005	Biological Principles for Non-Majors	201720
MUN 1340	Collegiate Consort	201810
MUN 1810	Steel Band Ensemble	201720
MUT 1121	Music Theory I	201810
MUT 1122	Music Theory II	201720
MVB 1312	Horn	201720
MVB 1313	Trombone	201720
MVB 2321	Trumpet	201720
MVP 1311	Percussion	201720
MVW 1211	Flute	201720
MVW 1311	Flute	201720
MVW 1312	Oboe	201720
MVW 1313	Clarinet	201720
MVW 2323	Clarinet	201720

AGENDA ITEM: VI.I.

ANNUAL COURSE DELETIONS

State Board Rule 6A-10.0331 requires each Florida College System institution to ensure that classes which have not been taught for five years and are not expected to be offered during the next five years are deleted from the college catalog. Upon approval of the Educational Affairs Committee and the Board of Trustees, the Office of the Statewide Course Numbering System will be notified to delete these courses. This annual certification of courses to be deleted is submitted to the Board of Trustees.

The courses which have not been taught for five years and are not expected to be offered during the next five years are shown below. The College requests Board approval of the deletion of these courses. Deletion has been approved by the Florida Gateway College Educational Affairs Committee and is awaiting Board approval: Fall 2023

Course	Title	Last Term Offered
ART 2150C	Jewelry I	201810
ART 2751C	Ceramics II	201720
CJK 0205	Law Enforcement Cross-Over to Correctional Responding to Incidents and Emergencies	201730
EET 1035C	DC/AC Circuits	201730
ETD 1320	Basic Introduction to CAD	201810
ETI 1110	Principles of Quality Assurance	201730
ETI 1420	Manufacturing Materials and Processes	201810
ETI 1701	Industrial Safety	201730
ETM 1010C	Mechanical Measurement and Instrumentation	201810
ETS 1535C	Automated Process Control	201730
ETS 1542C	Programmable Logic Controllers I	201730
ETS 1544C	Programmable Logic Controllers 2	201810
EVS 4920	Colloquiums/Symposiums/Workshops	201730
HCP 0430C	Nursing Assistant and Home Health Aide	201810
HCP 0620C	Patient Care Assistant	201810
PRN 0030	Pharmacology	201720
PRN 0500C	Geriatrics	201730
TRA 2154	Introduction to Supply Chain Management	201720
TRA 2230	Warehouse Management	201810

AGENDA ITEM: VI.J.

Approval of Program Changes

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2023

Child Development Early Intervention C.C.C (CDEI): This change proposes reorganizing the courses in the program to comply with updates to the Florida Department of Education's degree framework.

Preschool Specialization C.C.C. (PSSC): This change proposes reorganizing the courses in the program to comply with updates to the Florida Department of Education's degree framework.

Early Childhood Education A.S. (EECE): This change proposes reorganizing the courses in the program to comply with updates to the Florida Department of Education's degree framework.

Nursing B.S.N. (BSN): This change proposes adding the civic literacy requirements for nursing students and updates the catalog to reflect the ADN changes that comply with Senate Bill 1507.

AGENDA ITEM: VI.K.

Approval of Program Deletions

The College requests Board approval to delete the following programs, which have been approved by the FGC Educational Affairs Committee. Effective date of implementation: Fall 2023

Respiratory Care, A.S (RCTT): This request proposes deleting the program from the catalog because our articulation agreement with Santa Fe College has expired.

Veterinary Technology, A.S. (VETT): This request proposes deleting the program from the catalog because our articulation agreement with St. Petersburg College has expired.

The Foundation for FGC
Donated Equipment for BOT Acceptance
January 12, 2023
Agenda Deadline December 12, 2022

Austin McNay
Ford Motor Company
 1555 Fairlane Drive
 Allen Park, Michigan 48101

Automotive Program			
Description	Serial Number	Quantity	Value
4R70 Automatic Transmission	1L3P-7000-FA	1	\$ 200.00
4F27E Automatic Transmission	PVAA XS4P - BF	1	\$ 200.00
T5 Manual Transmission	6R33-7003-BC, 135209793, 75222184, 1352065922	4 @ \$200 each	\$ 800.00
MTX-75 Manual Transmission	94ZTPB, 354R7201AB	2 @ \$200 each	\$ 400.00
			\$ 1,600.00

TOTAL AMOUNT TO ACCEPT	\$	1,600.00
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AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: Dr. Paula Gavin, Vice-President of Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A. General Information: Mr. Tony Cardenas, Vice-President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Schrader, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice-President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Four (4)
Restricted Current Fund (Fund 2)
Fiscal Year 2022-23**

The College requests approval of *Budget Amendment Number Four (4) to the Restricted Current Fund (Fund 2) for Fiscal Year 2022-2023*. This amendment recognizes revised award authorizations and new grants received in the 2022-23 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : FOUR

Fund Name: Restricted Current Fund

X

FISCAL YEAR: 2022-2023

Be it resolved that the District Board of Trustees, Florida Gateway College, in meeting assembled, pursuant to Chapter 1011.30, Florida Statutes, and Rule 6A-14.0716(5)(a), Florida Administrative Code, hereby approve amendments to the community college for the fiscal year as follows:

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	236,657.29	\$	\$	\$ 236,657.29
Budgeted Revenues		0.00		-
Budgeted Expenditures		719,334.00	(87,183.78)	806,517.78
Ending Fund Balance	\$ 236,657.29	\$ (719,334.00)	\$ 87,183.78	\$ (569,860.49)

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Five (5)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2022-2023**

We are requesting approval of Fund 7 budget amendment Five (5) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through December 8, 2022.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2022-2023
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of December 8th, 2022

DO NOT PRINT	A. Recapitulation by Source	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
	Beginning Fund Balance	886,429.37	67,547.94	677,375.30	5,257,694.87	6,889,047.48
	Plus: Revenues	895.00	80.00	294,240.87	0.00	295,215.87
	Less: Expenditures	363,955.48	0.00	291,507.52	684,108.73	1,339,571.73
	Ending Fund Balance	523,368.89	67,627.94	680,108.65	4,573,586.14	5,844,691.62
FUND	B. Budgeted Expenditure	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
72125	721225 Olustee Campus Public Safety Project				305,705.66	305,705.66
72114	721140 Building 8 & 9				4,267,880.48	4,267,880.48
70900	709100 Relocation of firing range	-				0.00
70920	709200 Local Funds Capital Outlay	523,368.89				523,368.89
72000	720000 CO & DS		67,627.94			67,627.94
	Roadways & walkways					
	Life-Safety Corrections					
73005	730050 Capital Improvement Fee			613,268.33		613,268.33
	Performance Contract Payments					
73007	730070 Capital Improvement Fee - PSAV			66,840.32		66,840.32
	Renovations/Remodeling of Facilities					
	Equipment for PSAV programs					
	Technology Enhancements					
	Total	523,368.89	67,627.94	680,108.65	4,573,586.14	5,844,691.62

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

Date

AGENDA ITEM: X.D.

CRRSA GEER II – Cybersecurity and IT Pathways Expansion Grant

The College requests acceptance of the CRRSA GEER II – Cybersecurity and IT Pathways Expansion Grant. The purpose of this grant is to expand Cybersecurity and Information Technology Pathways Program and increase the number of trained and/or educated workers in Florida that are prepared to fill cybersecurity/information technology jobs in the state. The total grant is in the amount of \$176,650.00.

AGENDA ITEM: X.E.

Annual Comprehensive Safety Inspection Report

The College requests approval of the **Annual Comprehensive Safety Inspection Report** for fiscal year 2022-2023. The inspection is mandated by the State Requirements for Educational Facilities (SREF) and Florida Administrative Code (FAC). The report is required by SREF to be submitted to the Florida State Fire Marshall's Office, Florida College System Risk Management Consortium, the Department of Education (DOE), and kept on file by the College upon approval by the District Board of Trustees. Each year the DOE conveys to the Commission of Education the aggregate institutional reports.

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023**

College Facility: Florida Gateway College **FIRE DISTRICT:** Gilchrist County
SCHOOL / FACILITY: Gilchrist Center
ADDRESS: 2820 East Bell Ave., Bell, FL 32619

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

October 21, 2022
INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER


10/24/2022
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

CODE NUMBER	SREF 2022/2023 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	01-Building: No deficiencies noted				1
	02-Building: No deficiencies noted				2
	03-Building: No deficiencies noted				3
	04-Building: No deficiencies noted				4
	05-Building: No deficiencies noted				5
	06-Building: No deficiencies noted				6
	07-Building: No deficiencies noted				7
	07-Building: No deficiencies noted				8
	08-Building: No deficiencies noted - was building 59				9
	09-Building: Complete demo				10
	10-Building: No deficiencies noted				11
	11-Building: No deficiencies noted - not occupied				12
	12-Building: No deficiencies noted				13
	13-Building: No deficiencies noted				14
	14-Building: No deficiencies noted				15
	15-Building: No deficiencies noted				16
	16-Building: No deficiencies noted				17
	17-Building: No deficiencies noted				18
	18-Building: No deficiencies noted				19
	19-Building: No deficiencies noted				20
	20-Building: No deficiencies noted				21
	21-Building: No deficiencies noted				22
FFPC 1, 4.5.8.1	22-Building: Fire sprinkler riser red tagged - dorm building	0	12-15-22		23
	23-Building: No deficiencies noted				24
	24-Building: No deficiencies noted				25
	25-Building: No deficiencies noted				26
	26-Building: No deficiencies noted				27
	27-Building: No deficiencies noted				28
	28-Building: No deficiencies noted				29
					30

CODE NUMBER	SREF 2022/2023 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	29-Building: No deficiencies noted				31
	30-Building: No deficiencies noted				32
	31-Building: No deficiencies noted				33
	32-Building: No deficiencies noted				34
	33-Building: No deficiencies noted				35
	34-Building: No deficiencies noted				36
	36-Building: No deficiencies noted				37
	37-Building: No deficiencies noted				38
	45-Building: No deficiencies noted				39
	48-Building: No deficiencies noted				40
	55-Building: No deficiencies noted				41
	56-Building: No deficiencies noted				42
	57-Building: No deficiencies noted				43
	58-Building: No Deficiencies noted				44
	60-Building: No deficiencies noted				45
	62-Building: No deficiencies noted				46
	63-Portable: No deficiencies noted				47
	64-Building: No deficiencies noted				48
	65-Building: No deficiencies noted				49
	101-Building: No deficiencies noted				50
	103-Building: No deficiencies noted				51
	104-Building: No deficiencies noted				52
	105-Building: No deficiencies noted				53
	106-Building: No deficiencies noted				54
	108-Building: No deficiencies noted				55
	200-Building: No deficiencies noted				56
					57
					58
					59
					60

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023**

College Facility: Florida Gateway College FIRE DISTRICT: Olustee
SCHOOL / FACILITY: Olustee Campus
ADDRESS: 25030 Hwy 90, Olustee, FL 32072

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

October 20, 2022
INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER


10/24/2022
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

AGENDA ITEM: XI.

President's Report

- A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.

**The Foundation for Florida Gateway College, Inc.
Florida Gateway College Board of Trustees Meeting, January 12, 2023**

Item B- Foundation Update

Item C- Annual Report and Audit Report

The 2021-22 fiscal year audit report, ending March 31, 2022 is enclosed. The executive director of the foundation will give a brief summary covering:

	<u>2021-22</u>	<u>2020-21</u>	<u>Change</u>
Total Revenues	4,583,538	6,094,597	(1,511,059)
Total Support to College	1,580,425	900,070	680,355
Scholarships	749,635	624,150	125,485
Program Enhancement	830,790	275,920	554,870
College Support to Foundation	231,908	221,071	10,837
Total Net Assets	25,790,344	23,077,444	2,712,900
Endowment Related Distribution	638,291	635,807	2,484
Unrestricted Net Assets 5.3% of Total Assets	1,374,821	1,296,463	78,358

Total revenues for the Foundation were \$4,583,538. The largest sources of revenue for the Foundation are donor gifts and income from investments. The Foundation received \$1,551,914 in cash gifts.

Total support to the college increased \$680,355 from the prior year as in the prior year due to a large donation of property to the college.

Endowment Pool Investment Returns (for the period ending December 31, 2021)

	1 Year	3 Years	5 Years	10 Years
Foundation	20.64	17.83	13.30	11.43
S&P 500	28.71	26.07	18.47	16.55
Barclays Aggregate Bond	-1.54	4.79	3.57	2.90

- ❖ The Foundation has no debt, other than current payables, and none is projected.
- ❖ The full annual 990 tax return is on file in the business and foundation offices and is available for review. Acceptance of the audit report is requested.

Item D- Re-certification of Foundation

Re-certification of The Foundation for Florida Gateway College, Inc. as the sole direct support organization for the fiscal year July 1, 2023 - June 30, 2022 is requested.

AGENDA ITEM: XI. E.

Naming of Student Success Lab

The College requests Board approval of the renaming of the Collegewide Learning Lab to the Student Success Lab, (Building 008).

AGENDA ITEM: XI.F.

Approval of Accreditation Exploration

The College requests Board approval to begin the process of switching accreditors after their next reaffirmation or fifth-year-review.



FLORIDA GATEWAY COLLEGE

Board of Trustees

Mr. David Crawford, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

Model Standards of Good Practice for Trustee Boards

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.