



# FLORIDA GATEWAY COLLEGE

## MISSION STATEMENT

*Approved by the Board of Trustees on June 9, 2020*

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: **Serve, Enhance, and Grow**

### **Goal 1 Success**

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

### **Goal 2 Engagement**

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

### **Goal 3 Academics and Lifelong Learning**

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible courseschedules

### **Goal 4 Assessment, Accountability, and Improvement**

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

### **Goal 5 Institutional Resource Development**

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

### **Goal 6 Access**

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE  
DISTRICT BOARD OF TRUSTEES**

**May 13, 2021**

**5:00 pm, Regular Meeting**

**FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance {SGA Representative}
- III. Audience of Any Citizen  
*The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one-time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.*
- IV. \*Approval of Board Minutes dated April 15, 2021
- V. Student Government Report {SGA Representative}
  - A. General Information
- VI. \*Presentation of Consent Agenda  
*The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.*
  - A. \*Personnel Matters
  - B. \*Routine Contracts and Agreements
  - C. \*Surplus Property
  - D. \*Approval of Course Changes
  - E. \*Approval of Program Changes
- VII. Academic Affairs {B. Dopson}
  - A. General Information
- VIII. Enrollment Management and Student Affairs (A. Cardenas)
  - A. General Information
- IX. Business Services Report {M. Holloway}
  - A. General Information
  - B. \*Budget Amendment Number Seven (7) Restricted Current Fund Two (2) Budget Fiscal Year 2020-2021
  - C. \*Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2020-2021
  - D. \*Approval of One Time Supplement

E. Discussion / Planning for Fiscal Year 2021-2022 Budget & PowerPoint

X. President's Report {L. Barrett}

A. General Information

B. Approval of Posthumous Associate of Arts Degree

XI. Special Recognitions

A. Sierra McHenry

B. John Hawes

XII.

Topics for future meetings

XIII. Inspect Warrant Register

XIV. Set Time for the Next Meeting

June 10, 2021

4:00pm -Workshop

Florida Gateway College

Wilson S. Rivers Library & Media Center – Room 102

5:00pm - Regular Meeting

Florida Gateway College Board Room

\*Denotes Board of Trustees' action items

**FLORIDA GATEWAY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
April 15, 2021 5:00 p.m., Regular Meeting  
Baker County School Board Office**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order April 15, 2021 at 5:09 p.m. by Chairman Mr. Miguel Tepedino

Members present: Dr. Miguel Tepedino, Ms. Suzanne Norris, Ms. Renae Allen, Dr. Jim Surrency, Mr. Lindsey Lander, Mr. David Crawford, Board Attorney Marlin Feagle

Members absent: Mr. Chuck Brannan, Ms. Kathryn McInnis

**II. Pledge of Allegiance**

Dr. Tepedino led the Board in the Pledge of Allegiance.

**III. Audience of Any Citizen**

Ms. Sherrie Raulerson, Baker County Superintendent welcomed the Board to Baker County.

Dr. Dopson presented

**IV. Approval of Board Minutes**

**Mr. Lander made a motion to approve the March 11, 2021 Board Meeting Minutes as presented. Mr. Crawford seconded the motion and the motion carried unanimously on a voice vote.**

**V. Student Government Report**

Angelica Cray, President of Student Government, reported SGA has been working on campus partnerships with our clubs and organizations. SGA funded the Cosmetology Club's request to bring guest stylists on campus for instructional purposes. SGA has partnered with and supported the art club's proposal for a paint pouring project that is open to all students. SGA has partnered with all clubs to host their Spring Fling and Job Fair.

**VI. Presentation of Consent Agenda**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Authorized List for Deferment Approval (School Board of Levy County)
- E. \*New Policy (6Hx12:5-19) Information Technology Disaster Recovery Plan
- F. \*Approval of Course Changes
- G. \*Approval of Program Changes
- H. \*2020-21 Annual Equity Report

**Ms. Norris made a motion to approve the Consent Agenda consisting of items “A” through “H” identified above. Mr. Surrency seconded the motion and the motion carried unanimously on a voice vote.**

The board also requested an executive summary of the 2020-21 Annual Equity Report at the next Board Meeting.

## **VII. Academic Affairs**

### **A. General Information**

Vice President Brian Dopson reported FGC has maintained a lot of momentum to keep things going and overcome the obstacles this year with the pandemic. He shared the library reported averaging 895 people entering the library per week, 1,160 students taking the library skills and assessment, and FGC faculty, staff, and students accessing 148,659 articles and eBooks this year.

Todd Siff with the theatre program will be presenting the Spring Play, Almost Maine. Almost Maine premieres tonight at 7 p.m. in the Levy Performing Art Center and performances will continue through April 18th. General admission is \$5 or free with an FGC ID. The upcoming summer performance, We Will Rock You, will be presented June 24th – June 27th.

The Art exhibition will continue through April 18th in the Levy Performing Art Center.

The Teacher of the Year for Columbia County, Burney Ratliff, was a graduate of FGC’s EPI program. Another FGC program graduate, Brian Weekly was the Teacher of the Year for Columbia High School.

Two students in the Second Chance Pell program have recently been honored by the New York-based publisher W.W. Norton. One will have his work published in the upcoming edition of The Norton Field Guide to Writing. The other won the 2020 Norton Writer’s Prize in the category of First-Year Writer at a 2 or 4 Year College.

The Mathematical Society researched and created posters showcasing the contribution of five women and minority mathematicians/scientists in recognition of Black History and Women’s History Months.

The library has awarded 3 Library Purchase Awards for \$100 each as part of the Student Art & Design Exposition. The student winners are Valerie Myers, Ashley Tankersley, and Cara Christie. They will be displayed in the library after the show in the Performing Arts Center ends.

## **VIII. Enrollment Management and Student Affairs**

### **A. General Information**

Vice President Tony Cardenas reported Summer Enrollment began on April 5<sup>th</sup>, and as of today we have 1,019 students registered for 7,090 credit hours. This is up 11% year over year. FGC has given away 370 Microsoft Surface laptops to students as part of a laptop incentive program, for students who enrolled in a minimum of 6 credits in Summer 2021 as a standard, college level student, including an online course or course with an online component. We want to ensure our students have reliable access to online learning as we continue to navigate the pandemic.

The FAFSA Marathon was a success. Services to help students fill out the FAFSA were available for 26.2 hours. Thirty students were helped in person and many others via phone calls. This FGC event made the news across the country from Miami, FL to Seattle, Washington.

FGC hosted the Dual Enrollment Articulation Agreement day on April 1<sup>st</sup>. This is where high schools in our service district come to discuss classes, grading, and the future of the Dual Enrollment Program.

FGC will host Summer Camps for children ages 8 to 14 beginning in June with a \$75 fee per camp.

## **IX. Business Services Report**

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

B. Budget Amendment Number Six (6) Restricted Current Fund Two (2) Budget Fiscal Year 2020-2021

C. Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2020-2021

D. Budget Amendment to move funds from Unrestricted Current Fund (Fund 1) to (Fund 7) Capital Funds Fiscal Year 2020-2021

**Ms. Allen made a motion to approve items “B”, “C”, and “D” listed above as presented. Mr. Lander seconded the motion and the motion passed unanimously on a voice vote.**

## **X. President’s Report**

### **A. General Information**

Dr. Barrett thanked Mr. Crawford for cooking and providing the food for the Board Meeting.

Dr. Barrett reported that FGC will host 15 graduations with 20 students per graduation allowing 6 guests per student on May 4<sup>th</sup>, 6<sup>th</sup>, and 7<sup>th</sup>.

Through help from the Department of Health we were able to administer 87 vaccines at FGC for any staff, faculty, or students that wanted the vaccine.

Board Attorney Marlin Feagle reported Florida Statutes require the Board to do an annual evaluation of the President. We have received 6 of the 8 from the Trustees. A summary has been provided by the President's Office Staff. Dr. Barrett has received well deserved 5s across the board. A favorable staff evaluation was also done, although not required.

**XI. Topics for Future Meetings**

Dr. Tepedino suggested discussing the President's contract at the next meeting, possibly the compensation package and extending the contract.

The Board concurred to direct Board Attorney Marlin Feagle to review the President's contract for possible increases to the compensation package and to look into increasing the length of the contract.

**XII. Inspect Warrant Register**

**XIII. Set Time for the Next Meeting**

Next Meeting: May 13, 2021

Location: Florida Gateway College Administration Building

The meeting was adjourned at 5:57 p.m.

Items provided to the Board at this Meeting:

- Year to Date Financial Report Month Ending March 2021
- Executive Summary Month Ending March 2021
- Various newspaper articles from Lake City Reporter

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Dr. Miguel Tepedino, Chair

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Dr. Lawrence Barrett, Secretary

**AGENDA ITEM: V.A.**

**Student Government Report**

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.



**AGENDA ITEM: VI.A.**

**Personnel Matters**

The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

**APPOINTMENT AND REAPPOINTMENT**  
**OF ADMINISTRATIVE & PROFESSIONAL STAFF:**

**ADMINISTRATIVE STAFF**

Barrett, Lawrence	President
Cardenas, Anthony	Vice President for Enrollment Management and Student Affairs
Dopson, Brian G.	Vice President for Academic Affairs
Holloway, Lynda Michelle	Vice President for Business Services

**PROFESSIONAL STAFF**

Best, Sharon M.	Executive Director, Human Resources and Equity Officer
Boatright, Christine	Associate Dean, Libraries & Institutional Effectiveness
Brady, Alana	Director, Testing and Accessibility Services
Carswell, Pamela S.	Executive Director, Teacher Preparation Programs
Chapman, Rob	Director, Marketing
Cannon, Julie	Director, Dual Enrollment & Career Services
Dekle, Amy	Director, Student Life
Gavin, Paula L.	Dean, Academic Affairs and Baccalaureate Liaison
George, Travis	Director, Financial Aid
Golden, Rebecca	Director, Athletics
Green, Travis	Executive Director, Information Technology/CIO
Holmes, Joseph	Director, Business Services
Janasiewicz, Crystal	Director, Enrollment Services/Registrar
Jewett, John	Executive Director, Olustee & Workforce Education
Jones, Christopher Lance	Director, College Facilities
McCardle, Elizabeth	Director, TRIO
McIntire, Brandon	Director, eLearning
McKee, Michael P.	Executive Director, Government & Community Relations
Neely-Smith, Shane	Executive Director, Nursing and Health Sciences
Orender, Patricia	Director, ASDN and Certificate Programs
Peace, Matthew	Associate Dean, Academic Affairs
Pinchouck, Lee	Executive Director, Resource Development
Schrader, Kacey	Associate Dean, Enrollment Management
Taylor, Misty	Director, Procurement and Contracts
Tomlinson, Sandra	Associate Dean, Student Affairs

Board Agenda Report  
Academic Affairs  
Spring 2021

Instructor Name	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Richards, Cathy	20734	MEA 0520-003	Phlebotomy	2.5	E	4/7/21	7/21/21
Richards, Cathy	20733	HSC 0003-003	Basic Healthcare Worker	3	E	4/7/21	7/21/21
Hudson, Brittany	20062/20063	NUR 2804-H41/H42	Nursing Roles and Leadership	4	B8	3/16/21	4/30/21
Siff, Todd	20133	TPP 1111-H01	Acting II	3	B8	3/11/21	5/3/21

**AGENDA ITEM: VI.B**

**Routine Contracts and Agreements**

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

*Routine Contracts and Agreements*  
**Board Date: May 13, 2021**

**Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.**

- 1. Second Party:** Dynamic Health Centers - Lake City, FL  
**Narrative:** The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.  
**Cost:** None
- 2. Second Party:** Assessment Technologies Institute, LLC - Leawood, KS  
**Narrative:** The College entered into an Agreement with Assessment Technologies Institute, LLC that governs the responsibilities, payments, and administration of the proprietary Test of Essential Academic Skills (TEAS) assessment for Nursing students.  
**Cost:** None (The College receives a proctor fee of \$15.00 per test.)
- 3. Second Party:** Camp Network, LLC - Virginia Beach, VA  
**Narrative:** The College entered into an Agreement with Camp Network, LLC to provide an online registration and payment system for College camps.  
**Cost:** None (Vendor receives a \$2.99 fee from each participant via registration.)
- 4. Second Party:** Mainline Information Systems, Inc. - Tallahassee, FL  
**Narrative:** The College entered into a Master Services Agreement with Mainline Information Systems, Inc. for the renewal of IBM MA services.  
**Cost:** \$ 3,106.59
- 5. Second Party:** Partnership for Strong Families, Inc. - Gainesville, FL  
**Narrative:** The College entered into a Service Provision Agreement with Partnership for Strong Families, Inc. to provide scheduled access to office and common areas space at the resource center(s) for the College to conduct specific programs.  
**Cost:** None
- 6. Second Party:** Siemens Industry, Inc. - Jacksonville, FL  
**Narrative:** The College entered into a Service Agreement with Siemens Industry, Inc. for services on the fire alarm systems in Buildings 2 and 4, making them compatible with the existing Desiga CC management platform.  
**Cost:** \$ 28,000.00

7. **Second Party:** The University of North Florida Board of Trustees - Jacksonville, FL  
**Narrative:** The College entered into an Agreement with The University of North Florida Board of Trustees whereby the College will act as Facilitator, offering a practical experience internship to University students in the COEHS - Sport Management Program.  
**Cost:** None

**AGENDA ITEM: VI.C.**

**Surplus Property**

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE  
SURPLUS EQUIPMENT LIST  
MAY, 2021**

	A	B	C	D	E
1	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
2					
3	6625	Soup Bar	2,194.00	07/23/97	1
4	6628	Cold Unit	3,165.00	07/23/97	1
5	7298	Refrigerant Service	4,695.00	05/26/99	9
6	7601	Color Processor	1,600.00	01/19/00	1
7	7606	Clavinova Electric Piano	1,222.27	01/12/00	7
8	7690	Lincoln Welding Square Tig 275	1,729.60	06/27/00	9
9	8580	Miller 250 Welder	1,050.00	02/11/04	9
10	8582	Miller 250 Welder	1,050.00	02/11/04	9
11	8584	Miller 250 Welder	1,050.00	02/11/04	9
12	8587	Miller 250 Welder	1,050.00	02/11/04	9
13	9654	Vulcan Steamer	9,873.45	09/05/07	1
14	10413	Lincoln Electric C300 Welding Machine	4,881.54	05/19/10	9
15	10419	Power Master Mig Gun Pkg. Welding Shop	3,830.00	06/02/10	9
16	11257	Lincoln Welding Square Tig 275	8,100.00	04/02/13	9
17	11650	Draft Table	2,500.00	11/04/14	9
18	11651	Draft Table	2,500.00	11/04/14	9
19	11652	Draft Table	2,500.00	11/04/14	9
20	13199	Lincoln Electric Aspect 230 Welding Machine	2,615.00	01/14/21	11
21					
22		<b>TOTAL</b>	<b>\$ 55,605.86</b>		
23					
24					
25		<b>NOTES:</b>			
26		<b>Class Code 7 - Donation to CHS Drama Dept.</b>			
27		<b>Class Code 11 - Lincoln Electric will pick up the equipment &amp; replace - defective</b>			
28					
29					
30					
31	<b>1= OBSOLETE</b>				
32	<b>2=SALVAGE/USED FOR PARTS</b>				
33	<b>3=TOO COSTLY FOR REPAIRS</b>				
34	<b>4=SALVAGE NOT REPAIRABLE</b>				
35	<b>5=STOLEN (see attached report)</b>				
36	<b>6=TRADED (see attached form)</b>				
37	<b>7=TRANSFERRED TO ANOTHER AGENCY</b>				
38	<b>8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN</b>				
39	<b>9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS</b>				
40	<b>10= NATIONAL RECALL</b>				
41	<b>11= OTHER</b>				
42					
43					
44					



**Approval of Course Changes**

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2021

**Survey of African American History (AMH 2570):** This proposes changing the course number from AMH 2570 to AMH 2091, as recommended by the Statewide Articulation committee.

**Medical Surgical Across the Lifespan (PRN 0381C):** This proposes adding college level courses (DEP 2004, HUM 1201, BSC 2084, BSC 2085, and BSC 2086) to the current prerequisites for the course. This will give students more options and improve success rates in the course.

**Maternal Infant Child Adolescent (NUR 2412C):** This proposes adding Introduction to Biomedical Ethics (PHI 2635) as a prerequisite for the program. This change establishes the course as a prerequisite for the program.

## **AGENDA ITEM: VLE.**

### **Approval of Program Changes**

The College requests Board approval of the following program changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective date of implementation: Fall 2021

**Early Childhood Education, B.S. (BEC):** This proposes changing the CIP code for the program, as recommended by the Department of Education.

**LPN-RN Bridge: Fast Track (BRFA):** This proposes adding Introduction to Biomedical Ethics (PHI 2635) as a prerequisite for the program. This change establishes the course as a prerequisite for the program.

**LPN-RN Bridge: Traditional Full-Time (BRTA):** This proposes adding Introduction to Biomedical Ethics (PHI 2635) as a prerequisite for the program. This change establishes the course as a prerequisite for the program.

**Medical Coder/Biller, A.T.D (MCDG):** This proposes removing the TABE requirement for admission into the program. The Florida Department of Education Curriculum Frameworks does not have a basic skills requirement listed for this CIP code and should be removed from this college credit program.

**Registered Nurse, A.S. (NRVA):** This proposes adding Introduction to Biomedical Ethics (PHI 2635) as a prerequisite for the program. This change establishes the course as a prerequisite for the program.

**AGENDA ITEM: VII.A.**

**Academic Affairs Report**

- A. General Information: Dr. Brian Dopson, Vice-President of Academic Affairs, will report on recent and upcoming events.

**AGENDA ITEM: VIII.A.**

**Enrollment Management & Student Affairs Report**

- A. General Information: Mr. Tony Cardenas, Vice-President of Enrollment Management and Student Affairs will report on recent and upcoming events.

**AGENDA ITEM: IX.A.**

**Business Services Report**

- A. General Information: Ms. Michelle Holloway, Vice-President of Business Services, will report on recent and upcoming events.

**AGENDA ITEM: IX.B.**

**Budget Amendment Number Seven (7)  
Restricted Current Fund (Fund 2)  
Fiscal Year 2020-21**

The College requests approval of *Budget Amendment Number Seven (7) to the Restricted Current Fund (Fund 2) for Fiscal Year 2020-2021*. This amendment recognizes revised award authorizations and new grants received in the 2020-21 fiscal year.



**AGENDA ITEM: IX.C.**

**Budget Amendment Number Seven (7)  
Capital Outlay Plan for Unexpended Plant Fund (7) Budget  
Fiscal Year 2020-2021**

We are requesting approval of Fund 7 budget amendment Seven (7) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through April 20, 2021.



FLORIDA GATEWAY COLLEGE  
 FISCAL YEAR 2020-2021  
 CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)  
 As of April 20, 2021

A. Recapitulation by Source	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	670,862.88	555,411.40	1,142,957.22	2,863,641.15	5,232,872.65
Plus: Revenues	1,630.00	1,390.00	355,584.84	6,148,625.00	6,507,229.84
Less: Expenditures	327,751.08	189,093.72	621,586.10	735,512.24	1,873,943.14
Ending Fund Balance	<b>344,741.80</b>	<b>367,707.68</b>	<b>876,955.96</b>	<b>8,276,753.91</b>	<b>9,866,159.35</b>

  

B. Budgeted Expenditure	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721447 18-19 Maintenance, Repair & Renovation				90,749.13	90,749.13
721140 Building 8 & 9				8,186,004.78	8,186,004.78
709100 Relocation of firing range	344,741.80				344,741.80
720000 CO & DS		367,707.68			367,707.68
Roadways & walkways					
Life-Safety Corrections					
730050 Capital Improvement Fee			828,150.41		828,150.41
Performance Contract Payments					
730070 Capital Improvement Fee - PSAV			48,805.55		48,805.55
Renovations/Remodeling of Facilities					
Equipment for PSAV programs					
Technology Enhancements					
<b>Total</b>	<b>344,741.80</b>	<b>367,707.68</b>	<b>876,955.96</b>	<b>8,276,753.91</b>	<b>9,866,159.35</b>

CERTIFIED AS  
 APPROVED BY  
 BOARD:

\_\_\_\_\_  
 President (as Secretary of the Board)

\_\_\_\_\_  
 Date

**AGENDA ITEM: IX.D.**

**Approval of One Time Supplement**

The College requests approval of a one-time supplement to faculty and staff. Attributable to the extraordinary efforts of faculty and staff during the past year, combined with the growing cost of health care, including increased employee out-of-pocket responsibilities with our current health coverage, Florida Gateway College will grant a \$1,000 one-time (non-recurring) payment to all Full-Time employees hired before January 15, 2021. This one-time payment will be paid on the June 30, 2021 paycheck.

**AGENDA ITEM: X.A.**

**President's Report**

- A.** Dr. Lawrence Barrett will report on recent and upcoming activities and events.

**Approval of Posthumous Associate of Arts Degree**

*President requests Board of Trustees approval to offer a posthumous Associate of Arts Degree to a student who tragically passed away during this past academic year.*

**Special Recognitions:**

*The college would like to recognize the following:*

- ❖ **Sierra McHenry**- Selected as one of the Florida College System Activities Association Student Government Division Students of the month for March
  
- ❖ **John Hawes**- For his leadership as Phi Theta Kappa advisor



**FLORIDA GATEWAY  
COLLEGE**

**Board of Trustees**

**Dr. Miguel Tepedino, Board Chair**

**Mr. David Crawford, Vice Chair**

**Ms. Renae Allen**

**Mr. Robert C. Brannan, III**

**Mr. Lindsey Lander**

**Ms. Kathryn McInnis**

**Ms. Suzanne Norris**

**Dr. James Surrency**

**Model Standards of Good Practice for Trustee Boards**

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

*Adopted by the ACCT Board of Directors, October 2000.*

*\* The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, religion, national origin, gender, age, disability, marital status, genetic information, or any other legally protected status in accordance with the law. The Equity Officer is Sharon Best, executive director of human resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at (386) 754-4313.