



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
NOVEMBER 12, 2020
5:00 PM-REGULAR MEETING**

**LOCATION:
FLORIDA GATEWAY COLLEGE
ADMINISTRATION BUILDING
BUILDING 001, BOARD ROOM**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on June 9, 2020

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible courseschedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
November 12, 2020
5:00 pm, Regular Meeting
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance {SGA Representative}
- III. Audience of Any Citizen
The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one-time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes dated October 8, 2020
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda
The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.
 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Program Changes
 - E. *Course Changes
 - F. *Foundation Donation
- VII. Academic Affairs {B. Dopson}
 - A. General Information
- VIII. Enrollment Management and Student Affairs (A. Cardenas)
 - A. General Information
- IX. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number Two (2) Restricted Current Fund Two (2) Budget Fiscal Year 2020-2021
 - C. *Budget Amendment Number Two (2) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2020-2021
 - D. *Annual Comprehensive Safety Inspection Report

FGC Board of Trustees

November 12, 2020

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- X. President's Report {L. Barrett}
 - A. General Information

- XI. Topics for future meetings

- XII. Inspect Warrant Register

- XIII. Set Time for the Next Meeting

January 14, 2021 at 5:00pm
5:00 pm Regular Meeting
FGC Board Room (Bldg. 001)

*Denotes Board of Trustees' action items

**FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES**

October 8, 2020

5:00 pm, Regular Meeting

Gilchrist County School Board, Board Room

Teleconference: 1-888-585-9008

Passcode: 729-230-271

I. Call to Order

The regular meeting of the District Board of Trustees was called to order October 8, 2020 at 5:01 pm by Chairperson Dr. Miguel Tepedino. The meeting was also held via teleconference due to the Coronavirus (COVID-19) pandemic.

Members present: In-person: Dr. Jim Surrency, Mr. Lindsey Lander, Ms. Renae Allen, Ms. Kathryn McInnis, and Mr. Chuck Brannan.

Dr. Miguel Tepedino, and Mr. Marlin Feagle were present via telephone.

Members absent: Ms. Suzanne Norris and Mr. David Crawford

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Chairperson Dr. Miguel Tepedino, led the Board in the Pledge of Allegiance. The Board Chair then asked the SGA President to give her report early due to a scheduling conflict.

III. Audience of Any Citizen and Introductions of Guests

The Chairperson asked if there was anyone on the call who would like to address the Board. There was no request for the Audience of any citizen.

Dr. Surrency did request to introduce a special guest for Gilchrist County. He introduced the new Assistant Superintendent, Ms. Darby Allen

IV. Approval of Minutes

The Board approved the minutes from the previous meeting on September 8, 2020.

Approved as presented.

Motion by: Kathryn McInnis

Second by: Dr. Jim Surrency

V. Student Government Report

SGA President, Angelica Cray shared SGA Executive Board elections were held at the beginning of the term. The current officers are:

Angelica Cray – President

Lindsey Thomas – Vice President

Sierra McHenry – Secretary

Briana Williams – Legislative Liaison.

SGA has been working on various activities to engage our distance learning students. Lindsey Thomas attended the FCS SGA Presidents' Virtual Assembly on Sept. 18.

Lastly, this month SGA will be hosting a "Pack the Pantry" food drive for the FGC food pantry in building 7.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Foundation Donation
- D. *Board Policy Revision
- E. *PK Yonge Developmental Research School Dual Enrollment Articulation Agreement

Approved as presented.

Motion by: Mr. Lindsey Lander Second by: Ms. Renae Allen

VII. Academic Affairs

Dr. Brian Dopson, Vice President of Academic Affairs began by reporting the CCNE visit for the BSN program is complete. Dr. Dopson shared the 2nd quarter results for the RN and PN pass rates. Third quarter rates should be posted later this month.

He reported the ACUE online faculty training is underway with faculty completing 8 modules in 8 weeks. He explained there are activities each week where faculty choose a project or improvement step, and evidence that they've implemented it in their online classroom. He is hearing positive things about the training.

Lastly, Dr. Dopson shared the DOE has contracted with a third-party vendor to review our EPI program later this month. We will take their recommendations and address any areas that need improvement. We have had meetings with the TPI folks online for several weeks, and now we will begin the actual review process later this month.

VIII. Enrollment Management and Student Affairs

Mr. Anthony Cardenas, Vice President of Enrollment Management and Student Affairs reported figures on retention and graduation rates both of which are up.

He shared Student Success Coach, Heather Hamilton has made 28 classroom presentation discussing TRIO and the services provided by this program.

VP Cardenas announced that Enrollment Services has worked closely with Olustee on registering and orientation of new corrections students. Expecting the total enrollment in corrections this fall to be around 180 students.

VP Cardenas then shared athletics-Volleyball and Men's basketball are beginning practices with a new "FGC Return to Play" plan.

Student Activities has adjusted with 48 students participating in a DIY mail out/virtual project. They also held a virtual trivia and saw participation doubled.

IX. Business Services

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

- B. *Budget Amendment Number One (1) Restricted Current Fund Two (2) Budget Fiscal Year 2020-2021
- C. *Budget Amendment Number One (1) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2020-2021

Approved as presented.

Motion by: Ms. Kathryn McInnis Second by: Mr. Chuck Brannon

X. President's Report

President Barrett introduced Lee Pinchouck, executive director of the Foundation. Mr. Pinchouck reviewed the annual audit report completed by the James Moore firm. He reminded the fiscal year for the Foundation ended on March 31 during Covid noting the total revenues for the Foundation were near \$1.5 million. He noted donor contributions were still up 12% over previous year.

B.*Acceptance of the Foundation Audit Report

Approved

Motion by: Dr. Jim Surrency

Second by: Ms. Renae Allen

C.*Recertification of the Foundation

Approved

Motion by: Ms. Kathryn McInnis

Second by: Mr. Chuck Brannon

Dr. Barrett thanked Dr. Surrency and Mr. Lander for hosting the meeting today in Gilchrist County. Dr. Barrett briefly discussed the changes with Phase III of the Governor's Executive Orders.

He invited the Board to attend the fall commencement ceremonies to be held on December 8, 10 and 11 at 5:30, 6:30 and 7:30pm.

Dr. Barrett reported our current default rate it is down to 6.8%, this is the 2nd lowest in the Florida College System.

He provided an update on the construction projects at Olustee and the Boy's Club. He discussed starting Corrections training in January at the Boy's Club.

Dr. Barrett shared that the Anatomy & Physiology cadaver lab renovation is complete now with enough room for four cadavers instead of two. In addition to the renovations it will help cut cost for the new Stem Building with it being parallel to the Anatomy & Physiology lab. He also stated that we hope to start in March 2021 for groundbreaking for this building, with the opening to be expected in fall 2022.

Lastly, Dr. Barrett announced that Dixie Raulerson, an FGC volleyball player and student was named to the NJCAA National Student Athletics Council.

XI. Topics for Future Meetings

XII. Inspect Warrant Register

XIII. Set Time for the Next Meeting

Next Meeting: November 12, 2020 at 5:00 p.m.
Florida Gateway College Board Room

The meeting adjourned at 5:33 pm.

Items provided to the Board at this meeting:

- Year to Date Financial Report Month Ending September 2020
- Executive Summary Month Ending September 2020
- FCSAA Letter dated 9/23/2020
- Memo regarding Fall Commencement
- Various newspaper articles from the Lake City Reporter

Dr. Miguel Tepedino, Chair

Dr. Lawrence Barrett, Secretary

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Norris, Suzanne	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Florida Gateway College
MAILING ADDRESS 1174 NW Scenic Lake Dr	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY Lake City	COUNTY Columbia
DATE ON WHICH VOTE OCCURRED Oct. 8, 2020	NAME OF POLITICAL SUBDIVISION: MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Suzanne Norris, hereby disclose that on October 8,, 20 20 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____ ;
- inured to the special gain or loss of my relative, Son- James Norris ;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Under the October 8, 2020 Florida Gateway College Board Agenda, Item VI.- Presentation of Consent Agenda, Item A.- Personnel Matters includes the consideration of part time employment of my son, James Norris as a Student Assistant in the Media and Public Information Department.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

9/28/2020
Date Filed

Suzanne Norris
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS
NOVEMBER 12, 2020
BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Congressi, Karyn	Assistant to the President, Office of the President (position to be filled)	12/18/20
Lloyd, Brian	Director, Career Services and Dual Enrollment (position to be filled)	11/13/20
Washington, Curtis	Recruiter, Recruitment and Communications (position to be filled)	10/15/20
Westberry, Becky	Director, Financial Aid (position to be filled)	10/09/20
Zak, Karen	Assistant Professor, Nursing (position to be filled)	11/30/20

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Bennett, Destiny	Office Assistant, Dixie Center, Part-time, Temporary	09/22/20-12/18/20
Burdick, Gail	Research Specialist, Institutional Effectiveness, Part-time, Temporary	09/16/20-11/24/20
Diaz, Penny	Note-taker, Accessibility Services, Part-time, Temporary	08/10/20-12/07/20
Fulford, Leanne	Recruiter, Recruitment and Communications, Full-time	10/19/20
George, Travis	Director, Financial Aid, Promotion	10/12/20
Hammerle, Heather	Senior Staff Assistant, Student Success, Full-time	10/05/20
Marcelino, Arvin	Tutor, Student Success, Part-time, Temporary	10/12/20-11/25/20
McHenry, Sierra	Note-taker, Accessibility Services, Part-time, Temporary	08/10/20-12/07/20
Miller, Shirley	Student Success Coach, Student Success/TRIO, Full-time	10/16/20
Ott, Catherine	Note-taker, Accessibility Services, Part-time, Temporary	08/10/20-12/07/20
Reyna, Nola	Note-taker, Accessibility Services, Part-time, Temporary	08/10/20-12/07/20
Reece, LaChellé	Assistant Professor, Nursing, Full-time	10/01/20
Washington, Curtis	Recruiter, Recruitment and Communications, Full-time	09/21/20
Willis, Jaime	Office Assistant, Test Center, Part-time, Temporary	09/07/20-12/18/20

STUDENTS:

Baker, Macie	Student Assistant, College Facilities, Part-time, Temporary	09/04/20-11/24/20
Well, John	Student Assistant, Student Life, Part-time, Temporary	09/11/20-11/24/20
Williams, Katana	Student Assistant, Student Success, Part-time, Temporary	10/01/20-11/25/20

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

Board Agenda Report
Academic Affairs
Fall 2020-B5, B8, B12, A16

Instructor Name	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Avery, Carrie S	10794	PHI 2635-012	Intro to Biomedical Ethics	3	B12	9/2/2020	11/24/2020
Carroll, Elizabeth	10059	EPI 2-I41	Instructional Strategies	3	B5	9/21/2020	10/25/2020
Chamberlain, John W	10306	SPC 2608-H73	Public Speaking	3	B8	10/6/2020	11/24/2020
Craig, John	10453	BSC 2010C-H71	General Biology I with Lab	4	B8	10/6/2020	11/24/2020
Cruz, Theresa L	10548	PSY 2012-015	General Psychology I	3	B8	10/6/2020	11/24/2020
Esona, Sona K	10334	MAC 1105-8	College Algebra	3	B8	10/6/2020	11/24/2020
Forsyth, Cindy	10034	EME 2040-311	Intro to Technology for Educators	3	B12	9/2/2020	11/24/2020
Hamilton, Andrew T	10109	MUH 2019-011	History of American Popular Music	3	B12	9/2/2020	11/24/2020
Hamilton, Andrew T	10107	MUL 1010-011	Music Appreciation	3	B12	9/2/2020	11/24/2020
Hamilton, Andrew T	10108	MUL 1010-012	Music Appreciation	3	B12	9/2/2020	11/24/2020
Harris, Elizabeth	10072	HSC 3-71	CPR Certification course portion of Basic Health Care Worker	3	A16	10/6/2020	10/6/2020
Hice, Stephen M	10350	MAT 28-4	Elementary Algebra	3	B8	10/6/2020	11/24/2020
Horton, Gayle M	10110	PHI 1100-011	Introduction to Logic	3	B12	9/2/2020	11/24/2020
Kane, Mustapha	10511	GLY 1001-013	Earth Science	3	B8	10/6/2020	11/24/2020
Lucier, Kailyn C	10321	SLS 1501-017	The College Experience	3	B8	10/6/2020	11/24/2020
Malizia, Stefan R	10550	SYG 1000-H01	Intro to Sociology	3	B8	10/6/2020	11/24/2020
Orlowski, Tara	10044	EEC 2002-011	Operating Early Childhood Facility	3	B12	9/2/2020	11/24/2020

Board Agenda Report
Academic Affairs
Fall 2020-B5, B8, B12, A16

Orlowski, Tara	10047	EEC 2930-311	Special Topics for Child Care Administration	3	B8	10/6/2020	11/24/2020
Ray, Melissa A	10261	ENC 25-H71	Principles of Writing II	3	B8	10/6/2020	11/24/2020
Rodgers, Miranda	10013	NUR 4837-011	Health Care Policy & Economics	3	B8	10/6/2020	11/24/2020
Siff, Todd B	10123	TPP 1110-H01	Basic Principles of Acting	3	B8	10/6/2020	11/24/2020
Smith, Andrea K	10320	SLS 1501-016	The College Experience	3	B12	9/2/2020	11/24/2020
Swanson, Misty M	10537	DEP 2004-015	Human Growth and Development	3	B12	9/2/2020	11/24/2020
Taylor, Wyatt G	10136	AMH 2020-015	U S History from 1865	3	B12	9/2/2020	11/24/2020
Taylor, Wyatt G	10137	AMH 2020-016	U S History from 1865	3	B12	9/2/2020	11/24/2020
Walker, Heidi R	10575	EPI 11-I41	Foundations of Assessment and Differentiation in Reading Instruction	3	B5	9/2/2020	11/24/2020
Wright, Debra A	10538	DEP 2004-016	Human Growth and Development	3	B8	10/6/2020	11/24/2020

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements
Board Date: November 12, 2020

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- | | | |
|-------------------------|---------------------|-------------------|
| 1. Second Party: | Phillips, Chloe | - Alachua County |
| | Avera, Colton | - Baker County |
| | Avera, Weston | - Baker County |
| | Bearden, Raygen | - Baker County |
| | Bryant, Austin | - Baker County |
| | Johnson, Kathryn | - Baker County |
| | Miller, Brie | - Baker County |
| | Rhoden, Ethan | - Baker County |
| | Small, Katilyn | - Baker County |
| | Szelak, Lydia | - Baker County |
| | Turk, Kenukrut | - Baker County |
| | Abbott, Alexis | - Columbia County |
| | Barton, Zoie | - Columbia County |
| | Brannon, Nicholas | - Columbia County |
| | Brown, Chesney | - Columbia County |
| | Byrd, Preston | - Columbia County |
| | Chasteen, Carolyn | - Columbia County |
| | Conklin, Mackenzie | - Columbia County |
| | Cowart, Samantha | - Columbia County |
| | Farris, McKenzie | - Columbia County |
| | Goss-Radwan, Zach | - Columbia County |
| | Harrington, Lamanda | - Columbia County |
| | Heinze, Radley | - Columbia County |
| | Henderson, Daniel | - Columbia County |
| | James, Donna | - Columbia County |
| | Jeffries, Anna | - Columbia County |
| | Johns, Hannah | - Columbia County |
| | Koger, Camron | - Columbia County |
| | Kuespert, Megan | - Columbia County |
| | Lavastida, Alan | - Columbia County |
| | Lofstrom, Rylie | - Columbia County |
| | Maxwell, Kemper | - Columbia County |
| | Natale, Nicholas | - Columbia County |
| | Neel, Angelia | - Columbia County |
| | O'Neil, Jaden | - Columbia County |
| | Overholt, Isaiah | - Columbia County |
| | Shaw, Abigail | - Columbia County |
| | Talton, Caden | - Columbia County |
| | Talton, Caleb | - Columbia County |

Tompkins, Emma	- Columbia County
Tompkins, Grace	- Columbia County
Toundas, Zia	- Columbia County
Wiggan, Stephen	- Columbia County
Ivey, Grace	- Gilchrist County
McCusker, Jullian	- Gilchrist County
Messina, Aiden	- Gilchrist County
Neilson, Alexa	- Gilchrist County
Nugent, Haley	- Gilchrist County
Riordan, Brian	- Gilchrist County
Thompson, Jesse	- Gilchrist County
Bielejeski, Emily	- Suwannee County
Burks, Carolina	- Suwannee County
Glover, Amelia	- Suwannee County
Herndon, Elizabeth	- Suwannee County
Palmer, John Calvin	- Suwannee County
Roundtree, Skylar	- Suwannee County
Schwab, Chloe	- Suwannee County
Timberlake, Kaitlin	- Suwannee County
Brannen, Julia	- Union County
Griffis, Whitley	- Union County
Stevens, Nitaicandra	- Union County
Summerhill, Joshua	- Union County
Summerhill, Myrick	- Union County
Temes, Logan	- Union County
Thomas, Ethan	- Union County

Narrative: Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2020-2021 academic school year.

Cost: None

2. Second Party: Covenant Community School	- Columbia County
Dixie County Learning Center	- Dixie County
Holy Cross Christian Academy	- Columbia County
Joy Explosion Christian Academy	- Columbia County
Lake City Christian Academy	- Columbia County
Riverside Christian School	- Gilchrist County
United Christian Academy	- Baker County

Narrative: Sections 1007.27 and 1007.271, Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools. Section 1001.64-1001.65, Florida Statutes specifies that articulation agreements shall be executed between community college boards of trustees and district school boards within each college district, and shall establish an articulation committee. The College has entered into a Dual Enrollment Inter-Institutional Articulation Agreement with the Second Party for the 2020-2021 academic school year.

Cost: None

3. **Second Party:** School Board of Alachua County
School Board of Levy County
School District of Osceola County
School Board of P.K. Yonge Developmental Research School
Narrative: The College has entered into a Dual Enrollment Inter-Institutional Articulation Agreement with the Second Parties for the 2020-2021 academic school year. These Agreements are intended to implement Florida Statutes, Chapter 1007.271 and State Board of Education Rule 6A- I 0.024 and will offer online Career and Workforce Development courses, in partnership with University of Florida Office of Professional and Workforce Development, to secondary school students attending Florida public or non-public schools.
Cost: None

4. **Second Party:** North Florida Regional Medical Center, Inc.
Narrative: The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.
Cost: None

5. **Second Party:** Educational and Institutional Cooperative Services, Inc. (E&I)
- Jericho, NY
Narrative: The College entered into an Agreement with E&I Cooperative Services, Inc. for vehicle rental and mobility services at discounted prices through Enterprise Holdings, Inc.
Cost: Varies per vehicle rental.

6. **Second Party:** Edwin L. Chewning - Cross City, FL
Narrative: The College entered into a one (1) year Lease Agreement with Edwin L. Chewning for the Dixie County property located at 64 NE 121st, Cross City, Florida.
Cost: \$ 33,000.00

7. **Second Party:** Instructure, Inc. - Salt Lake City, UT
Narrative: The College entered into an Agreement with Instructure, Inc. to provide an additional Canvas instance as part of a workforce education project in conjunction with The Foundation.
Cost: \$ 1,500.00

8. **Second Party:** MAXIMUS Federal Services, Inc. - Falls Church, VA
Narrative: The College entered into an Agreement with MAXIMUS Federal Services, Inc. to provide 1098-T reporting services.
Cost: \$ 2,000.00

9. **Second Party:** The Lamar Companies - Ocala, FL
Narrative: The College entered into an Agreement with The Lamar Companies for the rental of a billboard located on US 90 S/S .9MI E/O I-75.
Cost: \$ 6,650.00

Short Term Contracts

Narrative: The College entered into one or more Agreements for short-term employment.

Second Party: Ricketta Arline

TSIC Student Services Coordinator Liaison between Columbia County High School and FGC TSIC Staff. 08/14/20 – 12/18/20

Cost: \$ 1,250.00

Second Party: Carrie Dopson

TSIC Student Services Coordinator Liaison between Baker County High School and FGC TSIC Staff. 08/14/20 – 12/18/20

Cost: \$ 750.00

Second Party: Amy Grunder

TSIC Student Services Coordinator Liaison between Fort White High School and FGC TSIC Staff. 08/14/20 – 12/18/20

Cost: \$ 500.00

Second Party: Sharon Langford

TSIC Student Services Coordinator Liaison between Gilchrist County High School and FGC TSIC Staff. 08/17/20 – 12/18/20

Cost: \$ 1,000.00

Second Party: Elizabeth Palmer

TSIC Student Services Coordinator Liaison between Dixie County High School and FGC TSIC Staff. 08/17/20 – 12/18/20

Cost: \$ 500.00

Second Party: Victoria Palmer

TSIC Student Services Coordinator Liaison between Union County High School and FGC TSIC Staff. 08/17/20 – 12/18/20

Cost: \$ 500.00

Second Party: Iracema McIntire

To completely translate four (4) current FGC courses from English to Spanish.

09/30/20 – 11/16/20

Cost: \$ 6,400.00

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
NOVEMBER, 2020**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3					
4	9606	Projector	1,809.00	06/20/07	1
5	9807	Computer	2,090.46	02/11/08	1
6	10007	Computer	1,708.40	10/28/08	1
7	10157	Switch	5,797.10	03/31/09	1
8	10213	Switch	5,222.25	02/08/10	1
9	10224	Switch	5,222.25	02/08/10	1
10	10233	Switch	5,222.25	02/08/10	1
11	10235	Switch	5,222.25	02/08/10	1
12	10236	Switch	5,222.25	02/08/10	1
13	10237	Switch	5,222.25	02/08/10	1
14	10252	Switch	5,222.25	02/08/10	1
15	10280	Computer	1,697.55	02/25/10	1
16	10285	Computer	1,697.55	02/25/10	1
17	10353	Computer	1,610.46	02/19/10	1
18	10370	Computer	1,610.46	02/19/10	1
19	10409	Projector	1,535.00	05/19/10	1
20	10416	Digital Presenter	1,499.00	05/19/10	1
21	10462	Computer	1,403.75	06/15/10	1
22	10506	Projector	1,535.00	11/17/10	1
23	10508	Computer	1,451.16	10/27/10	1
24	10510	Computer	1,451.16	10/27/10	1
25	10511	Computer	1,451.16	10/27/10	1
26	10512	Computer	1,451.16	10/27/10	1
27	10513	Computer	1,451.16	10/27/10	1
28	10514	Computer	1,451.16	10/27/10	1
29	10515	Computer	1,451.16	10/27/10	1
30	10516	Computer	1,451.16	10/27/10	1
31	10517	Computer	1,451.16	10/27/10	1
32	10518	Computer	1,451.16	10/27/10	1
33	10519	Computer	1,451.16	10/27/10	1
34	10520	Computer	1,451.16	10/27/10	1
35	10521	Computer	1,451.16	10/27/10	1
36	10522	Computer	1,451.16	10/27/10	1
37	10523	Computer	1,451.16	10/27/10	1
38	10632	Mini Tower	1,160.96	06/27/11	1
39	10635	Mini Tower	1,160.96	06/27/11	1
40	10651	Computer	1,281.92	07/06/11	1
41	10658	Mini Tower	1,160.96	07/12/11	1
42	10660	Mini Tower	1,160.96	07/12/11	1
43	10668	Mini Tower	1,160.96	07/12/11	1
44	10669	Mini Tower	1,160.96	07/12/11	1
45	10676	Mini Tower	1,160.96	07/12/11	1
46	10677	Mini Tower	1,160.96	07/12/11	1
47	10678	Mini Tower	1,160.96	07/12/11	1

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
NOVEMBER, 2020**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
48					
49	10679	Mini Tower	1,160.96	07/12/11	1
50	10680	Mini Tower	1,160.96	07/12/11	1
51	10681	Mini Tower	1,160.96	07/12/11	1
52	10682	Mini Tower	1,160.96	07/12/11	1
53	10683	Mini Tower	1,160.96	07/12/11	1
54	10823	Computer	1,380.40	01/18/12	1
55	10824	Computer	1,380.40	01/18/12	1
56	10849	Mini Tower	1,390.19	01/18/12	1
57	10865	Computer	1,390.19	01/18/12	1
58	10872	Mini Tower	1,390.19	01/18/12	1
59	10883	Mini Tower	1,390.19	01/18/12	1
60	10925	IPad	638.00	11/22/11	1
61	10969	Computer	1,502.57	05/24/12	1
62	11332	Mini Tower	970.11	06/05/13	1
63	11352	Mini Tower	970.11	06/05/13	1
64					
65					
66					
67					
68					
69		TOTAL	\$ 112,254.59		
70					
71					
72					
73					
74					
75					
76					
77					
78	1= OBSOLETE				
79	2=SALVAGE/USED FOR PARTS				
80	3=TOO COSTLY FOR REPAIRS				
81	4=SALVAGE NOT REPAIRABLE				
82	5=STOLEN (see attached report)				
83	6=TRADED (see attached form)				
84	7=TRANSFERRED TO ANOTHER AGENCY				
85	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
86	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
87	10= NATIONAL RECALL				
88					
89					
90					
91					

AGENDA ITEM: VI.D.

Approval of Program Changes

Nail Specialty (CSPN): This proposes changing the clock hours of the program from 240 hours to 180 hours. This change is required by the new legislation to the Florida Department of Education curriculum frameworks.

Facial Specialty (CSPE): This proposes changing the clock hours of the program from 260 hours to 220 hours. This change is required by the new legislation to the Florida Department of Education curriculum frameworks.

AGENDA ITEM: VI.E.

Approval of Course Changes

Nail Specialist (CSP 0013C): This proposes changing the clock and credit hours of the course from 240 clock hours/8 credit hours to 180 clock hours/3 credit hours. This change is required by the new legislation to the Florida Department of Education curriculum frameworks.

Esthetics (CSP 0260C): This proposes changing the clock and credit hours of the course from 260 clock hours/8.67 credit hours to 220 clock hours/7.33 credit hours. This change is required by the new legislation to the Florida Department of Education curriculum frameworks.

AGENDA ITEM: VI.F.

Foundation Donation

The College requests approval to accept six (6) cadaver dissecting downdraft tables donated to The Foundation for Florida Gateway College for Florida Gateway College from Nova Southeastern University for the Anatomy and Physiology lab.

Donor:

*Adalyne Singh
Manager, Medical Science Labs
Nova Southeastern University
3301 College Avenue
Fort Lauderdale, FL 33314*

Description	Model#
Six (6) Cadaver Dissecting Tables with Hinged Cover (2015)	Model # HB400L

The Mopec HB400 is a downdraft table designed for the dissection of cadavers. The downdraft system provides a safe environment, completely removing formalin vapors down and away from the user. The hinged cover will securely and discreetly conceal the cadaver. During the dissection, the hinged covers lock neatly and securely under the table and out of the way. The dissecting table has a removable perforated grid plate and a recessed top, eliminating the need for a body tray.

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: Dr. Brian Dopson, Vice-President of Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Enrollment Management & Student Affairs Report

- A. General Information: Mr. Tony Cardenas, Vice-President of Enrollment Management and Student Affairs will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice-President of Business Services, will report on recent and upcoming events.

AGENDA ITEM:IX.B.

**Budget Amendment Number Two (2)
Restricted Current Fund (Fund 2)
Fiscal Year 2020-21**

The College requests approval of *Budget Amendment Number Two (2) to the Restricted Current Fund (Fund 2) for Fiscal Year 2020-2021*. This amendment recognizes revised award authorizations and new grants received in the 2020-21 fiscal year.

AGENDA ITEM: IX.C.

**Budget Amendment Number Two (2)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2020-2021**

We are requesting approval of Fund 7 budget amendment Two (2) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through October 20, 2020.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2020-2021
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of October 20, 2020

A. Recapitulation by Source	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	670,862.88	555,411.40	1,142,957.22	2,863,641.15	5,232,872.65
Plus: Revenues	955.00	815.00	152,257.58	6,148,625.00	6,302,652.58
Less: Expenditures	27,067.75	8,328.24	304,294.04	95,326.22	435,016.25
Ending Fund Balance	644,750.13	547,898.16	990,920.76	8,916,939.93	11,100,508.98
B. Budgeted Expenditure	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721447 18-19 Maintenance, Repair & Renovation				202,334.27	202,334.27
721140 Building 8 & 9				8,714,605.66	8,714,605.66
709100 Relocation of firing range	644,750.13				644,750.13
720000 CO & DS		547,898.16			547,898.16
Roadways & walkways					
Life-Safety Corrections					
730050 Capital Improvement Fee			939,138.88		939,138.88
Performance Contract Payments					
730070 Capital Improvement Fee - PSAV			51,781.88		51,781.88
Renovations/Remodeling of Facilities					
Equipment for PSAV programs					
Technology Enhancements					
Total	644,750.13	547,898.16	990,920.76	8,916,939.93	11,100,508.98

CERTIFIED AS
 APPROVED BY
 BOARD:

 President (as Secretary of the Board)

 Date

AGENDA ITEM: IX.D

Annual Comprehensive Safety Inspection Report

The College requests approval of the **Annual Comprehensive Safety Inspection Report** for fiscal year 2020-2021. The inspection is mandated by the State Requirements for Educational Facilities (SREF) and Florida Administrative Code (FAC). The report is required by SREF to be submitted to the Florida State Fire Marshall's Office, Florida College System Risk Management Consortium, the Department of Education (DOE), and kept on file by the College upon approval by the District Board of Trustees. Each year the DOE conveys to the Commission of Education the aggregate institutional reports.

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2020-2021

College Facility: Florida Gateway College **FIRE DISTRICT:** Lake City
SCHOOL / FACILITY: Main Campus
ADDRESS: Rte 19, Box 1030, Lake City, FL 32025

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

August 24, 2020
INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
INSPECTOR ADDRESS & PHONE NUMBER

SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 9/27/2020
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE

SIGNATURE DATE

CODE NUMBER	SREF 2020/2021 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	01-Building: No deficiencies noted				1
	02-Building: No deficiencies noted				2
	03-Building: No deficiencies noted				3
	04-Building: No deficiencies noted				4
	05-Building: No deficiencies noted				5
	06-Building: No deficiencies noted				6
	07-Building: No deficiencies noted				7
	07-Building: No deficiencies noted				8
	08-Building: Complete demo				9
	09-Building: Complete demo				10
	10-Building: No deficiencies noted				11
	11-Building: No deficiencies noted - not occupied				12
	12-Building: No deficiencies noted				13
	13-Building: No deficiencies noted				14
FFPC 1, 50.5.6	14-Building: Hood suppression out of date - requires bi-annual inspections x2 systems - kitchen	0	11-1-20		15
FFPC 1, 50.5.4	14-Building: Hood units cleaning out of date - 2 cleanings required for medium and high use x2 systems - kitchen out of service	0	11-1-20		16
	15-Building: No deficiencies noted				17
	16-Building: No deficiencies noted				18
	17-Building: No deficiencies noted				19
	18-Building: No deficiencies noted				20
	19-Building: No deficiencies noted				21
	20-Building: No deficiencies noted				22
	21-Building: No deficiencies noted				23
	22-Building: No deficiencies noted				24
	22-Building: No deficiencies noted				25
	23-Building: No deficiencies noted				26
	24-Building: No deficiencies noted				27
	25-Building: No deficiencies noted				28
	26-Building: No deficiencies noted				29

CODE NUMBER	SREF 2020/2021 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	28-Building: No deficiencies noted				31
	29-Building: No deficiencies noted				32
	30-Building: No deficiencies noted				33
	31-Building: No deficiencies noted				34
	32-Building: No deficiencies noted				35
	33-Building: No deficiencies noted				36
	34-Building: No deficiencies noted				37
	36-Building: No deficiencies noted				38
	37-Building: No deficiencies noted				39
	45-Building: No deficiencies noted				40
	48-Building: No deficiencies noted				41
	55-Building: No deficiencies noted				42
	56-Building: No deficiencies noted				43
	57-Building: No deficiencies noted				44
	58-Building: No Deficiencies noted				45
	59-Building: No deficiencies noted				46
	60-Building: No deficiencies noted				47
	62-Building: No deficiencies noted				48
	63-Portable: No deficiencies noted				49
	64-Building: No deficiencies noted				50
	65-Building: No deficiencies noted				51
	101-Building: No deficiencies noted				52
	103-Building: No deficiencies noted				53
	104-Building: No deficiencies noted				54
	105-Building: No deficiencies noted				55
	106-Building: No deficiencies noted				56
	108-Building: No deficiencies noted				57
	200-Building: No deficiencies noted				58
	Note: Buildings with sprinkler systems require monitoring services for Fire Alarm Systems- staff working on contract.				59
					60

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2020-2021**

College Facility: Florida Gateway College FIRE DISTRICT: Olustee
 SCHOOL / FACILITY: Olustee Campus
 ADDRESS: 25030 Hwy 90, Olustee, FL 32072

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u>	COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED		INSPECTION DATE
				<u>August 25, 2020</u>
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u>			
	INSPECTOR ADDRESS & PHONE NUMBER			
SIGNATURE DATE	FIRE INSPECTOR CERTIFICATION NUMBER		<u>9/27/2020</u>	<u>133209</u>
		COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE		FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

 FACILITY ADMINISTRATOR NAME PRINTED

 FACILITY ADMINISTRATOR TITLE

 FACILITY ADMINISTRATOR SIGNATURE


 SIGNATURE DATE

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2020-2021**

College Facility: Florida Gateway College FIRE DISTRICT: Dixie County
SCHOOL / FACILITY: Dixie County Center
ADDRESS: Leon & Wilson St, Cross City, FL 32628

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u>		<u>September 24, 2020</u>
FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	INSPECTION DATE
<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u>		
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	INSPECTOR ADDRESS & PHONE NUMBER	
<u>9/27/2020</u>		<u>133209</u>
SIGNATURE DATE	COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE

SIGNATURE DATE

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2020-2021**

College Facility: Florida Gateway College FIRE DISTRICT: Gilchrist County
SCHOOL / FACILITY: Gilchrist Center
ADDRESS: 2820 East Bell Ave., Bell, FL 32619

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

<p>_____ FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</p> <p>_____ FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</p> <p>_____ SIGNATURE DATE</p>	<p><u>Jeb W. Bynum</u> (Municipal Fire Safety Inspector) COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED</p> <p><u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u> INSPECTOR ADDRESS & PHONE NUMBER</p> <p> <u>9/27/2020</u> COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE</p>	<p style="text-align: center;"><u>August 25, 2021</u> INSPECTION DATE</p> <p style="text-align: center;"><u>133209</u> FIRE INSPECTOR CERTIFICATION NUMBER</p>
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LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED	FACILITY ADMINISTRATOR SIGNATURE
FACILITY ADMINISTRATOR TITLE	SIGNATURE DATE

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2020-2021**

College Facility: Florida Gateway College **FIRE DISTRICT:** Lake City
SCHOOL / FACILITY: Foundation
ADDRESS: 443 East Duval Stree, Lake City, 32055

OF SERIOUS FIRE SAFETY VIOLATIONS 0

OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

 FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)

Jeb W. Bynum (Municipal Fire Safety Inspector)
 COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

August 25, 2020
 INSPECTION DATE

 FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205
 INSPECTOR ADDRESS & PHONE NUMBER

 SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 927/2020
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
 FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

 FACILITY ADMINISTRATOR NAME PRINTED

 FACILITY ADMINISTRATOR SIGNATURE

 FACILITY ADMINISTRATOR TITLE

 SIGNATURE DATE

AGENDA ITEM: X.A.

President's Report

- A.** Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Dr. Miguel Tepedino, Board Chair

Mr. David Crawford, Vice Chair

Ms. Renae Allen

Mr. Robert C. Brannan, III

Mr. Lindsey Lander

Ms. Kathryn McInnis

Ms. Suzanne Norris

Dr. James Surrency

Model Standards of Good Practice for Trustee Boards

In Support of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, religion, national origin, gender, age, disability, marital status, genetic information, or any other legally protected status in accordance with the law. The Equity Officer is Sharon Best, executive director of human resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at (386) 754-4313.

