



## **DISTRICT BOARD OF TRUSTEES AGENDA**

**DATE:  
TUESDAY, MARCH 12, 2019**

**TIME & LOCATION:  
FLORIDA GATEWAY COLLEGE  
LAKE CITY, FL**

**5:00-REGULAR MEETING  
BOARD ROOM, ADMINISTRATION BLDG. 001**



# FLORIDA GATEWAY COLLEGE

## MISSION STATEMENT

*Approved by the Board of Trustees on June 12, 2018*

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, and enrich the community through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

### **Goal 1 Success**

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

### **Goal 2 Engagement**

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

### **Goal 3 Academics and Lifelong Learning**

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

### **Goal 4 Assessment, Accountability, and Improvement**

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

### **Goal 5 Institutional Resource Development**

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

### **Goal 6 Access**

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
March 12, 2019  
5:00 pm, Regular Meeting  
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance {SGA Representative}
- III. Introduce Visitors and Special Recognitions
  - A. *Student Recognitions*
    - Kenny Brown -Basketball
    - Jaylin Roberts-Volleyball
    - Katie Stalvey-Cross Country
- IV. Audience of Any Citizen

*The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.*
- V. \*Approval of Board Minutes dated February 12, 2019
- VI. Student Government Report {SGA Representative}
  - A. General Information
- VII. \*Presentation of Consent Agenda {S. Norris}

*The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.*

  - A. \*Personnel Matters
  - B. \*Routine Contracts and Agreements
  - C. \* Foundation Donation
  - D. \*2019-2020 Academic Calendar Revisions
  - E. \*2020-2021 Academic Calendar
  - F. \*Annual Course Deletions
  - G. \*Annual Course Continuations
  - H. \*Approval of Course Changes
- VIII. Instructional, Student Services and Enrollment Management Report
  - A. General Information Reported by Each Vice President {B. Dopson and J. Price}
- IX. Business Services Report {M. Holloway}
  - A. General Information

**FGC Board of Trustees**

**March 12, 2019**

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- B. \*Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2018-2019
  
- X. President's Report {L. Barrett}
  - A. General Information
  - B. STEM Building Update
  
- XI. Topics for future meetings
  
- XII. Inspect Warrant Register
  
- XIII. Set Time for the Next Meeting
  - April 9, 2019
  - 5:00 pm
  - FGC Board Room (Bldg. 001)

\*Denotes Board of Trustees' action items

**AGENDA ITEM: III.**

**Special Recognitions**

The College would like to recognize the following students:

- Kenny Brown
- Jaylin Roberts
- Katie Stalvey

**FLORIDA GATEWAY COLLEGE  
DISTRICT BOARD OF TRUSTEES**

**February 12, 2019**

**4:30pm, Board Reception**

**5:00 pm, Regular Meeting**

**Baker County School Board District Office  
270 South Blvd East, Macclenny, FL 32063**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order February 12, 2019, at 5:05 pm in the Baker County School Board District Office by Chairperson Suzanne Norris. Trustee Ms. Kathryn McInnis was absent. All votes were unanimous unless stated otherwise.

Ms. Sherrie Raulerson, Superintendent for Baker County Schools opened the meeting by speaking about her role in Baker County and how proud she is of the Board members that are residents of Baker County, Mr. Chuck Brannan and Mr. David Crawford. She also mentioned Dr. James Surrency as a role model for her as an educator over the past years as they were able to work together in their educational roles. She went on to say that she appreciates the relationship between FGC and Baker County.

She stated that her heart is in education and mentioned their Teacher Cadet program and that Baker is a “Grow your Own” County. Their wish is for students to come to institutions like FGC and return to Baker County to teach. She expressed how much she loved being a part of Baker County and the quality of life throughout the community. She thanked Mr. Crawford and his wife Sheri for providing the food for the evening. Chairperson Norris asked if there was anything Superintendent Raulerson would like FGC to do that hasn't been addressed. Ms. Raulerson replied that she would simply like to continue to see additional programs that give students additional options. Trustees Crawford and Brannan confirmed Ms. Raulerson's statements about the great community of Baker County.

**II. Pledge of Allegiance**

Mr. Trey Johnson, Student Government Association President, led the Board in the Pledge of Allegiance.

**III. Introduce Visitors, Employee & Retiree Recognitions**

Chair Norris had Trustee Brannan introduce his wife, Lorelie Brannan and their son, Rafe. Chair Norris then introduced the following visitors: Mr. Stew Lilker from the Columbia County Observer, Ms. Merrilee Jipson and Mr. Jim Tatum.

After introducing the visitors, Chairperson Norris asked to address the Board regarding the action of the Board from the January 8<sup>th</sup> meeting regarding the sponsorship contract between FGC and the organizers of the Olustee Festival. She stated that the Boards action has been misconstrued as the Board did not call for the Olustee festival or the Olustee Battle reenactment to be discontinued nor criticize the organizers of the event in any way. She went on to say that the Board simply agreed to discontinue the \$500.00 sponsorship that was used to maintain a booth at the festival. The consensus of the Board was that if FGC is to participate in the future, it will do so under a different format with emphasis on

education and the mission at FGC, not just manning a booth on Marion Street at the festival.

Ms. Norris went on to say that the Battle of Olustee and the Civil War are both important historical events in North Florida and the United States and should always be remembered for the pain of loss incurred and the good that ultimately came from the abolition of slavery in this country and the preservation of the Union. She went on to say that she personally supports using financial and other resources of the College to support the festival in an educational manner. She hopes that the administration in conjunction with the faculty and student government can come together within the next few months to explore other ways for the college to focus its resources on the educational mission of FGC as it will relate to the Olustee festival and the Olustee Battlefield reenactment as well as other significant community events in our service area.

#### **IV.**

#### **Audience of Any Citizen**

The Board Chair asked if any citizens would like to speak. Ms. Merrilee Jipson came forward to address the Board. Ms. Jipson began by stating that she is from Ft. White and has known about the confederate reenactment in our area. After doing some research as to why she was uncomfortable about the reenactment, she states she is not against the reenactment, rather, how it is portrayed. Ms. Jipson believes the truth is not being portrayed in the reenactment. She would like to see historical records reflect what actually happened to the North, South and African-Americans. She suggests that a committee be formed bringing in members of the community to tell their stories of their ancestors. Ms. Jipson handed out research documentation to the Board called “Southern Discomfort”. She then shared information in an open letter to the Governor of Georgia during the secession in which slavery was discussed 34 times, she states that the battle was truly about slavery. She ended with informing the Board that she hopes that the Board considers including all sides of the story, not just one particular version.

Mr. Jim Tatum came forward to address the Board stating that he is from Ft. White Florida. He came forward to read a letter that he wrote to the editor of the Lake City Reporter. The letter read: “Congratulations to Florida Gateway College for withdrawing support of the Reenactment of the Battle of Olustee. This event is colorful when it brings in money to the community but its drawbacks are many. It is an inaccurate portrayal of Florida history glossing over the massacre of murder of captured black soldiers and highlighting only elements deemed today to be favorable to the confederate army. In addition to the arbitrary cherry-picking the tidbits of history to be taught to young children, the event glorifies war and killing. Some thought that to abolish the event would be erasing history, on the contrary we do not want to erase history, we want history to be told to its entirety on both sides, all of it, not just some parts. Congratulations to Suzanne Norris, Stew Lilker and the Florida Gateway College Board of Trustees for exposing the racism and the inaccuracies of this inglorious tragedy.”

Mr. Stew Lilker came forward to address the Board. Mr. Lilker began by asking that a correction be made to the November 13, 2018 minutes to reflect that Ms. Norris requested a report on the Blue-Grey Army contract, not Mr. Lilker. He went on to say that the

discussions that have been brought up about the Battle of Olustee have been a long time coming. He stated that he was disappointed in the last meeting as he was expecting to see a presentation on the Audit. It is in Mr. Lilker's opinion that the Board should raise the bar as to what is submitted in the Consent Agenda and to get their rules in order.

Mr. Chuck Brannan asked to address the Olustee agenda item as he was not present at the last meeting on January 8, 2019. He is unsure how an agenda item of a \$500.00 contribution for the 2019 Olustee festival has morphed into what it has. He stated that he is not in agreement with what he has heard today. He goes on to say that the festival has an \$8 million impact on the communities and in his opinion has always been an educational event. He understands the atrocities were committed at the time of the battle and says that it was a part of history and what needs to be taught about the battle. Mr. Brannan states that we as a country are who we are because of our history and says that he doesn't know that as an educational facility, pulling our funding from a historical event promotes education. Mr. Brannan went on to say that there are bad things that happened in American history that cannot be overlooked and that it sets a bad tone for the College to withdraw funding for the biggest event in Columbia County and surrounding counties. Mr. Brannan asked that if there was a member present at the meeting on January 8<sup>th</sup> that was on the prevailing side of it to reconsider the motion and allow another vote.

Ms. Renae Allen spoke next as she was also not at the January meeting. She began by saying that she is a 34 year educator and coming from the perspective of an educator, she believes that the reenactment whether it shows every aspect of every person that it is pretty difficult thing to do. She believes that the reenactment is a wonderful learning experience for a teacher to bring their students to and be able to go back to the classroom to discuss the pros, cons, good and terrible things that came from the war. She believes that the college because it is an educational institution should, in some way continue to provide support to the reenactment and festival.

Chairperson Norris stated that she would like to make a clarified statement as to the last meeting. The Blue-Grey Army, Inc. contract that was on the consent agenda at the January 8th meeting was pulled off for discussion. She further explained that the consent agenda was to approve under Dr. Barrett's authority \$500.00 sponsorship which was limited to a booth at the festival. Trustee McInnis made a motion to approve the expenditure, which was appropriate. Trustee Dr. Tepedino asked if it could be amended to include, going forward, that we would not necessarily sponsor it in the same way. She pointed out that it is a one year contract and will have to come back around next year. She agrees on the educational aspect of things and states that the reenactment is a separate educational event from the festival downtown, which is a vendor event and it is not connected to the historical aspect as it is the economic aspect. She went on to clarify for the trustees that were not present at the last meeting that it was approved to have a booth at this years the caveat that Dr. Tepedino added to the amended consent agenda item was to look at sponsoring the event in a different type of way, not to discontinue forever, not to discontinue supporting the festival, it was about how it would be done.

Mr. Brannan stated he does not understand the motive of not having a booth at the Olustee festival where FGC would miss an opportunity to promote the college where thousands of people will be able to visit the booth to get information about FGC. He noted the festival would probably not occur without the reenactment. Chairperson Norris asked Dr. Tepedino if he would like to address the Board on his request to amend the motion in January. Dr. Tepedino opened by saying that everyone has a unique view on how they look at the issue, he personally does not see it as an issue of racism or not racism. He believes that as a Board, everyone should look at this as a time to be uniting each other and focusing on education and what is best for their constituents regardless of color as everyone is created equally. He stated that he did not see the issue as the media did and as being a member that consented to the vote, he has no issue of re-opening it. He states that he knows the Board wants to do what's best for the students, professors, counties and constituents in a way that exemplifies professionalism and respect for one another regardless of race, gender or ethnicity. He states that FGC should fund who they want to fund and should evaluate every dollar that is spent whether it is on a pencil or on a booth at the festival. Dr. Tepedino went on to say that it is not about being for or against the Olustee festival it is what is in the best interest for the college and the students. He is open for discussion on the matter and for re-opening the vote. He wants every Board member to feel like they are respected and understood and for them to work together towards what is best for the college.

Chair Norris asked if any other Trustees wish to address the topic. Mr. Lindsey Lander addressed the Board and began by saying that he believes that the perception has taken over that when the Board decided to have the booth taken out of the festival that the college's view was negative on the festival itself. He mentioned that if he would have been present at the meeting in January that he would have voted to continue to support and sponsor the festival with the booth being present. He believes that it is a positive aspect for the college to be involved in the event as it is an important part of history and removing the sponsorship does the College a disservice.

Chairperson Norris again reiterated that the decision of the Board at the meeting in January was to approve this year's funding of the event. She suggested that the topic of the re-evaluation of the sponsorship be made a future agenda item as it was not on the agenda for the current meeting. Trustee Brannan asked that the topic be a future Board item. Dr. Tepedino suggested that in 6 months the Board look into bringing in someone who has a great knowledge of information as to the history of the Olustee battle that will further draw attention to the College that will be good for the community, students and faculty so that everyone will be on the same page. Chairperson Norris suggested a workshop to discuss different ideas of ways to promote the College in order engage the community, faculty and students. Trustee Brannan was open to the suggestion, Dr. Tepedino suggested that the Board task Dr. Barrett to come up with ways that augments the community and contributes to the festival in a positive way.

Trustee Crawford addressed the Board to say that at the previous meeting something that gave the Board pause was failed statements about the Board being racists if moving forward with the decision to withdraw the contract for the Blue-Grey Army, Inc. Mr.

Crawford stated that he felt a responsibility and seconded Ms. McInnis' motion to address and discuss the issue further.

Chairperson Norris concluded the conversation by stating that the Board would like to have Dr. Barrett come up with recommendations that will support the community, the historical aspect and consider all facets as to how FGC should be appropriately involved in the event.

Chairperson Norris stated the Board is always willing to discuss a topic or pull it from the agenda when necessary.

**V. Approval of Minutes**

The Board approved the amended minutes from the meeting on September 11, 2018, the minutes from the meeting on November 13, 2018 and the minutes from the workshop and Board meeting on January 8, 2019.

**All minutes approved with a correction to the November 13 minutes as discussed.**

**Motion by: Mr. Lindsey Lander Second by: Mr. Chuck Brannan**

**VI. Student Government Report**

Mr. Trey Johnson, Student Government Association President, stated SGA is working to re-open the career closet wherein people can donate lightly used, professional clothing for students to wear to job interviews. Donations will be accepted starting on March 1, 2019 in building 7.

Mr. Johnson informed the Board that SGA elections will be starting between the days of March 25-April 5. SGA is anticipating a great turn out in hopes to find the best candidate to represent the student body voice.

Mr. Johnson informed the Board that there will be a town hall held in mid to late March. This event is where students can come and ask questions and state and concerns that they may have so that they can feel that they are being heard. It is the goal of SGA to give the students the ability to voice themselves.

**VII. Presentation of Consent Agendas**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Authorized List for Deferment Approval
- E. \*Approval of Program Changes
- F. \*Approval of Course Changes
- G. \*Approval of New Programs
- H. \*Approval of New Courses
- I. \*Approval of Program Deletions
- J. \*Revised Policy 6Hx12:2-04 Job Descriptions for Personnel of the College
- K. \*Deletion of Policy 6Hx12:6-00 Personnel Policies and Procedures Manual
- L. \*Revised Policy 6Hx12:6-20 Recruitment and Selection of College Employees

- M. \*Revised Policy 6Hx12:07-01 Placement of Instructional Personnel on the Salary Schedule
- N. \*Revised Policy 6Hx12:07-04 Use of Course for Advancement on the Salary Schedule
- O. \*Revised Policy 6Hx12:07-06 Instructional Employee Resignation
- P. \*Revised Policy 6Hx12:07-07 Suspension, Dismissal, or Return to Annual Contract for Continuing Contract Personnel

**Approved as presented.**

**Motion by: Dr. Jim Surrency**

**Second by: Mr. David Crawford**

### **VIII. Instructional, Student Services & Enrollment Management Report**

Dr. Brian Dopson, Vice President of Academic Programs began by thanking Dr. Barrett and the Board of Trustees for their support and decisions that they make every day regarding the college.

Dr. Dopson went on to say that SACS compliance report is due on March 2, 2019 and he is very proud of the work that has been done and recognized Christine Boatright for all of her work.

He went on to report that a Community College Student of Survey Engagement (CCSSE) was performed.

Dr. Dopson reported that the FGC Brain Bowl team hosted the FCSAA Panhandle regional tournament on February 8<sup>th</sup> and 9<sup>th</sup>. FGC placed 6<sup>th</sup> out of the 7 Panhandle teams but ranked 14<sup>th</sup> overall from the 22 teams in the state. FGC will be hosting a North Florida High School State Championship on March 9<sup>th</sup>.

Dr. Dopson went on to say that Career services Spring Career fair will be held April 10, 2019 with Spring Fling as a collaborative effort to re-open the First Impressions Career Closet. The career closet will provide access to professional wear for our students to wear for interviews and special presentations at the college.

Dr. Dopson was happy to inform the Board that the Future Teacher's Club won first place in the display contest at Florida Future Educators of America conference. Advisors, Allyson Dees and Liz Carroll, conducted a break out session at the conference where they presented on pedagogy.

Dr. Jennifer Price, Vice President of Enrollment Management and Student Affairs began by showing the Board a picture of the Wolf Pack Promise Wall that is up in building 16. Students will place their decal on the wall when they sign their optional contract, with this visual representation FGC is committing to the students and the students are committing to their goals.

Dr. Price was happy to report that enrollment has increased by 3.4% for the year and 24 % over the last three years. She does not expect a further increase at this time and will mainly be focusing on retention.

Dr. Price reported that Ft. White High School and Union County High School both came out for experience days. Ft. White on January 25, 2019 and Union County on February 8, 2019. There were 150 students altogether come out!

She went on to say that the Office of Recruitment and Communications will be launching a new text messaging system that will be a personalization to perspective students, not only will they receive messages about getting through the enrollment process but they will be able to receive personal messages such as birthday wishes.

Dr. Price announced that registration for summer camps will begin on March 1<sup>st</sup> the applications are available on the website at [www.fgc.edu/summercamps](http://www.fgc.edu/summercamps). There will be flyers going out to the surrounding schools also.

Board of Trustee scholarship applications are now being accepted with a deadline of March 15<sup>th</sup>. Applications are available online at [www.fgc.edu/bot](http://www.fgc.edu/bot).

Dr. Price informed the Board that the 2<sup>nd</sup> Annual Transfer day will be held on February 14, 2019 from 9:00 am until 12:00 pm. It gives the current students an opportunity to meet with 4 year college and university representatives to discuss steps to take for transfers.

Residence life applications are now being accepted. The \$100 deposit and supporting documentation will be due by July 15<sup>th</sup> to hold their spot. Applications are available online at [www.fgc.edu/residencelife](http://www.fgc.edu/residencelife).

First year experience advisory Board has been created. This will help students acclimate themselves to the college and help them focus on student success.

Dr. Price let the Board know there will be an online appointment system launched where students can go online and make appointments for advising and it will eventually be branched out to Financial Aid and other areas of student services.

There will be a wait list for students to sign up for classes that are full. If a student drops out of the course it will go to the next student on the wait list for the course giving them priority.

She finalized by stating that Summer registration begins April 1<sup>st</sup>.

## **IX. Business Services Report**

Michelle Holloway, Vice President for Business Services asked the Board to approve the following items:

B. \*Budget Amendment Number Five (5) Restricted Current Fund (Fund 2) Fiscal Year 2018-2019

**Approved as presented.**

**Motion by: Mr. Chuck Brannan**

**Second by: Dr. Athena Randolph**

C. \*Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2018-2019

**Approved as presented.**

**Motion by: Dr. Miguel Tepedino**

**Second by: Ms. Renae Allen**

Ms. Holloway informed the Board that a grant through Siemens industry was awarded to FGC the \$40,000.00 grant initiative that was received will cover the costs of 32 recycle bins for every building on campus. This will begin the green initiative for the campus. The Business Office is also looking into an electric car charger to use the funds for which would be a great addition for the automotive department. Another addition that is being discussed is the addition to the existing water fountains that will allow you to refill water bottles.

**X.**

### **President's Report**

A. General Information

Dr. Barrett began his report by thanking Superintendent Raulerson and Baker County for holding the Board meeting this month. He also thanked Trustee David Crawford and his wife, Sheri for the delicious food provided at the reception.

He informed the Board that FGC had the opportunity to host the annual Delegation meeting in which Senator Bradley was present as well as Trustee Chuck Brannan in his new position as State Representative. Senator Bradley took pictures himself of the now closed buildings 8 & 9 and toured the temporary chemistry labs in building 31. Senator Bradley stated to Dr. Barrett "Our students deserve better." Senator Bradley was impressed with the auto department and indicated that he has many projects planned for his district but the STEM building is a priority. Our lobbyist, Bob Cerra, is working diligently with staff in Tallahassee for funding for this project.

He went on to say that he and Senator Bradley had the chance to discuss to State College System funding formula and how it has impacted the campus in a very negative way he will discuss this further at the end of his report.

Dr. Barrett informed the Board that the hearing in an attempt to unionize our part time faculty has been postponed as they determine if there are enough cards for a union vote. Dr. Barrett will continue to update the Board on the developments on the matter.

Dr. Barrett went on to say that Dr. Jennifer Price, Lee Pinchouck and himself met with the advisory council to discuss revamping Take Stock in Children and recent updates in the statewide office.

He reported that he met with Trustee Kathryn McInnis and the Assistant Superintendent of Dixie County to tour the old Dixie County High School building and some other buildings on their site. The current lease for FGC's Dixie County site comes to an end in September of this year, the cost is \$33,000.00 annually.

Dr. Barrett let the Board know that he, Dr. Price and Dr. Dopson met with the Florida Department of Correction officials about the Second Chance Pell program, which won the Chancellor's Best Practice award. Graduation is set for May 17<sup>th</sup> at 11:00 am. Dr. Barrett encouraged anyone that could attend to come out. The new Secretary for the DOC will be in attendance. He reported that he has been in touch with UCF taking our students for baccalaureate degrees that are in correctional facilities.

Dr. Barrett attended the multi-specialty research breakfast held by the Foundation on Friday, January 18<sup>th</sup> that is held to cultivate new prospects and to discuss their business.

He went on to say that the STEM building is closed and there is lots of activity in buildings 8 & 9 as it is being prepped for demolition which will happen in the third week of March. There will a presentation in future meetings about how the new STEM facility will look.

Dr. Barrett presented a visual Board to give a look into the new Olustee project which showed the track that will be used for CDL training and public safety vehicle training. He pointed out the gun and rifle range section that will be moved from the Columbia County campus so that everything will be on one campus in Olustee. Dr. Barrett expressed his excitement and thanked John Jewett and Mike Lee for their hard work on the project. Once zoning is approved, Avery Roberts has agreed to grub the property as a donation. The cost of this donation is valued around \$400,000, Dr. Barrett expressed his gratitude to Mr. Roberts for this.

Dr. Barrett informed the Board that the Legislature is looking at colleges fund balances, some of the colleges have made huge transfers of fund balances from fund one to fund seven. Dr. Barrett's analysis of the situation is that the other colleges are attempting to set aside monies that have not been approved to add more buildings. He assured the Board that this is not the case with FGC. He informed the Board that the bigger issue is with GASB 68, which has removed the pension fund from the State and placed it back on state colleges and many other institutions for liability. If compared, GASB 68 and FGC's fund balance there would be shortage of \$110,000.00 to make payroll, which would be the first time a negative would be shown in that report. He is unsure as of now how the college will address the situation but will keep the Board updated in future meetings.

Dr. Barrett also presented in the handout that was given to the Board a report that was produced by the Department of Education to show the amounts funded to FGC who is second to the bottom being funded at 70%. Dr. Barrett states that if FGC was to be funded as some of the other institutions that it would assist with challenges such as healthcare costs, property insurance increases and other things.

To complete his report, he informed the Board that the College is submitting a Notice of Intent to offer a Bachelors degree in Elementary education, which has been submitted to the state for approval.

B. \*Recertification of Foundation

**Approved as presented.**

**Motion by: Dr. Miguel Tepedino**

**Second by: Ms. Renae Allen**

**XI. Topics for future meetings**

**XII. Inspect Warrant Register**

**XIII. Set Time for the Next Meeting**

The next Board meeting will be held March 12, 2019 at 5:00 pm with the location being the FGC Board room.

The meeting adjourned at 6:41 pm.

Items provided to the Board at this meeting:

- Year to Date Financial Report Month Ending January 2019 FY 2018
- Florida College System Model Funded to System Average Chart
- Various articles from the Lake City Reporter

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Ms. Suzanne Norris, Chair

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Dr. Lawrence Barrett, Secretary

**AGENDA ITEM: VI.A.**

**Student Government Report**

- A. General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

**AGENDA ITEM: VII.A.**

**Personnel Matters**

The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

**PERSONNEL MATTERS**  
**MARCH 12, 2019**  
**BOARD OF TRUSTEES MEETING**

**RESIGNATIONS/RETIREMENTS/TERMINATIONS:**

Kirpach, Joyce	Senior Staff Assistant, Financial Aid (position to be filled)	01/28/19
McRae, Beau	Coordinator, Research and Data Analysis (position to be filled)	01/16/19
Smith, Sherri	Assistant Professor, Nursing, BSN Program (position to be filled)	01/23/19

**APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:**

Adler, Steven	Assistant Professor, Automotive Technology, Full-time	02/19/19
Braun, Whitney	Lab Assistant, Academic Affairs, Part-time, Temporary	01/14/19-04/29/19
Layton, Laurie	Coordinator, Research and Data Analysis, Promotion	02/01/19
Matthews, Gracie	Food Service Worker, Food Service, Part-time, Temporary	01/02/19-05/06/19
Ruise, Charles	Career and Technical Programs Recruiter, Recruitment and Communications, Full-time	02/19/19
Shearer, Debra	Senior Staff Assistant, Public Service and Technology Programs, Transfer	02/01/19
Singletary, Frank	Food Service Worker, Food Service, Part-time, Temporary	01/02/19-05/06/19
Stafford, Matthew	Lab Assistant, Academic Affairs, Part-time, Temporary	01/07/19-04/29/19
Thomas, Randal	Skilled Maintenance Supervisor, College Facilities, Full-time	02/19-19

**STUDENTS:**

Adel, Jaron	Student Assistant, Media and Public Information, Part-time, Temporary	01/19/19-05/06/19
Chandler, Sara	Student Assistant, Media and Public Information, Part-time, Temporary	01/29/19-05/06/19
Collins, Ryann	Student Assistant, Academic Affairs, Part-time, Temporary	01/07/19-04/29/19

**SHORT TERM CONTRACTS:**

None

**ADJUNCT FACULTY/OVERLOAD CONTRACTS:**

None

**AGENDA ITEM: VII.B.**

**Routine Contracts and Agreements**

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

*Routine Contracts and Agreements*

**Board Date: March 12, 2019**

**Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.**

1. **Second Party:** Archer Rehabilitation, LLC - Gainesville, FL  
FYZICAL Therapy & Balance Center Interlachen - Interlachen, FL  
Nature Coast Rehabilitation - Williston, FL  
Request Physical Therapy - Gainesville, FL

**Narrative:** The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.

**Cost:** None

2. **Second Party:** 3 Creeks, LLC - Jacksonville, FL

**Narrative:** The College has entered into an Agreement with 3 Creeks, LLC for the relocation of nine (9) gopher tortoises from the Olustee campus to the 3 Creeks property.

**Cost:** \$ 1,000.00 per adult tortoise, \$ 600 per juvenile tortoise

3. **Second Party:** Environmental Services, Inc. - Jacksonville, FL

**Narrative:** The College has entered into an Agreement with Environmental Services, Inc. to provide a cultural resource assessment survey of property in Baker County.

**Cost:** \$ 4,300.00

**AGENDA ITEM: VII.C.**

**Foundation Donation**

The College requests approval to accept equipment donated to The Foundation for Florida Gateway College for Florida Gateway College to be used for the new Automotive Technology Program.

**The Foundation for FGC  
 Donated Equipment for BOT Acceptance  
 March 12 , 2019**

**Certified Hydraulics, Inc. - Branford FL**

<b>Automotive Technology Program</b>				
Item Description with Serial/Model #	Part # (If Applicable)	QTY	Price	Total
Installation of Hunter Alignment Rack, bulk oil system, reel banks, compressor PM, shop fans and used oil stations	LABOR		\$ 11,850.00	\$ 11,850.00
Materials (anchors)	NA		\$ 1,550.00	\$ 1,550.00
<b>TOTAL DONATED</b>				<b>\$ 13,400.00</b>

**Mr. Joe Schlueter - Trinity, FL**

<b>Automotive Technology Program</b>				
Item Description with Serial/Model #	Part # (If Applicable)	QTY	Price	Total
Klutch Mechanic's Tool Set - 566 pc., 1/4 in., 3/8 in., & 1/2 in. Drive. Item # 48086		1	\$ 847.99	\$ 847.99
Work Bench Bench Vise		1	\$250.00	\$ 250.00
Dial Indicator Kit		1	\$270.00	\$ 270.00
1/2" Socket set		1	\$130.00	\$ 130.00
1/2" Impact Socket set		1	\$150.00	\$ 150.00
1/2" Breaker Bar		2	\$37.00	\$ 74.00
Brake Spring Tool front		1	\$20.00	\$ 20.00

Brake Spring Tool rear		1	\$20.00	\$ 20.00
Snap Ring Plier Set		3	\$65.00	\$ 195.00
Harmonic Balancer Puller Kit		1	\$128.00	\$ 128.00
Battery Post Cleaning Kit		1	\$70.00	\$ 70.00
Metric Craftsman wrench set		1	\$40.00	\$ 40.00
<b>TOTAL DONATED</b>				<b>\$ 2,194.99</b>

### John Dow Industries - Barberton, OH

#### Automotive Technology Program

Item Description with Serial/Model #	Part # (If Applicable)	Quantity	Price	Total
Tire Taxi	JDI-TT1	2	\$ 89.99	\$ 179.98
<b>TOTAL DONATED</b>				<b>\$ 179.98</b>

### CPS Products - Hialeah, FL

#### Automotive Technology Program

Spotgun Jr Leak Detection Kit	332005A	1	\$ 152.60	\$ 152.60
LeakGuard Cartridges	480301	4	\$ 22.00	\$ 88.00
A/C ExtenDye Cartridges	399020A	1	\$ 53.18	\$ 53.18
Airlift	550000	1	\$ 230.00	\$ 230.00
<b>TOTAL DONATED</b>				<b>\$ 523.78</b>

All donations are to the Automotive Technology Program

**TOTAL AMOUNT TO ACCEPT \$ 16,298.75**

**Agenda Item: VII.D**

**2019-2020 Academic Calendar Revisions**

The Board of Trustees approved the 2019-2020 academic calendar in February 2018. The college requests approval of the following changes to the calendar. The modified calendar is attached.

- Move spring break from March 6-13 to March 13-20
- Move spring graduation application due date to March 12
- Move summer registration start date to March 30
- Move summer Nelnet plan start date to March 30

**2019-2020 Academic Calendar (Revised)**

<b>May 20 – Aug. 16</b>	<b>Fall registration begins</b>
May 30	Fall international applicants admission application deadline
June 13	Fall international transfer applicants admission application deadline
July 1 – Aug. 16	Fall Nelnet payment plan is available
July 15	Fall financial aid deadline; Fall admission priority processing date
<b>August 8</b>	<b>Fall fees due</b> <i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i>
August 16 - 23	State employee fee waiver registration
<b>August 19</b>	<b>Classes begin</b> <i>*Start dates for express sessions may vary. Check your class schedule for start dates</i>
August 19-23	Add/Drop (for classes starting 8/19/19)
August 21	Add/Drop ends for express session classes starting 8/19/19
August 23	State employee fee waiver registration ends Add/Drop ends (for full term classes) Add/Drop end date varies for classes that are not full term, including those that started 8/19/19 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
September 2	Labor Day Holiday
September 9	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.
October 1	Spring international applicants admission application deadline
October 18	Fall graduation applications due
<b>Oct. 28 – Jan. 3</b>	<b>Spring registration begins</b>
Oct. 28 – Jan. 3	Spring Nelnet payment plan is available
October 31	Spring international transfer applicants admission application deadline
November 6	Last day for withdrawal (The withdrawal deadline varies for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
November 11	Veterans Day Holiday
November 15	Spring financial aid deadline; Spring admission priority processing date
November 27-29	Thanksgiving Holiday
December 9	Term ends
December 10	Grades due (12 noon)
December 12	<b>Spring fees due</b> <i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i>
December 13	Fall Commencement Ceremony
December 19-31	Winter Break
January 1	Winter Break – New Year’s Day Holiday
January 3 - 10	Spring state employee fee waiver registration
<b>January 6</b>	<b>Classes begin</b> <i>*Start dates for express sessions may vary. Check your class schedule for start dates</i>

January 6-10	Add/Drop (for classes starting 1/6/20)
January 8	Add/Drop ends for express session classes starting 1/6/20
January 10	State employee fee waiver registration ends Add/Drop ends (for full term classes) Add/Drop end date varies for classes that are not full term, including those that started 1/6/20 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
January 20	Martin Luther King, Jr. Holiday
January 27	Last day to submit grade changes for "I" grades received in previous fall term. Unresolved "I" grades will change to "F".
February 14	Summer international applicants admission application deadline
February 17	President's Day Holiday
March 5	Summer international transfer applicants admission application deadline
March 12	Spring graduation applications due
March 13-20	Spring Break
<b>Mar. 30 – May 1</b>	<b>Summer registration begins</b>
Mar. 30 – May 1	Summer Nelnet plan is available
April 1	Last day for withdrawal (The withdrawal deadline varies for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
April 13	Summer financial aid deadline; Summer admission priority processing date
<b>April 23</b>	<b>Summer fees due</b> <i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i>
April 27	Spring term ends
April 28	Spring grades due (12 noon)
May 1 - 6	Summer state employee fee waiver registration
May 1	Spring/Summer Commencement Ceremony
<b>May 4</b>	<b>Summer classes begin</b> <i>*Start dates for express sessions may vary. Check your class schedule for start dates</i>
May 4	Summer work schedule begins
May 4-6	Add/Drop (for classes starting 5/4/20) (See express session details for all registration, add/drop and withdrawal dates.)
May 6	Summer add/drop ends (for classes starting 5/4/20) Add/Drop end date varies for classes starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
May 25	Memorial Day Holiday
May 26	Last day to submit grade changes for "I" grades received in previous spring term. Unresolved "I" grades will change to "F".
June 4	Summer graduation applications due
July 2	Independence Day Holiday

July 13	Last day for withdrawal (The withdrawal deadline varies for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
July 30	Summer term ends Grades due (midnight)
July 30	Summer work schedule ends
September 8	Last day to submit grade changes for "I" grades received in previous summer term. Unresolved "I" grades will change to "F".

**2020-2021 Academic Calendar**

The College is required to submit an annual calendar to the Florida Department of Education for review and approval. The attached calendar complies with all applicable common entry periods for the State.

The College requests Board approval of the attached calendar.

<b>2020-2021 Academic Calendar</b>	
<b>May 18 – Aug. 14</b>	<b>Fall registration begins</b>
May 18 – Aug. 14	Fall Nelnet payment plan is available
May 28	Fall international applicants admission application deadline
June 11	Fall international transfer applicants admission application deadline
July 9	Fall financial aid deadline; Fall admission priority processing date
<b>August 6</b>	<b>Fall fees due</b> <i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i>
Aug. 14-21	State employee fee waiver registration
<b>August 17</b>	<b>Classes begin</b> <i>*Start dates for express sessions may vary. Check your class schedule for start dates</i>
August 17-21	Add/Drop (for classes starting 8/17/20)
August 19	Add/Drop ends for express session classes starting 8/17/20
August 21	State employee fee waiver registration ends Add/Drop ends (for full term classes) Add/Drop end date varies for classes that are not full term, including those that started 8/17/20 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
September 7	Labor Day Holiday
September 8	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.
October 1	Spring international applicants admission application deadline
October 15	Spring international transfer applicants admission application deadline
October 16	Fall graduation applications due
<b>Oct. 26 – Jan. 8</b>	<b>Spring registration begins</b>
Oct. 26 – Jan. 8	Spring Nelnet payment plan is available
November 4	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
November 11	Veterans Day Holiday
November 13	Spring financial aid deadline; Spring admission priority processing date
November 25-27	Thanksgiving Holiday
December 7	Term ends
December 8	Grades due (12 noon)
December 11	Fall Commencement Ceremony
<b>December 16</b>	<b>Spring fees due</b> <i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i>
December 21-31	Winter Break
January 1	Winter Break – New Year’s Day Holiday
Jan. 6-15	Spring state employee fee waiver registration
<b>January 11</b>	<b>Classes begin</b> <i>*Start dates for express sessions may vary. Check your class schedule for start dates</i>
January 11-15	Add/Drop (for classes starting 1/11/21)

January 13	Add/Drop ends for express session classes starting 1/11/21
January 15	State employee fee waiver registration ends Add/Drop ends (for full term classes) Add/Drop end date varies for classes that are not full term, including those that started 1/11/21 and those starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
January 18	Martin Luther King, Jr. Holiday
February 1	Last day to submit grade changes for "I" grades received in previous fall term. Unresolved "I" grades will change to "F".
February 11	Summer international applicants admission application deadline
February 15	President's Day Holiday
February 25	Summer international transfer applicants admission application deadline
March 11	Spring graduation applications due
March 12-19	Spring Break
<b>Mar. 29 – May 7</b>	<b><i>Summer registration begins</i></b>
Mar. 29 – May 7	Summer Nelnet plan is available
April 7	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
April 9	Summer financial aid deadline; Summer admission priority processing date
<b>April 29</b>	<b><i>Summer fees due</i></b> <b><i>*All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety.</i></b>
May 3	Spring term ends
May 4	Spring grades due (12 noon)
May 6-12	Summer state employee fee waiver registration
May 6	Spring/Summer Commencement Ceremony
<b>May 10</b>	<b><i>Summer classes begin</i></b> <b><i>*Start dates for express sessions may vary. Check your class schedule for start dates</i></b>
May 10	Summer work schedule begins
May 10-12	Add/Drop (for classes starting 5/10/21) (See express session details for all registration, add/drop and withdrawal dates.)
May 12	Summer add/drop ends (for classes starting 5/10/21) Add/Drop end date varies for classes starting later in the term. (See express session details for all registration, add/drop and withdrawal dates.)
May 31	Memorial Day Holiday
June 1	Last day to submit grade changes for "I" grades received in previous spring term. Unresolved "I" grades will change to "F".
June 7	Summer graduation applications due
July 5	Independence Day Holiday
July 15	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
August 9	Summer term ends

	Grades due (midnight)
August 12	Summer work schedule ends
September 13	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.

**ANNUAL COURSE DELETIONS**

State Board Rule 6A-10.0331 requires each Florida College System institution to ensure that classes which have not been taught for five years and are not expected to be offered during the next five years are deleted from the college catalog. Upon approval of the Educational Affairs Committee and the Board of Trustees, the Office of the Statewide Course Numbering System will be notified to delete these courses. This annual certification of courses to be deleted is submitted to the Board of Trustees.

The courses which have not been taught for five years and are not expected to be offered during the next five years are shown below. The College requests Board approval of the deletion of these courses. Deletion has been approved by the Florida Gateway College Educational Affairs Committee and is awaiting Board approval: Fall 2019

Course	Title	Last Term Taught
GEB 1941	Intro Business Internship	Never Offered
GLY 1000C	Geology with Lab	Never Offered
IDH 2002	Honors Seminar II: Methodology	Never Offered
IDH 2920	Honors Colloquia	Never Offered
MUN 1031	Rock Ensemble I	201410
OST 2335	Applied Business Communication	201320
REA 1105	College Reading I	201320

**AGENDA ITEM: VII.G**

**ANNUAL COURSE CONTINUATIONS**

State Board Rule 6A-10.0331 requires each Florida College System institution to review courses that have not been taught for five years. Any such classes which the institution wishes to continue must be reviewed in the same manner that the institution reviews courses which are proposed for addition to the catalog and the statewide course numbering system. A course may be continued in the catalog if the institution plans to offer it during the next five years.

The courses which have not been taught for five years, but which are expected to be offered during the next five years are shown below. The College requests Board approval for the continuation of these courses. Continuation of the courses below have been approved by the Florida Gateway College Educational Affairs Committee. Effective Date of implementation: Fall 2019

<b>Course</b>	<b>Title</b>	<b>Last Term Taught</b>
BSC 2910	Biology Research	201410
EMS 2346C	Critical Care Paramedic	201410
GCO 1202	Basic Golf Crse Mechanics II	201320
GCO 1212C	Turf Equipment Diagnosis II	201320
GCO 1472C	Reel Mower Adj Mnt and Eval	201320
GCO 1611	Golf Course Shop Management I	201320
GCO 1612	Golf Course Shop Management II	201320
GCO 1942L	Turf Equipment Mgmt Internship	201330
IDS 2151	Environmental Education	Never Offered
LIT 2140	Contemporary World Novel	201330
GEB 2931	Advanced Seminar in Business	201330

**AGENDA ITEM: VII. H**

**Approval of Course Changes**

The College requests Board approval of the following course changes, which have been approved by the FGC Educational Affairs Committee and are being proposed to improve programs. Effective Date of implementation: Fall 2019

**Infant Child Adolescent (NUR 2412C):** This request is to add HUM 2551 as a co-requisite for the course.

**AGENDA ITEM: VIII.A.**

**Vice President's Reports**

- A. General Information:** Each Vice President will briefly report on their area and upcoming events.

**AGENDA ITEM: IX.A.**

**Business Services Report**

- A. General Information: Ms. Michelle Holloway, Vice-President of Business Services, will report on recent and upcoming events.

**AGENDA ITEM: IX.B**

**Budget Amendment Number Seven (7)  
Capital Outlay Plan for Unexpended Plant Fund (7) Budget  
Fiscal Year 2018-2019**

We are requesting approval of Fund 7 budget amendment Seven (7) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through February 20, 2019.

FLORIDA GATEWAY COLLEGE  
FISCAL YEAR 2018-2019  
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)  
As of February 20, 2019

A. Recapitulation by Source	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	0.00	514,558.87	1,548,207.98	4,688,402.23	8,751,169.06
Plus: Revenues	0.00	315.00	347,807.86	533,322.00	881,444.86
Less: Expenditures	0.00	36,900.00	480,769.87	1,072,272.89	1,589,942.76
Ending Fund Balance	0.00	477,973.87	1,415,245.95	4,149,451.34	6,042,671.16
B. Budgeted Expenditure	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721445 16-17 Maintenance, Repair & Renovation					0.00
721446 17-18 Maintenance, Repair & Renovation				339,058.72	339,058.72
721447 18-19 Maintenance, Repair & Renovation				533,322.00	533,322.00
721140 Building 8 & 9				3,214,213.62	3,214,213.62
721225 Olustee Campus Public Safety Project				62,859.00	62,859.00
720000 CO & DS		477,973.87			477,973.87
Conference Center Restrooms					
Life-Safety Corrections					
730050 Capital Improvement Fee			1,398,444.59		1,398,444.59
Performance Contract Payments					
730070 Capital Improvement Fee - PSAV			16,801.36		16,801.36
Renovations/Remodeling of Facilities					
Equipment for PSAV programs					
Technology Enhancements					
<b>Total</b>	<b>0.00</b>	<b>477,973.87</b>	<b>1,415,245.95</b>	<b>4,149,451.34</b>	<b>6,042,671.16</b>

CERTIFIED AS  
APPROVED BY  
BOARD:

\_\_\_\_\_  
President (as Secretary of the Board)

\_\_\_\_\_  
Date

**AGENDA ITEM: X.A.**

**President's Report**

- A.** Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY  
COLLEGE**

**Board Of Trustees**

**Ms. Suzanne Norris, Board Chair**

**Dr. Miguel Tepedino, Vice Chair**

**Ms. Renae Allen**

**Mr. Robert C. Brannan, III**

**Mr. David Crawford**

**Ms. Kathryn McInnis**

**Dr. Athena Randolph**

**Dr. James Surrency**

**Mr. Lindsey Lander**

**Model Standards of Good Practice for Trustee Boards**

In Support Of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

*Adopted by the ACCT Board of Directors, October 2000.*

*\* The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate and associate degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call 404-679-4500 for questions about the accreditation of Florida Gateway College.

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, religion, national origin, gender, age, disability, marital status, genetic information, or any other legally protected status in accordance with the law. The Equity Officer is Sharon Best, executive director of human resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at (386) 754-4313.

