



**DISTRICT BOARD OF TRUSTEES AGENDA**

**DATE & TIME:  
NOVEMBER 14, 2024**

**5:00 PM REGULAR MEETING  
LOCATION:  
FLORIDA GATEWAY COLLEGE  
BOARD ROOM, ADMINISTRATION BLDG. 001  
LAKE CITY, FL 32025**



# FLORIDA GATEWAY COLLEGE

## MISSION STATEMENT

*Approved by the Board of Trustees on August 8, 2024*

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, foster career readiness, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

### **Goal 1 Success**

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

### **Goal 2 Engagement**

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

### **Goal 3 Academics and Lifelong Learning**

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

### **Goal 4 Assessment, Accountability, and Improvement**

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

### **Goal 5 Institutional Resource Development**

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

### **Goal 6 Access**

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

**FLORIDA GATEWAY COLLEGE  
DISTRICT BOARD OF TRUSTEES  
November 14, 2024  
5:00 pm, Regular Meeting  
FGC Administration Building, Board Room**

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen

*The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.*
- IV. \*Approval of Board Minutes
  - A. \*September 12, 2024
- V. Student Government Report {SGA Representative}
  - A. General Information
- VI. \*Presentation of Consent Agenda

*The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.*

  - A. \*Personnel Matters
  - B. \*Routine Contracts and Agreements
  - C. \*Surplus Property
  - D. \*Approval of Course Changes
  - E. \*Approval of Program Changes
  - F. \*Approval of Program Deletions
- VII. Academic Affairs {K. Ciez-Volz}
  - A. General Information
  - B. \*Approval of Updated General Education Course List
- VIII. Student Affairs and Public Information {A. Cardenas}
  - A. General Information
- IX. Enrollment and Marketing {K. Mimbs}
  - A. General Information
- X. Business Services Report {M. Holloway}

**FGC Board of Trustees**

**November 14, 2024**

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- A. General Information
  - B. \*Budget Amendment Number Three (3) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025
  - C. \*Budget Amendment Number Three (3) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025
  - D. \*Budget Amendment Number Four (4) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025
  - E. \*Budget Amendment Number Four (4) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025
  - F. \*Annual Comprehensive Safety Inspection Report
- XI. President's Report {L. Barrett}
- A. General Information
  - B. Discussion and Potential Action Against the City of Lake City
  - C. Foundation Update {L. Pinchouck}
  - D. \*Approval of Naming Opportunities {L. Pinchouck}
  - E. \*Acceptance of the Foundation Audit Report {L. Pinchouck}
  - F. \*Recertification of the Foundation {L. Pinchouck}
- XII. Topics for future meetings
- XIII. Inspect Warrant Register
- XIV. Set Time for the Next Meeting

**Date: January 9, 2025**

**Time: 5:00 pm / Regular Meeting**

**Union County School Board Office**

**55 SW 6<sup>th</sup> Street**

**Lake Butler, FL 32054**

\*Denotes Board of Trustees' action items

**MINUTES**  
**FLORIDA GATEWAY COLLEGE**  
**DISTRICT BOARD OF TRUSTEES**  
**September 12, 2024**  
**5:09 pm, Regular Meeting**  
**FGC Administration Building, Board Room**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order September 12, 2024 at 5:09 p.m. by Chairperson Lindsey Lander.

Trustees Chuck Brannan, Suzanne Norris and David Crawford were absent.

All votes were unanimous unless stated otherwise.

**II. Pledge of Allegiance**

Dr. Miguel Tepedino led the board in the Pledge of Allegiance.

**III. Audience of Any Citizen**

There was no response.

**IV. Approval of Minutes**

**Mr. John Medina made a motion to approve the August 8, 2024 Board meeting minutes. Dr. Jim Surrency seconded the motion and the motion carried unanimously on a voice vote.**

**V. Student Government Report**

Ms. Zamaria Granado, SGA President updated Board members on recent events. SGA hosted Welcome Back Week, Student/Employee Picnic, Club Rush Disney/Pixar Trivia Day and held a Paint Pouring project. Later in September Constitution Day, Trivia Day, Snow Cone Day and a Fall Sidewalk Festival will be held.

**VI. Presentation of Consent Agenda**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Authorized List for Deferment Approval

**Dr. Miguel Tepedino made a motion to approve the Consent Agenda consisting of items “A” through “D”. Ms. Renae Allen seconded the motion and the motion carried unanimously on a voice vote.**

**VII. Academic Affairs**

Dr. Kathleen Ciez-Volz, Vice President of Academic Affairs started her report by updating Trustees on the College’s 2024 baccalaureate program review. The College received a letter from the Chancellor of the Division of Florida Colleges indicating no programs of concern and advised no further actions.

Dr. Ciez-Volz continued her report by saying our study abroad program in London during the Summer 2024 semester was a success. Two faculty members and eight students attended. Two of these students received the Gilman scholarship through the Department of State.

Vice President Ciez-Volz gave updates in several of her areas. The EMS Program recently received recertification from the Department of Health and the Law Enforcement and Corrections Programs received recertification from the Florida Department of Law Enforcement. The Nursing Program has been working on revising the admission system for the Associate in Science Degree in Nursing, in hopes to create a more equitable model. In the Teacher Preparation Program, they have thirteen elementary education students teaching in a K-6 classroom for their final senior internship.

Lastly, the e-Learning team will soon launch a four-part professional development series titled “Exploring AI” during which participants will engage in hands-on strategies for teaching and learning with AI.

#### **VIII. Student Affairs and Public Information**

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information started his report by introducing Mr. Rick Hufty, FGC Women’s Flag Football coach. Mr. Hufty introduced each member of the 2024-25 Women’s Flag Football team and congratulated them on their National Championship win and their hard work this year. Mr. Hufty thanked Board members for their continued support.

Vice President Cardenas gave updates in his area. The Welcome Back Community Picnic welcomed over 300 students, faculty and staff. SGA had 18 senators to join during Welcome Back Week. Our Women’s Golf and Men’s and Women’s Cross-Country seasons have started. Our FGC student athletes make up 3% of our total student headcount, represent 6 states and comprise 2% of total credit hours taken at the College.

Lastly, we have hired Angela Glantz, a current FGC employee as the academic advisor for transfer and career services.

#### **IX. Enrollment and Marketing**

Dr. Barrett gave the Enrollment and Marketing report in Ms. Kacey Mimbs absence. Fall enrollment has continued to maintain an increase over last Fall. We are at 2,995 in student headcount compared to 2,883 last Fall and 28,457 credit hours compared to 26,440 last Fall.

#### **X. Business Services**

Ms. Michelle Holloway, Vice-President of Business Services requested Board consideration of the following items:

A. General Information

B. \* Budget Amendment Number Two (2) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025

- C. \* Budget Amendment Number Two (2) Capital Outlay Plan for Unexpected Plant Fund (7) Budget Fiscal year 2024-2025

**Ms. Renae Allen made a motion to approve Budget Amendment Number Two (2) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025 and Budget Amendment Number Two (2) Capital Outlay Plan for Unexpected plant fund (Fund 7) Budget Fiscal Year 2024-2025. Dr. Jim Surrency seconded the motion and the motion carried unanimously.**

- D. \* Carryforward Spending Plan

**Mr. John Medina made a motion to approve the Carryforward Spending Plan. Dr. Miguel Tepedino seconded the motion and the motion carried unanimously.**

**XI. President's Report**

Dr. Barrett began his report referencing a letter that he received from United Way thanking the college for our ongoing support. The college had significant damage from the recent storms, the Facilities department are working on the repairs and the college has filed an insurance claim.

He Continued his report by congratulating our Bass Fishing Team that placed 4<sup>th</sup> in the nation just three weeks ago against teams like Auburn, and Purdue. That's three years in a row that we have been in the top 5 in the nation.

Lastly, we are looking at options to expand student housing with the growing increase in this area. Dr. Barrett advised that he will be bringing a business plan for the Board's review in the future.

**XIII. Topics for Future Meetings**

**XIV. Inspect Warrant Register**

**XV. Set Time for the Next Meeting**

October 10, 2024

5:00 pm Regular Meeting

Location Regular meeting: Florida Gateway College Board Room

Administration Bldg. 1

**The meeting adjourned at 5:39 pm**

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Mr. Lindsey Lander, Chair

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Dr. Lawrence Barrett, Secretary

**AGENDA ITEM: V.A.**

**Student Government Report**

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

**AGENDA ITEM: VI.A.**

**Personnel Matters**

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

# PERSONNEL MATTERS

November 14, 2024

## BOARD OF TRUSTEES MEETING

### RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Anderson, Jeanne	Communications Specialist, Dual Enrollment & Recruitment (to be filled)	10/11/2024
Hodge, Tisha	IT Helpdesk Manager, Information Technology (to be filled)	09/23/2024
Pearce, Kathy	Testing Specialist, Testing & Accessibility Services (to be filled)	09/23/2024

### APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Baxter, Briana	Administrative Specialist, Enrollment & Marketing, Full Time	09/03/2024
Berry, Michael	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Busby, William	Director, Public Service Training Programs, Full Time	09/16/2024
Carter, Kensha	Office Assistant, Dixie Center, Part-time, Temporary	09/03/2024-12/18/2024
Carter, Tammy	Woman's Head Golf Coach, Athletics, Part-time, Temporary	08/19/2024-12/31/2024
Campbell, Chadwick	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Eaton, John	Assistant Professor, Political Science, Full Time	08/13/2024
Fair, Casey	Tutor, Student Success, Part-time, Temporary	08/26/2024-12/18/2024
Frame, Randy	Trades Helper, College Facilities, Part-time, Temporary	08/13/2024-12/18/2024
Glantz, Angela	Transfer & Career Advisor, Advising & Career Services, Full Time	09/01/2024
Goswami, Maya	Tutor, Student Success, Part-time, Temporary	09/03/2024-12/18/2024
Granado, Zamaria	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Griffin, Jaida	Tutor, TRiO, Part-time, Temporary	08/19/2024-12/18/2024
Harker, Richard	Bus Driver, Athletics, Part-time, Temporary	10/09/2024-12/31/2024
Harrington, Lamanda	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Hufty, Ricky	Bus Driver, Athletics, Part-time, Temporary	08/15/2024-12/31/2024
Lee, Donna	Office Assistant, Business Services, Part-time, Temporary	10/02/2024-12/31/2024
Lynn, Christina	Enrollment Specialist, Enrollment Services, Part-time, Temporary	08/26/2024-12/18/2024
McMahon, Brendan	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Moll, Jessica	Tutor, Student Success, Part-time, Temporary	09/03/2024-12/18/2024
Nordmeyer, Denise	Assistant Professor, Mathematics, Full Time	08/13/2024
Patterson, Colt	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Perez, Brandon	Assistant Coach Esports, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Rechlin, Alexander	Assistant Professor, Skills Lab & Simulation, Full Time	08/13/2024
Rozar, Cory	Assistant Professor, HVAC, Full Time	08/13/2024
Sheehan, Kiernan	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Sheehan, Lleyton	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Smith, Nicholas	Tutor, Student Success, Part-time, Temporary	08/20/2024-12/18/2024
Spain, Michael	IT Helpdesk Manager, Information Technology, Promotion	10/16/2024
Sweat, Keilley	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Tomlinson, Sandi	Associate Dean, Adult Education & Grants, Transfer	10/01/2024
Ward, Vincent	Tutor, Student Success, Part-time, Temporary	08/19/2024-12/18/2024
Williams, Pashen	Academic Advisor, Advising & Career Services, Full Time	10/01/2024

**STUDENTS:**

Chasteen, Carolyn	Student Assistant, Foundation, Part-time, Temporary	08/19/2024-12/20/2024
Dupre, Brayden	Student Assistant, Audio Visual, Part-time, Temporary	09/11/2024-12/16/2024
Fernandez, Danielle	Student Assistant, Athletics, Part-time, Temporary	08/15/2024-12/31/2024
Jernigan, D'Khari	Student Assistant, Audio Visual, Part-time, Temporary	08/16/2024-12/16/2024
Norris, Alana	Student Assistant, TRiO, Part-time, Temporary	08/07/2024-12/18/2024
Ottum, Roxxi	Student Assistant, Athletics, Part-time, Temporary	08/01/2024-12/31/2024
Schrader, Kansas	Student Assistant, Student Life, Part-time, Temporary	08/19/2024-12/18/2024
Schrader, Kansas	Student Assistant, Athletics, Part-time, Temporary	08/19/2024-12/18/2024
Smith-Stewart, Courtney	Student Assistant, Student Life, Part-time, Temporary	08/19/2024-12/18/2024
Smith-Stewart, Courtney	Student Assistant, Athletics, Part-time, Temporary	08/19/2024-12/18/2024
Streetman, Megan	Student Assistant, Workforce, Career & Technical Ed, Part-time, Temporary	09/03/2024-12/09/2024
Thomas, Luke	Student Assistant, Student Life, Part-time, Temporary	08/19/2024-12/18/2024
Thomas, Luke	Student Assistant, Athletics, Part-time, Temporary	08/19/2024-12/18/2024
Troupe, Cadence	Student Assistant, TRiO, Part-time, Temporary	08/19/2024-12/18/2024
Williamson, India	Student Assistant, Athletics, Part-time, Temporary	08/15/2024-12/31/2024

**ADJUNCT FACULTY/OVERLOAD CONTRACTS:**

See attached pages

Primary Instructor	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Allen, Tina	10506	SPC 2608 H01	Public Speaking	3	B12	9/16/2024	12/9/2024
Allyson Cathrine Czarnecki	10242	SCE 3310 001	Teaching Science in Elementary School	3	A16	8/19/2024	
Allyson Cathrine Czarnecki	10235	TSL 3080 001	Foundations of Teaching ESOL	3	A16	8/19/2024	
Bailey, Brittany	10516; 10512	NUR 2412C 001; 071;	Transition: Maternal Infant Child Adolescent		A16	8/19/2024	12/9/2024
Bailey, Brittany	N/A	N/A	Lab/Skills-Coverage	N/A	A16	8/19/2024	12/9/2024
Barnes, Japera	N/A	Coordinator Contract-HIT	N/A	N/A	A16	8/19/2024	12/9/2024
Bass, Kathy	10513	NUR 2801C 071	LPN-RN Transition to Professional Nursing Practice	3.5	A16	8/19/2024	12/9/2024
Beauchamp, Dianne	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Beriah Denis	10224	CHD 1220 011	Child Growth & Development: Infant & Preschool	3	B8	10/10/2024	
Brown, Thomas	10167 & 10174	EMS 1335C-01J & WFX-0011-M01	Emergency Vehicle Oper Course	1 & 0	E & S	14-Sep-24	15-Sep-24
Buskohl-Coulton Mary	10516; 10512	NUR 2412C 001; 071;	Transition: Maternal Infant Child Adolescent	6	A16	8/19/2024	12/9/2024
Buskohl-Coulton Mary	N/A	N/A	Lab/Skills-Coverage	N/A	A16	8/19/2024	12/9/2024
Buskohl-Coulton Mary	10521	HUN 1201-012	Human Nutrition	3	A16	8/19/2024	12/9/2024
Carrie Toreky	10263	EDF 4430 141	Classroom Assessment	3	C5	10/29/2024	
Carroll, Marnie	10147	SYG 1000 012	Intro to Sociology	3	B12	9/16/2024	12/9/2024
Carroll, Marnie	10148	SYG 1310 011	Human Relations	3	B12	9/16/2024	12/9/2024
Crews, Wendy	10524	MEA 0520-071	Phlebotomy	2.5	A16	8/19/2024	12/9/2024
Dasaisha Murphy	10259	RED 4044 141	Foundations and Application of Language and Reading	3	B8	10/10/2024	
Davis, Lauren	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Davis, Lauren	10685	NUR 2804C-001	Transition to Professional Nursing Practice	4	A17	8/19/2024	12/9/2024
Davis, Melissa	N/A	Coordinator Contract-BSN	N/A	N/A	A16	8/19/2024	12/9/2024
Dawn Cross	10229	EEC 2200 011	Curriculum Overview	3	A16	8/19/2024	
Dean, Rebecca	10516; 10512	NUR 2412C 001; 071;	Transition: Maternal Infant Child Adolescent	6	A16	8/19/2024	12/9/2024
Dey, Judson	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Elizabeth Carroll	10234	EDG 4410 001	Classroom Management	3	A16	8/19/2024	
Emily Newsome	10240	MAE 3312 001	How Children Learn Math	3	A16	8/19/2024	
Espenship, Susan	10526, 10527, 10525	PRN 0011C 001, PRN 0100 001, PRN 0382-001	Transition into Practice; Maternal Infant Child; Med Surg Life Span II	2.17; 2.83; 10	A16	8/19/2024	12/9/2024
Fortner, Jerry	10163	EMS 2435L-01J	Paramedic I Clinical	6	A16	19-Aug-24	9-Dec-24
Fortner, Jerry	N/A	N/A	Lab/Skills-Coverage	N/A	A16	8/19/2024	12/9/2024
Gilbert, Charron	10526	PRN 0011C-001	Transition into Practice	2.17	A16	8/19/2024	12/9/2024
Gilbert, Charron	10525	PRN 0382C	Med Surg Life Span II	10	A16	8/19/2024	12/9/2024
Harris, Ashlynn	10155 & 10153	EMS 1119-02J & EMS 0110-02J	Emergency Medical Technician	6 & 10	A16	19-Aug-24	9-Dec-24
Harris, Shantay	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024
Harvey, Anna	10144	PSY 2012 016	General Psychology I	3	B12	9/16/2024	12/9/2024
Hascal, Erik	10100	PHI 2012 013	Introduction to Philosophy	3	B12	9/16/2024	12/9/2024
Heeke, Robin	10046	AMH 2010 012	U.S. History to 1877	3	B12	9/16/2024	12/9/2024
Henderson, Lacey	10685	NUR 2804C-001	Transition to Professional Nursing Practice	4	A17	8/19/2024	12/9/2024
Higginbotham, Christan	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Hopkins, Linda	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024
Ivey, Nichole	10685	NUR 2804C-001	Transition to Professional Nursing Practice	4	A16	8/19/2024	12/9/2024
Janet Lynn Hamstra	10230	EEC 2300 011	Cognitive Experiences for Young Children	3	A16	8/19/2024	
Joni R McReynolds	10228	EEC 2002 011	Operating Early Childhood Facility	3	B12	9/16/2024	
Joni R McReynolds	10611	EEC 4227 011	Creative Arts for Pre-School Education/Field Experience	3	A16	8/19/2024	
Joni R McReynolds	10612	EEC 4661 011	Early Childhood Educational Theory and Practice	3	A16	8/19/2024	
Julie Spangler	10231	EEC 2930 011	Special Topics for Child Care Administration	3	B8	10/10/2024	
Julie Spangler	10607	EEC 3320 011	Principles And Methods For Teaching Early Childhood Social Studies	3	A16	8/19/2024	
Julie Spangler	10614	EEX 4201 011	Young Children with Special Needs	3	A16	8/19/2024	
Kalinowski, Kelly	10516; 10512	NUR 2412C 001; 071	Transition: Maternal Infant Child Adolescent	6 ea	A16	8/19/2024	12/9/2024
Karen Welch	10248	EDE 3941 001	Elementary Education Pre-Internship I	1	A16	8/19/2024	
Karen Welch	10249	EDE 3942 001	Elementary Education Pre-Internship II	1	A16	8/19/2024	
Karen Welch	10253	EDE 4936 001	Senior Seminar in Elementary Education	1	A16	8/19/2024	
Kipper, Patricia	10685	NUR 2804C-001	Transition to Professional Nursing Practice	4	A17	8/19/2024	12/9/2024
Knight, Kayla	10477	ENC 1101 017	Freshman Composition I	3	B12	9/16/2024	12/9/2024
Kolowitz, LeAnn	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Kristi Cheyney Collante	10610	EEC 3731 011	Health, Safety and Nutrition of Young Children	3	A16	8/19/2024	
La'Shawn Harrison	10608	EEC 3511 011	Infant and Toddler Curriculum	3	A16	8/19/2024	
Lombo, Doris	10399	BSC 2085 005	Anatomy and Physiology I	3	B12	9/16/2024	12/9/2024
Lombo, Doris	10400	BSC 2085L H02	Anatomy and Physiology I Lab	1	B12	9/16/2024	12/9/2024
Maxwell-White, Delia	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
McDaniel, Rebecca	N/A	Coordinator Contract-CNA	N/A	N/A	A16	8/19/2024	12/9/2024
McDaniel, Rebecca	10526, 10527, 10525	PRN 0011C 001, PRN 0100 001, PRN 0382-001	Transition into Practice; Maternal Infant Child; Med Surg Life Span II	2.17; 2.83; 10	A16	8/19/2024	12/9/2024
McLaughlin, Christine	N/A	Coordinator Contract-PTA	N/A	N/A	A16	8/19/2024	12/9/2024
McLaughlin, Christine	N/A	N/A	PTA Bootcamp	N/A			
McLaughlin, Christine	10286	PHT 1200L-001	Basic Patient Care Lab	1	A16	8/19/2024	12/9/2024
Megan Lietzau	10245	EDF 3115 H01	Child Development for Inclusive Education	3	A16	8/19/2024	
Megan Lietzau	10243	EEX 3294 001	Differentiated Instruction	3	A16	8/19/2024	
Meredith Suzanne Adkins	10247	EDF 4603 H01	Local Issues in Classroom Management, Ethics, Law, and Safety	3	A16	8/19/2024	
Meredith Suzanne Adkins	10238	RED 4318 001	Teaching Reading in Intermediate Grades	3	A16	8/19/2024	
Milligan, Felecia "Ann"	10526	PRN 0011C-001	Transition into Practice	2.17	A16	8/19/2024	12/9/2024
Milligan, Felecia "Ann"	10525	PRN 0382C	Med Surg Life Span II	10	A16	8/19/2024	12/9/2024
Orender, Patricia	N/A	N/A	Testing and Remediation Coverage	N/A	A16	8/19/2024	12/9/2024
Page, Angela	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Polk, Austin	10155 & 10153	EMS 1119-02J & EMS 0110-02J	Emergency Medical Technician	6 & 10	A16	19-Aug-24	9-Dec-24
Polk, Austin	10158 & 10152	EMS 1431C-01J & EMS 0110-01J	EMT Hospital Field Experience & Emergency Medical Technician	3 & 10	A16	19-Aug-24	9-Dec-24
Polk, Austin	10157 & 10153	EMS 1119L-02J & EMS 0110-02J	Emergency Med Technician Lab & Emergency Medical Technician	3 & 10	A16	19-Aug-24	9-Dec-24
Rechlin, Alexander	N/A	N/A	Lab/Skills-Coverage	N/A	A16	8/19/2024	12/9/2024
Rhoden, Haley	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024
Rhoden, Haley	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Rogers, Elizabeth	10483	ENC 1102 013	Freshman Composition II	3	B12	9/16/2024	12/9/2024
Rowland, Rebekah	10065	POS 1041 015	American Government	3	B12	9/16/2024	12/9/2024
Scott, Alexia	10516; 10512	NUR 2412C 001; 071;	Transition: Maternal Infant Child Adolescent	6	A16	8/19/2024	12/9/2024
Sharon Louise Cuthbertson	10609	EEC 3704 011	Education and Development of Young Children	3	A16	8/19/2024	
Simpson, James	10104	PHI 2600 013	Ethics	3	B12	9/16/2024	12/9/2024
Smith, Frederick	10571	MUL 2010 012	Music Appreciation	3	B12	9/16/2024	12/9/2024

Stewart, Joseph	10109	REL 2300 012	Intro to World Religions	3	B12	9/16/2024	12/9/2024
Stoeckert, Stacy	10520, 10523	HUN 1201-011-014	Human Nutrition	3 ea	A16	8/19/2024	12/9/2024
Swanson, Misty	10134	DEP 2004 015	Human Growth and Development	3	B12	9/16/2024	12/9/2024
Swinson, Margaret	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024
Swinson, Margaret	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024
Taylor, Wyatt	10056	AMH 2020 017	U.S. History from 1877	3	B12	9/16/2024	12/9/2024
Thomas Lashley	10241	SSE 3312 001	Teaching Social Science in Elementary School	3	A16	8/19/2024	
Waschek, Denielle	10513	NUR 2801C 071	LPN-RN Transition to Professional Nursing Practice	3.5	A16	8/19/2024	12/9/2024
White, Kaitlyn	10119	SLS 1105 014	Skills for College Success	2	B12	9/16/2024	12/9/2024
White, Sarah	N/A	Coordinator Contract-Skills Lab & Simulation Coordinator	N/A	N/A	A16	8/19/2024	12/9/2024
White, Sarah	N/A	N/A	Lab/Skills-Coverage	N/A	A16	8/19/2024	12/9/2024
Whitehead, Amber	10515	NUR 2241C 001	Nursing Process II	12	A16	8/19/2024	12/9/2024
Williams, Amanda	10514	NUR 1020C 001	Nursing Foundations	10	A16	8/19/2024	12/9/2024

**AGENDA ITEM: VI.B.**

**Routine Contracts and Agreements**

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

***Routine Contracts and Agreements***  
**Board Date: November 14, 2024**

**Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contact Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.**

- 1. Second Party:** Thomas, Logan - Baker County  
Huston, Jaetyn - Columbia County  
Hinesm Brooke - Gilchrist County

**Narrative:** Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into a Dual Enrollment Home Education Inter-Institutional Articulation Agreement with the Second Party for the 2024-2025 academic school year.

**Cost:** None
- 2. Second Party:** Brooks Rehabilitation College of Healthcare Sciences - Jacksonville, FL  
Therapy Management Corporation - Homosassa, FL  
W. Frank Wells Nursing Home - Macclenny, FL

**Narrative:** The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.

**Cost:** None
- 3. Second Party:** New Generation Christian School

**Narrative:** Section 1007.27 and 1007.271 Florida Statutes specify that a variety of articulated acceleration mechanisms be available for secondary school students attending Florida public or non-public schools, including Home Education students. The College has entered into an Articulation Agreement with the Second Party for the 2024-2025 academic school year.

**Cost:** None
- 4. Second Party:** TK Elevator - Gainesville, FL

**Narrative:** The College entered into a renewal Agreement with TK Elevator for annual inspection of STEM Building elevator

**Cost:** \$ 385.00
- 5. Second Party:** LLK Greenhouse Solutions - Strongsville, OH

**Narrative:** The College entered into an Agreement with LLK Greenhouse Solutions to renovate the greenhouse on Main Campus.

**Cost:** \$ 126,670.79

6. **Second Party:** New York Dueling Pianos - New York, NY  
**Narrative:** The College entered into an Agreement with New York Dueling Pianos to perform a show on February 14, 2025  
**Cost:** \$ 5,275.00
7. **Second Party:** Maximum Bands Entertainment LLC - Dunedin, FL  
**Narrative:** The College entered into an Agreement with Maximum Bands Entertainment LLC to book a performance of Michael Jackson Tribute on November 15, 2024.  
**Cost:** \$ 6,300.00
8. **Second Party:** Everything but the Mime, Inc. - Orlando, FL  
**Narrative:** The College entered into an Agreement with Everything but the Mime, Inc. to provide an electronic game package for a Student Activities event held October 23, 2024.  
**Cost:** \$ 2,350.00
9. **Second Party:** Optimun Water Solutions, Inc - Pittsburgh, PA  
**Narrative:** The College entered into a Renewal Agreement with Optimun Water Solutions, Inc. for maintenance of water fountains on campus.  
**Cost:** None
6. **Second Party:** Mathis Asphalt Sealcoating & Maintenance - Lake City, FL  
**Narrative:** The College entered into an Agreement with Mathis Asphalt Sealcoating & Maintenance to patch seal and stripe North Staff Way.  
**Cost:** \$ 14,708.00

**AGENDA ITEM: VI.C.**

**Surplus Property**

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE  
SURPLUS EQUIPMENT LIST  
October 2024  
Board Meeting Date: November 14, 2024**

	A	B	C	D	E
1					
2	<b>DECAL</b>	<b>DESCRIPTION</b>	<b>PURCHASE VALUE</b>	<b>PURCHASE DATE</b>	<b>CLASS CODE</b>
3	9845	Hewlett Packard 4700DN Laser Printer	1,376.11	02/27/08	11
4	11973	Sharp 50 Class LED 1080 HDTV Black"	399.09	01/29/16	11
5	10796	Dell OptiPlex 990	1,380.40	01/18/12	11
6	9929	Panasonic 50" Plasma TV	2,140.00	05/20/08	11
7	12546	Optiplex 7450 AIO W/ SSD and 16 GB RAM	1,105.81	04/05/19	11
8	12545	Optiplex 7450 AIO	1,105.81	04/05/19	11
9	11832	Dell Precision Tower 5810	2,178.68	05/28/15	11
10	11623	Epson 1410 Projector w/Wall Mount	2,424.00	12/05/14	11
11	13305	Microsoft Surface Laptop Go	600.00	05/11/21	11
12	11663	HP LaserJet PRO 200 Printer	299.99	11/04/14	11
13	13405	Dell Optiplex 5480 AIO	1,081.44	08/02/21	11
14	13406	Dell Optiplex 5480 AIO	1,081.44	08/02/21	11
15	12593	HP Pavillion 14 touch screen laptop	494.79	04/25/19	11
16	12604	HP Pavillion 14 touch screen laptop	494.79	04/25/19	11
17	12719	Optiplex 7470 AIO MLK	1,322.20	10/30/19	11
18	12517	Optiplex 3050 AIO	680.36	03/29/19	11
19	12518	Optiplex 3050 AIO	680.36	03/29/19	11
20	12519	Optiplex 3050 AIO	680.36	03/29/19	11
21	12474	Optiplex 3050 AIO	680.36	03/11/19	11
22	12475	Optiplex 3050 AIO	680.36	03/11/19	11
23	12476	Optiplex 3050 AIO	680.36	03/11/19	11
24	12477	Optiplex 3050 AIO	680.36	03/11/19	11
25	12478	Optiplex 3050 AIO	680.36	03/11/19	11
26	12479	Optiplex 3050 AIO	680.36	03/11/19	11
27	12480	Optiplex 3050 AIO	680.36	03/11/19	11
28	12481	Optiplex 3050 AIO	680.36	03/11/19	11
29	12482	Optiplex 3050 AIO	680.36	03/11/19	11
30	12483	Optiplex 3050 AIO	680.36	03/11/19	11
31	12484	Optiplex 3050 AIO	680.36	03/11/19	11
32	12485	Optiplex 3050 AIO	680.36	03/11/19	11
33	12486	Optiplex 3050 AIO	680.36	03/11/19	11
34	12487	Optiplex 3050 AIO	680.36	03/11/19	11
35	12488	Optiplex 3050 AIO	680.36	03/11/19	11
36					
37		<b>TOTAL</b>	<b>29,731.03</b>		
38					
39					
40	1= OBSOLETE				
41	2=SALVAGE/USED FOR PARTS				
42	3=TOO COSTLY FOR REPAIRS				
43	4=SALVAGE NOT REPAIRABLE				
44	5=STOLEN (see attached report)				
45	6=TRADED (see attached form)				
46	7=TRANSFERRED TO ANOTHER AGENCY				
47	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
48	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
49	10= NATIONAL RECALL				
50	11= OTHER				
51					

**FLORIDA GATEWAY COLLEGE  
SURPLUS EQUIPMENT LIST  
October 2024  
Board Meeting Date: November 14, 2024**

	A	B	C	D	E
1					
2	<b>DECAL</b>	<b>DESCRIPTION</b>	<b>PURCHASE VALUE</b>	<b>PURCHASE DATE</b>	<b>CLASS CODE</b>
3	12489	Optiplex 3050 AIO	680.36	03/11/19	11
4	12498	Optiplex 3050 AIO	680.36	03/29/19	11
5	12499	Optiplex 3050 AIO	680.36	03/29/19	11
6	12500	Optiplex 3050 AIO	680.36	03/29/19	11
7	12501	Optiplex 3050 AIO	680.36	03/29/19	11
8	12502	Optiplex 3050 AIO	680.36	03/29/19	11
9	12503	Optiplex 3050 AIO	680.36	03/29/19	11
10	12504	Optiplex 3050 AIO	680.36	03/29/19	11
11	12505	Optiplex 3050 AIO	680.36	03/29/19	11
12	12506	Optiplex 3050 AIO	680.36	03/29/19	11
13	12507	Optiplex 3050 AIO	680.36	03/29/19	11
14	12508	Optiplex 3050 AIO	680.36	03/29/19	11
15	12509	Optiplex 3050 AIO	680.36	03/29/19	11
16	12510	Optiplex 3050 AIO	680.36	03/29/19	11
17	12511	Optiplex 3050 AIO	680.36	03/29/19	11
18	12512	Optiplex 3050 AIO	680.36	03/29/19	11
19	12513	Optiplex 3050 AIO	680.36	03/29/19	11
20	12514	Optiplex 3050 AIO	680.36	03/29/19	11
21	12515	Optiplex 3050 AIO	680.36	03/29/19	11
22	12516	Optiplex 3050 AIO	680.36	03/29/19	11
23	12490	Optiplex 3050 AIO	680.36	03/11/19	11
24	12491	Optiplex 3050 AIO	680.36	03/11/19	11
25	12492	Optiplex 3050 AIO	680.36	03/11/19	11
26	12493	Optiplex 3050 AIO	680.36	03/11/19	11
27	12494	Optiplex 3050 AIO	680.36	03/11/19	11
28	12495	Optiplex 3050 AIO	680.36	03/11/19	11
29	12496	Optiplex 3050 AIO	680.36	03/11/19	11
30	12497	Optiplex 3050 AIO	680.36	03/11/19	11
31	12587	Optiplex 3050 AIO	765.29	05/09/19	11
32	12588	Optiplex 3050 AIO	765.29	05/09/19	11
33	12232	InFocus 5000L 1080P Projector	3,071.95	04/02/18	11
34	13439	Microsoft Surface Laptop Go 12.4" Touchscreen Notebook	600.00	05/11/21	11
35	10460	Lectern	3,213.41	06/15/10	11
36	10448	Smart Technologies ID350 Symposium Interactive Display	1,799.00	06/09/10	11
37					
38		<b>TOTAL</b>	<b>29,265.02</b>		
39					
40					
41	1= OBSOLETE				
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52					

**FLORIDA GATEWAY COLLEGE  
SURPLUS EQUIPMENT LIST  
October 2024  
Board Meeting Date: November 14, 2024**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	9636	Samsung UF-80ST Document Camera	1,499.00	07/17/07	11
4	9603	Epson Powerlite PL6100I Projector	1,809.00	06/20/07	11
5	10414	Samsung UF-80ST Document Camera	1,499.00	05/19/10	11
6	10979	OptiPlex 990 Small Form Factor	1,502.57	05/24/12	11
7	13032	Dell Optiplex 7470 AIO	1,369.52	09/25/20	11
8	10269	TI Mobile Handheld Center for TI-NSPIRE	1,306.74	02/09/10	11
9	10746	Dell OptiPlex 990	1,380.40	01/18/12	11
10					
11					
12					
13					
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18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31		TOTAL	10,366.23		
32					
33					
34	1= OBSOLETE				
35	2=SALVAGE/USED FOR PARTS				
36	3=TOO COSTLY FOR REPAIRS				
37	4=SALVAGE NOT REPAIRABLE				
38	5=STOLEN (see attached report)				
39	6=TRADED (see attached form)				
40	7=TRANSFERRED TO ANOTHER AGENCY				
41	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
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43	10= NATIONAL RECALL				
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45					

FLORIDA GATEWAY COLLEGE  
SURPLUS EQUIPMENT LIST  
October 2024  
Board Meeting Date: November 14, 2024

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	9845	Hewlett Packard 4700DN Laser Printer	1,376.11	02/27/08	11
4	11973	Sharp 50 Class LED 1080 HDTV Black"	399.09	01/29/16	11
5	10796	Dell OptiPlex 990	1,380.40	01/18/12	11
6	9929	Panasonic 50" Plasma TV	2,140.00	05/20/08	11
7	12546	Optiplex 7450 AIO W/ SSD and 16 GB RAM	1,105.81	04/05/19	11
8	12545	Optiplex 7450 AIO	1,105.81	04/05/19	11
9	11832	Dell Precision Tower 5810	2,178.68	05/28/15	11
10	11623	Epson 1410 Projector w/Wall Mount	2,424.00	12/05/14	11
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16	12604	HP Pavillion 14 touch screen laptop	494.79	04/25/19	11
17	12719	Optiplex 7470 AIO MLK	1,322.20	10/30/19	11
18	12517	Optiplex 3050 AIO	680.36	03/29/19	11
19	12518	Optiplex 3050 AIO	680.36	03/29/19	11
20	12519	Optiplex 3050 AIO	680.36	03/29/19	11
21	12474	Optiplex 3050 AIO	680.36	03/11/19	11
22	12475	Optiplex 3050 AIO	680.36	03/11/19	11
23	12476	Optiplex 3050 AIO	680.36	03/11/19	11
24	12477	Optiplex 3050 AIO	680.36	03/11/19	11
25	12478	Optiplex 3050 AIO	680.36	03/11/19	11
26	12479	Optiplex 3050 AIO	680.36	03/11/19	11
27	12480	Optiplex 3050 AIO	680.36	03/11/19	11
28	12481	Optiplex 3050 AIO	680.36	03/11/19	11
29	12482	Optiplex 3050 AIO	680.36	03/11/19	11
30	12483	Optiplex 3050 AIO	680.36	03/11/19	11
31	12484	Optiplex 3050 AIO	680.36	03/11/19	11
32	12485	Optiplex 3050 AIO	680.36	03/11/19	11
33	12486	Optiplex 3050 AIO	680.36	03/11/19	11
34	12487	Optiplex 3050 AIO	680.36	03/11/19	11
35	12488	Optiplex 3050 AIO	680.36	03/11/19	11
36					
37		TOTAL	29,731.03		
38					
39					
40	1= OBSOLETE				
41	2=SALVAGE/USED FOR PARTS				
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48	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
49	10= NATIONAL RECALL				
50	11= OTHER				
51					

**AGENDA ITEM: VI.D.**

**Approval of Course Changes**

The College requests Board approval of the course changes for the Teacher Preparation programs. The changes have been approved by the FGC Educational Affairs Committee.

Effective Date of implementation: Fall 2025

**Infants and Toddlers (CHD 1312):** This proposal clarifies the course description in response to National Association for the Education of Young Children (NAEYC) accreditation requirements.

**Guiding the Young Child (EEC 1600):** This proposal clarifies the course description in response to NAEYC accreditation requirements.

**Home and Community (EEC 2401):** This proposal clarifies the course description.

**Teaching Early Literacy (RED 3309):** This proposal updates the course title and description to reflect the current Reading Endorsement Program.

**Foundations and Applications of Language and Reading (RED 4044):** This proposal updates the course description to reflect the current Reading Endorsement Program.

**Teaching Reading in Intermediate Grades (RED 4318):** This proposal updates the course description to reflect the current Reading Endorsement Program.

**Diagnosis and Intervention in Reading (RED 4519):** This proposal updates the course description to reflect the current Reading Endorsement Program.

**Internship in Reading (RED 4940):** This proposal updates the course description to reflect the current Reading Endorsement Program.

**Teaching Social Science in Elementary School (SSE 3312):** This proposal updates the course description to reflect the new Florida State Standards.

**AGENDA ITEM: VI.E.**

**Approval of Program Change**

The College requests Board approval for the addition of EDF 1005: Introduction to the Teaching Profession as an alternative course option to CHD 1312: Infants and Toddlers in the Associate in Science in Early Childhood Education Program. The addition of EDF 1005 has been approved by the FGC Educational Affairs Committee and is being proposed to comply with the accreditation requirements of the National Association for the Education of Young Children (NAEYC).

Effective Date of Implementation: Fall 2025

**AGENDA ITEM: VI.F.**

**Approval of Program Deletion:  
Request for Deletion of the Health Information Technology  
and Medical Coder/Biller Programs**

Upon the recommendation of the Educational Affairs Committee, the College requests Board approval to delete the Health Information Technology Associate in Science Degree and Medical Coder/Biller Applied Technology Diploma programs effective at the end of the Fall 2024 term, with no new student enrollments beginning in the Spring 2025 term. The College also requests Board approval to inactivate the associated courses within the programs, effective at the end of the Summer 2026 term. This teach-out period provides actively enrolled students with the opportunity to complete the programs.

The Health Information Technology program has had consistently low enrollment over the last three academic years with only 13 current students. The Medical Coder/Biller program has also had consistently low enrollment over the last three academic years with only 9 current students. Additionally, a financial analysis of the tuition and FTE revenue as well as the operating costs revealed that the programs are operating at a significant loss and are therefore not sustainable.

Effective Date of Implementation: End of the Summer 2026 Term

**AGENDA ITEM: VII.A.**

**Academic Affairs Report**

- A. General Information: Dr. Kathleen Ciez-Volz, Vice President Academic Affairs, will report on recent and upcoming events.

## **AGENDA ITEM: VII.B.**

### **Approval of the Updated General Education Review Course List**

The College requests the Board's approval of the enclosed General Education Review Course List, which has been updated in response to a letter of findings from the Division of Florida Colleges (DFC). In compliance with sections 1007.25 and 1007.55, Florida Statutes, the College reviewed its general education courses and submitted the original list for Board approval in August 2024. Upon reviewing the College's list, the DFC flagged courses that demonstrate discrepancies in one or more of the following categories:

- **Section One:** Courses flagged as not appropriate for general education
- **Section Two:** Courses flagged as requiring an amendment to the description, learning outcome(s), or choice of general education subject area to come into compliance with the statutory requirements
- **Section Three:** Courses flagged for technical errors, including but not limited to, mislabeled course titles, inappropriate course designators, typographical errors, etc.
- **Section Four:** Courses flagged for any discrepancies between the institution's submitted course list and what the institution entered in the Statewide Course Numbering System (SCNS)

Enclosed is the letter of findings as well as a summary of the findings and changes to the General Education Review Course List. College staff members will inform the Educational Affairs Committee of the course changes and complete the associated catalog and Statewide Course Numbering System (SCNS) updates. Changes to the following courses will become effective immediately upon Board approval:

- LIT 2000: Introduction to Literature
- MGF 1106: Mathematics for Liberal Arts I
- MGF 1130: Mathematical Thinking

Changes to the remaining courses will become effective in the Fall 2025 term.

# Florida Gateway College

## Summary of General Education Review Findings and Planned Actions

### Effective Date of Changes:

- Changes to LIT 2000, MGF 1106, and MGF 1130 will become effective immediately upon BOT approval.
- Changes to all other courses will become effective in the Fall 2025 term, following BOT approval.
- Anticipated course entries in SCNS: November 15, 2024

### Abbreviation Key:

- AATR: Associate in Arts Transfer
- DFC: Division of Florida Colleges
- GE: General Education
- SCNS: Statewide Course Numbering System

Section 1: Courses Flagged by the DFC as Not Appropriate for General Education		
Course	Finding	Planned Action
AML 2600: Introduction to African-American Literature	The course may not align with general education statutory requirements.  The course description may be out of alignment with statutory requirements.	Remove GE designation; classify as AATR only.
ANT 2410: Cultural Anthropology	The course may not align with general education statutory requirements.	Delete: This course was last taught in 201710 (Fall 2016).
HUM 2390: Themes in the Humanities	The course may not align with general education statutory requirements.  The learning outcomes may be out of alignment with statutory requirements.	Remove GE designation; classify as AATR only.  Delete the learning outcomes and textbook entry in SCNS.  Note: Pending course description change in SCNS
PHI 2635: Introduction to Biomedical Ethics	The course may not align with general education statutory requirements.  The course description may be out of alignment with statutory requirements.	Remove GE designation; classify as AATR only.

SLS 2370: Personal Academic and Career Engagement	The course may not align with general education statutory requirements.	Remove GE designation; classify as AATR only.
SYG 2300: Introduction to Social Psychology	The course description may be out of alignment with statutory requirements.	Remove GE designation; classify as AATR only.
<b>Section 2: Courses Flagged by the DFC to Amend for Statutory Compliance</b>		
<b>Course</b>	<b>Finding</b>	<b>Planned Action</b>
HUM 2210: World Humanities: Pre-History to the 14th Century	The course description may be out of alignment with statutory requirements.	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about humanity's cultural achievements from prehistory to the 14th century by studying various works of art, architecture, history, literature, music, philosophy, and religion, including selections from the Western canon. This course includes an emphasis on the development and influence of Western culture.</p> <p>Update the pending course description change in SCNS to the one above.</p>
HUM 2230: World Humanities: The 14th Century to the 20th Century	The course description may be out of alignment with statutory requirements.	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about humanity's cultural achievements from the 14th to the 20th century by studying various works of art, architecture, history, literature, music, philosophy, and religion, including selections from the Western canon. This course includes an emphasis on the development and influence of Western culture.</p> <p>Update the pending course description change in SCNS to the one above.</p>
HUM 2250: Contemporary World Humanities	<p>The course description lacks sufficient details for determining statutory compliance.</p> <p>The course description may be out of alignment with statutory requirements.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about humanity's cultural achievements from the beginning of the modern period to the present by studying various works of art, architecture, history, literature, music, philosophy, and religion, including selections from the Western canon. This course includes an emphasis on the influence of Western culture.</p>

		Update the pending course description change in SCNS to the one above.
HUM 2310: Mythology in the Arts	The course description may be out of alignment with statutory requirements.	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about the myths of various cultures both ancient and modern as expressed in the arts. The course explores the universality of mythical symbols and concepts from artistic and literary perspectives. This course includes selections from the Western canon.</p> <p>Update the pending course description change in SCNS to the one above.</p> <p>Delete the textbook entry in SCNS.</p>
LIT 2000: Introduction to Literature	The course description and learning outcomes are out of alignment with statutory requirements and State Board of Education Rule for General Education Core courses.	<p>Modify the course description to read as follows:</p> <p>In this course, students will be assigned readings representative of a broad range of literary genres and cultures. These readings will cover a variety of literary movements and historical eras. The readings will include, but are not limited to, selections from the Western canon. Written analysis of literary works may be required. Students will be provided with opportunities to practice critical interpretation.</p> <p>Replace the current course learning outcomes in SCNS with the following ones:</p> <ul style="list-style-type: none"> <li>• Students will identify a variety of literary movements, historical eras, and/or cultural contexts.</li> <li>• Students will demonstrate critical thinking and analytical skills.</li> </ul> <p>Delete the textbook entry in SCNS.</p>
LIT 2110: World Literature I	<p>The course description may be out of alignment with statutory requirements.</p> <p>The course description contains elements that require further review.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will be assigned readings representative of a broad range of ancient, medieval, and renaissance genres and cultures. These readings will cover the major characteristics and contexts of the literature from the various periods. The readings will include selections from the Western canon. Written analysis of the selected literary works may be required.</p>

LIT 2120: World Literature II	<p>The course description may be out of alignment with statutory requirements.</p> <p>The course description contains elements that require further review.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will be assigned readings representative of a broad range of genres and cultures from the mid-renaissance to the present. These readings will cover the major characteristics and contexts of the literature from the various periods. The readings will include selections from the Western canon. Written analysis of the selected literary works may be required.</p>
LIT 2140: Contemporary World Novel	<p>The course description may be out of alignment with statutory requirements.</p> <p>The course description contains elements that require further review.</p> <p>The course description contains a typographical error.</p>	<p>Delete: This course was last taught in 201330 (Summer 2012).</p>
MGF 1130: Mathematical Thinking	<p>The course description and learning outcomes are out of alignment with statutory requirements and State Board of Education Rule for General Education Core courses.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will utilize multiple means of problem solving through student-centered mathematical exploration. The course is designed to teach students to think more effectively and increase their problem-solving ability through practical application and divergent thinking. This course is appropriate for students in a wide range of disciplines/programs.</p> <p>Note: The course learning outcomes in SCNS mirror those on the General Education Core Course List; therefore, no change is needed.</p>
PHI 1100: Introduction to Logic	<p>The course description may be out of alignment with statutory requirements.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about the analysis of informal and formal arguments. The course explores applications of logical analysis to the theoretical foundations and methods of other academic disciplines. The course, which also covers practical applications of logic in everyday life, includes readings from the Western canon.</p>
PHI 2600: Introduction to Ethics	<p>The course description may be out of alignment with statutory requirements.</p>	<p>Modify the course description to read as follows:</p> <p>In this course, students will learn about the branch of philosophy known as ethics--the study</p>

		<p>of human decision-making and actions. The course emphasizes the application of classical, medieval, and modern ethical theories to past and present moral issues. The course includes readings from the Western canon.</p> <p>Update the pending course description change in SCNS to the one above.</p>
<b>Section 3: Courses Flagged by the DFC for Technical Errors</b>		
<b>N/A</b>		
<b>Section 4: Courses Flagged by the DFC for Discrepancies</b>		
<b>Course</b>	<b>Finding</b>	<b>Planned Action</b>
AML 2020: American Literature II	The course is indicated on the list as updated, but the last update in SCNS was submitted in August 2023.	<p>Update the FLDOE-FGC General Education Review Course List to indicate that this course was reviewed and no changes were made.</p> <p>Add a space between "demonstrate" and "an" in the SCNS course entry.</p>
MGF 1106: Mathematics for Liberal Arts I	The course appears as core on the list; however, this course is no longer a core course.	<p>Correct the course classification from "general education (core)" to "general education (institution)" on the FLDOE-FGC General Education Review Course List.</p> <p>The course is coded correctly in the catalog and SCNS.</p>

**AGENDA ITEM: VIII.A.**

**Student Affairs and Public Information Report**

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

**AGENDA ITEM: IX.A.**

**Enrollment & Marketing Report**

- A. General Information: Ms. Kacey Mimbs, Dean of Enrollment and Marketing will report on recent and upcoming events.

**AGENDA ITEM: X.A.**

**Business Services Report**

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

**AGENDA ITEM: X.B.**

**Budget Amendment Number Three (3)  
Restricted Current Fund (Fund 2)  
Fiscal Year 2024-25**

The College requests approval of *Budget Amendment Number Three (3) to the Restricted Current Fund (Fund 2) for Fiscal Year 2024-2025*. This amendment recognizes revised award authorizations and new grants received in the 2024-25 fiscal year.

BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST  
FLORIDA GATEWAY COLLEGE

Budget Amendment Request Number : Three

X

FISCAL YEAR: 2024-2025

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	714,646.41	\$	\$	\$ 714,646.41
Actual Revenues	103,158.88	146,138.79		249,297.67
Actual Expenditures	156,490.25	1,088,331.79	0.00	1,244,822.04
Ending Fund Balance	\$ 661,315.04	\$ (942,193.00)	\$ -	\$ (280,877.96)

Budgeted Fund Balance as % of Funds Available N/A

\*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS  
APPROVED BY  
BOARD:

\_\_\_\_\_  
President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY  
DEPARTMENT OF EDUCATION:

\_\_\_\_\_  
CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: \_\_\_\_\_

**AGENDA ITEM: X.C.**

**Budget Amendment Number Three (3)  
Capital Outlay Plan for Unexpended Plant Fund (7) Budget  
Fiscal Year 2024-2025**

We are requesting approval of Fund 7 budget amendment Three (3) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through September 30, 2024.

FLORIDA GATEWAY COLLEGE  
FISCAL YEAR 2024-2025  
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)  
As of September 30th, 2024

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	4,977,448.48	1,129,287.42	231,476.77	435,678.31	3,889,086.77	10,662,977.75
Plus: Revenues	-	0.00	0.00	206,897.26	0.00	206,897.26
Less: Expenditures	409,255.59	129,195.86	0.00	437,261.28	216,514.73	1,192,227.46
Ending Fund Balance	4,568,192.89	1,000,091.56	231,476.77	205,314.29	3,672,572.04	9,677,647.55

B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	194,307.47					194,307.47
721451 Def. Maint. Door Access/Security	0.00					0.00
721452 Def. Maint. Cameras/Cali Boxes	1,120,369.35					1,120,369.35
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	736,485.50					736,485.50
721455 Def. Maint. AHU Replacement	749,331.25					749,331.25
721448 STEM 22-23 Final appropriation	1,055,200.89					1,055,200.89
721449 Olustee 22-23 Final appropriation	32,313.43					32,313.43
721225 Olustee Campus Public Safety Project	0.00				0.00	0.00
721140 Building 8 & 9					3,672,572.04	3,672,572.04
709200 Local Funds Capital Outlay		1,000,091.56				1,000,091.56
720000 CO & DS			231,476.77			231,476.77
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				77,052.31		77,052.31
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				128,261.98		128,261.98
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
<b>Total</b>	<b>4,568,192.89</b>	<b>1,000,091.56</b>	<b>231,476.77</b>	<b>205,314.29</b>	<b>3,672,572.04</b>	<b>9,677,647.55</b>

CERTIFIED AS  
APPROVED BY  
BOARD:

\_\_\_\_\_  
President (as Secretary of the Board)

\_\_\_\_\_  
Date

**AGENDA ITEM: X.D.**

**Budget Amendment Number Four (4)  
Restricted Current Fund (Fund 2)  
Fiscal Year 2024-25**

The College requests approval of *Budget Amendment Number Four (4) to the Restricted Current Fund (Fund 2) for Fiscal Year 2024-2025*. This amendment recognizes revised award authorizations and new grants received in the 2024-25 fiscal year.

**BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST  
FLORIDA GATEWAY COLLEGE**

Budget Amendment Request Number : Four

X

FISCAL YEAR: 2024-2025

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	714,607.41	\$	\$	714,607.41
Actual Revenues	103,158.88	1,873,422.95		1,976,581.83
Actual Expenditures	156,490.25	1,498,738.58	0.00	1,655,228.83
Ending Fund Balance	\$ 661,276.04	\$ 374,684.37	\$ -	\$ 1,035,960.41

Budgeted Fund Balance as % of Funds Available

N/A

\*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS  
APPROVED BY  
BOARD:

\_\_\_\_\_  
President (as Secretary of the Board)

BOARD APPROVAL DATE:

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY  
DEPARTMENT OF EDUCATION:

\_\_\_\_\_  
CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

DATE:

BY: \_\_\_\_\_

**AGENDA ITEM: X.E.**

**Budget Amendment Number Four (4)  
Capital Outlay Plan for Unexpended Plant Fund (7) Budget  
Fiscal Year 2024-2025**

We are requesting approval of Fund 7 Budget Amendment Four (4) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through October 22, 2024.

FLORIDA GATEWAY COLLEGE  
FISCAL YEAR 2024-2025  
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)  
As of October 22nd, 2024

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	4,977,448.48	1,129,287.42	231,476.77	435,678.31	3,889,086.77	10,662,977.75
Plus: Revenues	-	0.00	0.00	205,146.58	0.00	205,146.58
Less: Expenditures	513,174.14	198,051.72	0.00	437,261.28	220,814.73	1,369,301.87
Ending Fund Balance	4,464,274.34	931,235.70	231,476.77	203,563.61	3,668,272.04	9,498,822.46

B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	190,307.47					190,307.47
721451 Def. Maint. Door Access/Security	0.00					0.00
721452 Def. Maint. Cameras/Call Boxes	1,020,450.80					1,020,450.80
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	736,485.50					736,485.50
721455 Def. Maint. AHU Replacement	749,331.25					749,331.25
721448 STEM 22-23 Final appropriation	1,055,200.89					1,055,200.89
721449 Olustee 22-23 Final appropriation	32,313.43					32,313.43
721225 Olustee Campus Public Safety Project	0.00				0.00	0.00
721140 Building 8 & 9					3,668,272.04	3,668,272.04
709200 Local Funds Capital Outlay		931,235.70				931,235.70
720000 CO & DS			231,476.77			231,476.77
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				75,442.42		75,442.42
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				128,121.19		128,121.19
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
<b>Total</b>	<b>4,464,274.34</b>	<b>931,235.70</b>	<b>231,476.77</b>	<b>203,563.61</b>	<b>3,668,272.04</b>	<b>9,498,822.46</b>

CERTIFIED AS  
APPROVED BY  
BOARD:

\_\_\_\_\_  
President (as Secretary of the Board)

\_\_\_\_\_  
Date

**AGENDA ITEM: X.F.**

**Annual Comprehensive Safety Inspection Report**

The College requests approval of the **Annual Comprehensive Safety Inspection Report** for fiscal year 2024-2025. The inspection is mandated by the State Requirements for Educational Facilities (SREF) and Florida Administrative Code (FAC). The report is required by SREF to be submitted to the Florida State Fire Marshall's Office, Florida College System Risk Management Consortium, the Department of Education (DOE), and kept on file by the College upon approval by the District Board of Trustees. Each year the DOE conveys to the Commission of Education the aggregate institutional reports.

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Lake City  
SCHOOL / FACILITY: Main Campus  
ADDRESS: Rte 19, Box 1030, Lake City, FL 32025

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 2

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>9/1/72024</u> INSPECTION DATE
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u> INSPECTOR ADDRESS & PHONE NUMBER	
<u>SIGNATURE DATE</u>	<u>9/23/2024</u> COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>133209</u> FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED  
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE  
SIGNATURE DATE

CODE NUMBER	SREF 2024/2025 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	01-Building: No deficiencies noted				1
	02-Building: No deficiencies noted				2
	03-Building: No deficiencies noted				3
	04-Building: No deficiencies noted				4
	05-Building: No deficiencies noted				5
	06-Building: No deficiencies noted				6
	07-Building: No deficiencies noted				7
	07-Building: No deficiencies noted				8
	08-Building: No deficiencies noted - was building 59				9
	09-Building: Complete demo				10
	10-Building: No deficiencies noted				11
	11-Building: No deficiencies noted - not occupied				12
	12-Building: No deficiencies noted				13
	13-Building: No deficiencies noted				14
NFPA 96, 11.2.1	14-Kitchen: Hood suppression - main hood in serving line - have vendor check nozzle alignment for proper coverage	0	10-31-24		15
	15-Building: No deficiencies noted				16
	16-Building: No deficiencies noted				17
	17-Building: No deficiencies noted				18
	18-Building: No deficiencies noted				19
	19-Building: No deficiencies noted				20
	20-Building: No deficiencies noted				21
	21-Building: No deficiencies noted				22
	22-Building: No deficiencies noted				23
	23-Building: No deficiencies noted				24
	24-Building: No deficiencies noted				25
	25-Building: No deficiencies noted				26
	26-Building: No deficiencies noted				27
	27-Building: No deficiencies noted				28
	28-Building: No deficiencies noted				29

CODE NUMBER	SREF 2024/2025 Fire Safety Deficiencies - Florida Gateway College - Main Campus	Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
	Location, Deficiency Description				
	29-Building: No deficiencies noted				31
	30-Building: No deficiencies noted				32
	31-Building: No deficiencies noted				33
	32-Building: No deficiencies noted				34
	33-Building: No deficiencies noted				35
	34-Building: No deficiencies noted				36
	36-Building: No deficiencies noted				37
	37-Building: No deficiencies noted				38
	45-Building: No deficiencies noted				39
	48-Building: No deficiencies noted				40
	55-Building: No deficiencies noted				41
FFPC 1, 4.5.8.1	56: FACP in" trouble" condition	0	10-31-24		42
	57-Building: No deficiencies noted				43
	58-Building: No Deficiencies noted				44
	60-Building: No deficiencies noted				45
	62-Building: No deficiencies noted				46
	63-Portable: No deficiencies noted				47
	64-Building: No deficiencies noted				48
	65-Building: No deficiencies noted				49
	101-Building: No deficiencies noted				50
	103-Building: No deficiencies noted				51
	104-Building: No deficiencies noted				52
	105-Building: No deficiencies noted				53
	106-Building: No deficiencies noted				54
	108-Building: No deficiencies noted				55
	200-Building: No deficiencies noted				56
					57
					58
					59
					60

[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Lake City  
SCHOOL / FACILITY: Foundation  
ADDRESS: 443 East Duval Stree, Lake City, 32055

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u>	<u>September 16, 2024</u>
	<u>COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED</u>	<u>INSPECTION DATE</u>
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u>	
	<u>INSPECTOR ADDRESS &amp; PHONE NUMBER</u>	
<u>SIGNATURE DATE</u>	<u>9/23/2024</u>	<u>133209</u>
<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>	<u>COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE</u>	<u>FIRE INSPECTOR CERTIFICATION NUMBER</u>

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): ☒ YES ☐ NO

Approval of Reports by Board (Including Letter) ☐ YES ☐ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED  
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE  
SIGNATURE DATE

[illegible]

[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Lake City  
SCHOOL / FACILITY: Multi-Purpose Center (Old Boys & Girls Club)  
ADDRESS: 279 NE Jones Way, Lake City, FL 32055

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

<u>FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)</u>	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>September 17, 2024</u> INSPECTION DATE
<u>FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)</u>	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u> INSPECTOR ADDRESS & PHONE NUMBER	
<u>SIGNATURE DATE</u>	<u>9/23/2024</u> COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>133209</u> FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED  
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE  
SIGNATURE DATE

[illegible]



**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Olustee  
SCHOOL / FACILITY: Olustee Campus  
ADDRESS: 25030 Hwy 90, Olustee, FL 32072

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

\_\_\_\_\_  
FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)


Jeb W. Bynum (Municipal Fire Safety Inspector)  
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

September 16, 2024  
INSPECTION DATE

\_\_\_\_\_  
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993  
INSPECTOR ADDRESS & PHONE NUMBER

\_\_\_\_\_  
SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 9/23/2024  
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209  
FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

\_\_\_\_\_  
FACILITY ADMINISTRATOR NAME PRINTED

\_\_\_\_\_  
FACILITY ADMINISTRATOR SIGNATURE

\_\_\_\_\_  
FACILITY ADMINISTRATOR TITLE

\_\_\_\_\_  
SIGNATURE DATE

[illegible]

[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58**  
**FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Dixie County  
SCHOOL / FACILITY: Dixie County Center  
ADDRESS: Leon & Wilson St, Cross City, FL 32628

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

\_\_\_\_\_  
FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)


Jeb W. Bynum (Municipal Fire Safety Inspector)  
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

September 17, 2024  
INSPECTION DATE

\_\_\_\_\_  
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993  
INSPECTOR ADDRESS & PHONE NUMBER

\_\_\_\_\_  
SIGNATURE DATE FIRE INSPECTOR CERTIFICATION NUMBER

 9/23/2024  
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209  
FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

\_\_\_\_\_  
FACILITY ADMINISTRATOR NAME PRINTED

\_\_\_\_\_  
FACILITY ADMINISTRATOR SIGNATURE

\_\_\_\_\_  
FACILITY ADMINISTRATOR TITLE

\_\_\_\_\_  
SIGNATURE DATE

[illegible]


[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: Florida Gateway College FIRE DISTRICT: Gilchrist County  
SCHOOL / FACILITY: Gilchrist Center  
ADDRESS: 2820 East Bell Ave., Bell, FL 32619

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>September 17, 2024</u> INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u> INSPECTOR ADDRESS & PHONE NUMBER	
SIGNATURE DATE	 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>9/23/2024</u> FIRE INSPECTOR CERTIFICATION NUMBER
FIRE INSPECTOR CERTIFICATION NUMBER	<u>133209</u>	

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

Florida Gateway College has met the requirements of F.S.S. 1013.12(2)(d): ☒ YES ☐ NO

Approval of Reports by Board (Including Letter) ☐ YES ☐ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED  
  
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE  
  
SIGNATURE DATE

[illegible]

[illegible]

**AGENDA ITEM: XI.A.**

**President's Report**

**A.** General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.

**AGENDA ITEM: XI. C-F.**

**The Foundation for Florida Gateway College, Inc.  
Florida Gateway College Board of Trustees Meeting, November 14, 2024**

**Item C- Foundation Update**

**Item D- Naming Opportunities for Board Approval**

HCA Florida Lake City Hospital Simulation Wing  
Ted L. Guerry, Sr. Anatomy & Physiology Building

**Item E- Annual Report and Audit Report**

The 2023-24 fiscal year audit report, ending March 31, 2024 is enclosed. The executive director of the foundation will give a brief summary covering:

	<b>2023-2024</b>	<b>2022-2023</b>	<b>Change</b>
<b>Total Revenues</b>	4,878,735	1,551,958	3,326,777
<b>Total Support to College</b>	1,198,776	1,226,759	(27,983)
<b>Scholarships</b>	915,043	868,868	46,175
<b>Program Enhancement</b>	283,733	360,891	(77,158)
<b>College Support to Foundation</b>	273,850	252,158	26,192
<b>Total Net Assets</b>	27,339,906	24,052,337	3,287,569
<b>Endowment Related Distribution</b>	764,388	712,524	51,864
<b>Unrestricted Net Assets</b>	1,656,780	1,367,957	288,823
<b>6.06% of Total Assets</b>			

Total revenues for the Foundation were \$4,878,735. The largest sources of revenue for the Foundation are donor gifts and income from investments. The Foundation received \$623,291 in cash gifts.

Non-operating revenues (expenses) reflect an unrealized gain of \$3,485,006 due to changes in the market value of investments. The change in market value of investments represents the change in fair market value of investments from April 1, 2023 to March 31, 2024. The Foundation financials reflect non-operating investment income of \$216,990. The Foundation also received \$183,905 in endowment gifts.

**Endowment Pool Investment Returns** (for the period ending December 31, 2023)

	<b>1 Year</b>	<b>3 Years</b>	<b>5 Years</b>	<b>10 Years</b>
<b>Foundation</b>	15.25	5.94	10.02	7.84
<b>S&amp;P 500</b>	26.29	10.00	15.69	12.03
<b>Barclay's Aggregate Bond</b>	5.53	-3.31	1.10	1.81

- ❖ The Foundation has no debt, other than current payables, and none is projected.
- ❖ The full annual 990 tax return is on file in the business and foundation offices and is available for review. Acceptance of the audit report is requested.

**Item F- Re-certification of Foundation**

Re-certification of The Foundation for Florida Gateway College, Inc. as the sole direct support organization for the fiscal year July 1, 2025 - June 30, 2026 is requested.



**FLORIDA GATEWAY  
COLLEGE**

**Board of Trustees**

Mr. Lindsey Lander, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Mr. David Crawford

Mr. John Medina

Ms. Suzanne Norris

Dr. James Surrency

Dr. Miguel Tepedino

**Model Standards of Good Practice for Trustee Boards**

In Support of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

*Adopted by the ACCT Board of Directors, October 2000.*

*\* The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at [cassandra.buckles@fgc.edu](mailto:cassandra.buckles@fgc.edu) or (386) 754-4313.