

**MINUTES**  
**FLORIDA GATEWAY COLLEGE**  
**DISTRICT BOARD OF TRUSTEES**  
**March 13, 2025**  
**5:00 pm, Regular Meeting**  
**FGC Administration Building, Board Room**

**I. Call to Order**

The regular meeting of the District Board of Trustees was called to order on March 13, 2025 at 5:04 p.m. by Vice Chairperson Renae Allen.

Chairperson Mr. Lindsey Lander was absent.

All votes were unanimous unless stated otherwise.

**II. Pledge of Allegiance**

Ms. Suzanne Norris led the Board in the Pledge of Allegiance.

Vice Chairperson Ms. Renae Allen requested a moment of silence for Dr. Charles Hall, past FGC President.

**III. Audience of Any Citizen**

Stew Lilker voiced his concerns regarding the College's removal of the Western Civilization Course and the recent City of Lake City Meeting.

**IV. Approval of Minutes**

Dr. James Surrency made a motion to approve the February 13, 2025 Board meeting minutes. Mr. John Medina seconded the motion, and the motion carried unanimously on a voice vote.

**V. Student Government Report**

There was no report.

**VI. Presentation of Consent Agenda**

- A. \*Personnel Matters
- B. \*Routine Contracts and Agreements
- C. \*Surplus Property
- D. \*Approval of 2025-2026 Academic Calendar
- E. \*Annual Course Continuations
- F. \*Annual Course Deletions
- G. \*Approval of Course Changes
- H. \*Approval of Program Changes
- I. \*Approval of Course Deletions

**Dr. Miguel Tepedino made a motion to approve the Consent Agenda consisting of items "A" through "I". Ms. Suzanne Norris seconded the motion and the motion carried unanimously on a voice vote.**

## **VII.**

### **Academic Affairs**

Dr. Kathleen Ciez-Volz, Vice President of Academic Affairs, started her report by congratulating Sophie Glenn on receiving a scholarship for a blacksmithing course in Gainesville. She then announced the Teacher Preparation Academy had a “Book Tasting” to promote reading among future teachers and their students.

Dr. Ciez-Volz continued her report by saying the Workforce, Career and Technical Education team is working on a proposal for a Bachelor of Science degree in Public Safety Management, as well as hosting an Experience Day for Summers Elementary School.

Vice President Ciez-Volz went on to share about the Nursing Program. Dr. Patricia Orender and Assistant Dean Ann Brown held the ACEN evaluation site visit on March 4 – 6 and are anticipating feedback from the site visitors in April. Dr. Orender also served as an expert panelist at the Florida Center for Nursing Education Symposium and shared her strategies in nursing education.

Vice President Ciez-Volz noted, Associate Dean Christine Boatright and her staff in Libraries and Institutional Effectiveness are currently working on the upcoming strategic plan and the SACSCOC Fifth-Year Interim Report, which is due on September 8, 2025.

Lastly, in order to improve the current faculty evaluation process, the Academic Affairs team has been collaborating with eLearning and a Faculty Steering Committee. This new process will be implemented next calendar year.

## **VIII.**

### **Student Affairs and Public Information**

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information, gave an update on the Howard Conference Center floor replacement. The replacement of this floor began on March 3<sup>rd</sup> and is expected to be completed by the beginning of May.

Vice President Cardenas gave a brief update on the Athletics Department.

Mr. Cardenas stated that; the Student Activities Department hosted a Mardi Gras parade on March 4<sup>th</sup>, this event was well attended by students, faculty and staff.

## **IX.**

### **Enrollment and Marketing**

Dr. Lawrence Barrett, President, presented in the absence of Ms. Kacey Mimbs, Dean of Enrollment and Marketing. On March 7<sup>th</sup> an Open House was held with over 100 prospective students and their families in attendance.

Dr. Barrett announced upcoming events in this area. Registration for Summer 2025 classes will begin March 31<sup>st</sup>. High School Senior night will be on April 8<sup>th</sup> in the Wilson S. Rivers Library & Media Center; this event will assist high school seniors in completing their admission application and FAFSA's. Summer One Stop Enrollment Day will be held on April 17<sup>th</sup>.

Lastly, the BOT Scholarship applications for the 2025-2026 year are now with the committee for review. We had 112 applicants and will be awarding 62 scholarships.

**X. Business Services**

Ms. Michelle Holloway, Vice President of Business Services requested Board consideration of the following items:

**A. General Information**

**B. \*Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025**

**Dr. James Surrency made a motion to approve Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025. Ms. Suzanne Norris seconded the motion and the motion carried unanimously.**

**C. \*Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025**

**Dr. Miguel Tepedino made a motion to approve Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025. Mr. John Medina seconded the motion and the motion carried unanimously.**

**XI. President's Report**

Dr. Barrett began his report by thanking Dr. Ciez-Volz and her team for their work on the general education requirements, as well as Ms. Renae Allen for her 40 years of service as Director of the Regional Science Fair.

Dr. Barrett then shared news on various topics. The Anatomy and Physiology Building had a dedication that was held on the previous day, resulting in a big turnout. He then shared about the request for two new HVAC systems for the Howard Conference Center and Automotive Technology Building. The floor in the gymnasium is in the process of being replaced and is expected to be finished by May 9<sup>th</sup>. In addition, Dr. Barrett shared his collaboration on the Dixie County Foundation Bootcamp Program that will be promoting enrollment.

**XIII. Topics for Future Meetings**

Ms. Suzanne Norris suggested the College reach out to the City of Lake City, Council members and invite them to campus for a tour.

Ms. Renae Allen thanked the College for its support of the regional science fair.

**XIV. Inspect Warrant Register**

**XV. Set Time for the Next Meeting**

**Date: April 10, 2025**  
**Time: 5:00 pm / Regular Meeting**  
**Location: Florida Gateway College Board Room**  
**Administration Bldg. 1**

**The meeting adjourned at 5:40 pm**



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Mr. Lindsey Lander, Chair



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Dr. Lawrence Barrett, Secretary