



DISTRICT BOARD OF TRUSTEES AGENDA

**DATE & TIME:
MARCH 13, 2025**

**5:00 PM REGULAR MEETING
LOCATION:
FLORIDA GATEWAY COLLEGE
BOARD ROOM, ADMINISTRATION BLDG. 001
LAKE CITY, FL 32025**



FLORIDA GATEWAY COLLEGE

MISSION STATEMENT

Approved by the Board of Trustees on August 8, 2024

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, foster career readiness, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.

To achieve the Mission and perform the functions set forth in the Institutional Mission Statement, the College will pursue goals to: Serve, Enhance, and Grow

Goal 1 Success

Improve student persistence, retention, and learning through instructional excellence and exceptional support services.

Objectives:

1. Implement proactive advising strategies throughout all college units
2. Use innovation, technology, and best practices in instruction to provide rigorous and engaging learning experiences.
3. Expand transfer pathways by increasing program articulation agreements with higher education institutions.
4. Establish a comprehensive Career Center that helps students align educational and career goals and promotes job exploration and planning to prepare them for success in their chosen career.

Goal 2 Engagement

Promote economic development and community enrichment through business partnerships, service, and engagement

Objectives:

1. Engage students, faculty and staff in community service and service learning activities.
2. Provide client-focused, customized corporate training to enhance continuous employee growth and development
3. Culturally and intellectually enrich the community through diverse entertainment and cultural activities
4. Promote student engagement by providing opportunities to participate in student organizations, competitions, and campus life activities.

Goal 3 Academics and Lifelong Learning

Foster a culture of cradle to grave learning through formal, non-formal and informal education offerings that provide the foundation for lifelong learning.

Objectives:

1. Offer learning experiences that inspire students to obtain knowledge outside of the educational system and the motivation to continue learning throughout their lifespan.
2. Provide a general education core that gives students a broad, common foundation of knowledge, skills, and abilities to succeed within personal, social and career goals.
3. Provide instruction in a variety of delivery methods and flexible course schedules

Goal 4 Assessment, Accountability, and Improvement

Ensure college vitality and enhance college services through a culture of accountability and continuous improvement.

Objectives:

1. Institutionalize a system for planning, budgeting, and assessment to ensure decisions are data driven and lead to improvement.
2. Promote fiscal stability and efficiency of college operations through effective allocation and use of resources.
3. Evaluate the viability and relevance of current programs and perform community and regional studies to find opportunities for new program development.

Goal 5 Institutional Resource Development

Ensure institutional resources are adequate to enhance student learning, instructional quality, and support educational programs.

1. Increase revenue by aligning resource development activities, cultivate new avenues of funding, and pursue opportunities to enhance existing resources.
2. Build and maintain accessible facilities, infrastructure, and grounds that functionally and aesthetically meet institutional needs.
3. Incorporate emerging technologies that enhance student learning, support faculty/staff productivity, and ensure organizational effectiveness.
4. Provide learning/information resources that are appropriate to support instruction and enhance program quality through foundation endowments.
5. Provide comprehensive professional development opportunities that improve teaching and learning, develop leadership, and strengthen employee skills

Goal 6 Access

Develop multiple pathways for equal and equitable access to the college's programs and services by reducing barriers to enrollment and progression, and improve student academic achievement and goal attainment.

1. Develop and implement a Strategic Enrollment Management Plan that will increase enrollment.
2. Implement a marketing plan that will promote the activities of the college and increase awareness of the role it plays in the lives of the community.
3. Provide a college website and Information Technology Systems that is well organized and easy to use for seamless access to college enrollment and progression processes and information pertinent to students, faculty, staff, and community.
4. Establish an Access/Diversity Committee to review, assess and recommend potential additional opportunities to increase diversity in both our student body and for new faculty and staff.
5. Create Scheduling options to meet the needs across diverse student populations.

FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
March 13, 2025
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

- I. Call to Order
- II. Pledge of Allegiance
- III. Audience of Any Citizen

The FGC Board of Trustees will hear any citizen who wishes to address the Board, on a one time basis, pertaining to a relevant topic. If the Board wishes to hear more about the topic, that topic will be scheduled for a future Board Meeting. Each speaker is limited to three minutes and the time dedicated to this topic will not exceed twenty minutes.
- IV. *Approval of Board Minutes
 - A. *February 13, 2025
- V. Student Government Report {SGA Representative}
 - A. General Information
- VI. *Presentation of Consent Agenda

The items on the consent agenda are routine business, state directives, and/or compliance items. All items have been reviewed by the Board attorney and have been available to the Board for its examination. Any trustee can request a topic to be removed from the consent agenda and discussed further. Typographical errors will be noted and corrected in the Board Minutes.

 - A. *Personnel Matters
 - B. *Routine Contracts and Agreements
 - C. *Surplus Property
 - D. *Approval of 2025-2026 Academic Calendar
 - E. *Annual Course Continuations
 - F. *Annual Course Deletions
 - G. *Approval of Course Changes
 - H. *Approval of Program Changes
 - I. *Approval of Course Deletions
- VII. Academic Affairs {K. Ciez-Volz}
 - A. General Information
- VIII. Student Affairs and Public Information {A. Cardenas}
 - A. General Information
- IX. Enrollment and Marketing {K. Mimbs}
 - A. General Information

FGC Board of Trustees

March 13, 2025

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- X. Business Services Report {M. Holloway}
 - A. General Information
 - B. *Budget Amendment Number Seven (7) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025
 - C. *Budget Amendment Number Seven (7) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025
- XI. President's Report {L. Barrett}
 - A. General Information
- XII. Topics for future meetings
- XIII. Inspect Warrant Register
- XIV. Set Time for the Next Meeting

Date: April 10, 2025

Time: 5:00 pm / Regular Meeting

Florida Gateway College Board Room

Administration Bldg. 1

*Denotes Board of Trustees' action items

MINUTES
FLORIDA GATEWAY COLLEGE
DISTRICT BOARD OF TRUSTEES
February 13, 2025
5:00 pm, Regular Meeting
FGC Administration Building, Board Room

I. Call to Order

The regular meeting of the District Board of Trustees was called to order on February 13, 2025 at 5:00 p.m. by Chairperson Lindsey Lander.

Trustees Mr. Chuck Brannan and Ms. Suzanne Norris were absent.

All votes were unanimous unless stated otherwise.

II. Pledge of Allegiance

Mr. Lindsey Lander led the board in the Pledge of Allegiance.

III. Audience of Any Citizen

Stew Lilker requested an update on the College's Strategic Plan and voiced his concerns with the tiny home prototype.

Troy Roberts of Suwannee River Water Management, then thanked the college for hosting the North Florida Water Resource Symposium on January 28th.

IV. Approval of Minutes

Ms. Renae Allen made a motion to approve the January 9, 2025 Board meeting minutes. Dr. James Surrency seconded the motion, and the motion carried unanimously on a voice vote.

V. Student Government Report

Ms. Zamaria Granado, SGA President, gave updates on activities happening around campus. SGA is hosting a Mardi Gras event on March 4th with a live band performance, parade, and many other festivities.

VI. Presentation of Consent Agenda

- A. *Personnel Matters
- B. *Routine Contracts and Agreements
- C. *Surplus Property

Dr. Miguel Tepedino made a motion to approve the Consent Agenda consisting of items "A" through "C". Mr. John Medina seconded the motion and the motion carried unanimously on a voice vote.

VII. Academic Affairs

Dr. Kathleen Ciez-Volz, Vice President of Academic Affairs, announced the Corrections and Law Enforcement Academy received a perfect audit from the Criminal Justice

Standards and Training Commission. Due to the first-time NCLEX pass rates and continued success of the nursing program, Patricia Orender and Ann Brown were invited to speak in Tallahassee, FL at a legislative committee meeting.

Dr. Ciez-Volz continued her report by saying Kristen Corbin has been appointed to a statewide committee service for Florida Virtual Campus Library Services. The Institutional Effectiveness Team is currently working on the SACSCOC fifth-year report.

Vice President Ciez-Volz gave updates in several of her areas. The Teacher Preparation Academy has six teacher candidates from the Elementary Education program that are conducting their senior level internships in local schools, while twenty-eight pre-intern teacher candidates are gaining classroom experience through placements at area schools. The General Education Review Committee will be submitting a proposal on the state directed changes on general education courses to the Educational Affairs Committee in March.

Lastly, Professors Lisa Co and Dr. Michael Baker have been working with students to produce a special edition of FGC's HOWL literary and art magazine. This edition is titled Your Passport: FGC Study Abroad.

VIII. Student Affairs and Public Information

Mr. Anthony Cardenas, Vice President of Student Affairs and Public Information, gave an update on the Testing Center and their expansion with 10 new computer stations. The Testing Center will now be open on Saturdays from 9:00 a.m. to 2 p.m.

Vice President Cardenas gave a brief update on the Athletics Department.

Mr. Cardenas presented at Leadership Lake City's Education & Workforce session where they highlighted FGC's programs, initiatives and community impact.

IX. Enrollment and Marketing

Ms. Kacey Mimbs, Dean of Enrollment and Marketing, gave updates in her area. In comparison to this time last Spring, enrollment has increased from 2,730 to 2,974 (10%) in headcount and credit hours have increased by almost 13%, increasing from 24,416 credit hours to 27,523 credit hours. Financial Aid has hosted several events for Financial Aid Awareness Month. FGC will be hosting an Open House on March 6th. Dual Enrollment had a mass mail-out to promote the Board of Trustees' Scholarships and has been visiting local high schools for parent meetings.

Ms. Kacey Mimbs then thanked her team that has worked to complete compliance on the Gainful Employment report, as well as thanking the AV team for streaming over 28 hours of live video events.

X. Business Services

Mr. Tyler Neal, Director of Business Services presented in the absence of Ms. Holloway and requested Board consideration of the following items:

A. General Information

B. *Budget Amendment Number Six (6) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025

Dr. James Surrency made a motion to approve Budget Amendment Number Six (6) Restricted Current Fund (Fund 2) Fiscal Year 2024-2025. Ms. Renae Allen seconded the motion and the motion carried unanimously.

C. *Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025

Dr. Miguel Tepedino made a motion to approve Budget Amendment Number Six (6) Capital Outlay Plan for Unexpended Plant Fund (7) Budget Fiscal Year 2024-2025. Mr. John Medina seconded the motion and the motion carried unanimously.

XI.

President's Report

Dr. Barrett began his report by sharing that he recently met with four out of five district Superintendents. He went on to say the Lake Shore Hospital Authority voted to donate the two-story women's center building and parking lot to the Foundation at FGC, we will start processing the contract once received. The college will be inquiring into possible grant funding for building repairs and upgrades.

The college is partnering with Florida Power and Light on a couple of projects. Dr. Barrett stated he had the opportunity to speak to the Senate Higher Education Probes Committee, sharing information about FGC's successes. The strategic planning has started and will be a similar approach to the former plan, expecting to have it done by early summer.

Lastly, he suggested that the May 8th Board of Trustees workshop start time be moved to 3:00 p.m. and the regular meeting at 3:30 p.m. due to spring graduation that day.

XIII.

Topics for Future Meetings

XIV.

Inspect Warrant Register

XV.

Set Time for the Next Meeting

Date: March 13, 2025

Time: 5:00 pm / Regular Meeting

**Location: Florida Gateway College Board Room
Administration Bldg. 1**

*Denotes Board of Trustees' action items

The meeting adjourned at 5:35 pm

Mr. Lindsey Lander, Chair

Dr. Lawrence Barrett, Secretary

AGENDA ITEM: V.A.

Student Government Report

- A.** General Information: A representative from the Student Government Association will report on recent and upcoming activities and events.

AGENDA ITEM: VI.A.

Personnel Matters

- A. The Personnel Matters reflect the standard and usual personnel operations of the college. The College requests approval of the attached listings of Personnel Matters that includes: Terminations, Appointments, Reappointments, Replacements, Transfers, Students, Short Term Contracts, and Adjunct Faculty.

PERSONNEL MATTERS

March 13, 2025

BOARD OF TRUSTEES MEETING

RESIGNATIONS/RETIREMENTS/TERMINATIONS:

Anderson, Pamela	Senior Staff Assistant, Adult Education	01/31/2025
McBride, Jonna	Senior Staff Assistant, Academic Affairs (position to be filled)	01/24/2025

APPOINTMENTS/REAPPOINTMENTS/REPLACEMENTS/TRANSFERS:

Berry, Becky	Director Payroll, Human Resources, Promotion	02/01/2025
Boutwell, Makoto	Lab Assistant, Academic Affairs, Part-time, Temporary	01/08/2025-05/05/2025
Carter, Kensha	Office Assistant, Dixie Center, Part-time, Temporary	01/08/2025-06/30/2025
Hardin, Sherry	Coordinator Human Resources, Human Resources, Promotion	02/01/2025
O'Quinn, Rylie	Residence Life Supervisor, Student Life, Reappointment	01/08/2025-06/30/2025
Whithorn, Harmony	Tutor, Adult Education, Part-time, Temporary	01/02/2025-06/30/2025

STUDENTS:

Dupree, Brayden	Student Assistant, Audio Visual, Part-time, Temporary	01/08/2025-05/09/2025
Godfrey, Logan	Student Assistant, Student Life, Part-time, Temporary	01/02/2025-05/08/2025
Ruise, Amarion	Student Assistant, Library, Part-time, Temporary	02/03/2025-05/05/2025
Schrader, Kansas	Student Assistant, Student Life, Part-time, Temporary	01/02/2025-05/08/2025
Smith-Stewart, Courtney	Student Assistant, Athletics, Part-time, Temporary	01/16/2025-04/30/2025
Thomas, Luke	Student Assistant, Athletics, Part-time, Temporary	01/16/2025-04/30/2025
Williams, Hannah	Student Assistant, Athletics, Part-time, Temporary	01/16/2025-04/30/2025

ADJUNCT FACULTY/OVERLOAD CONTRACTS:

See attached pages

Instructor Name	CRN	Course Number and Section	Course Title	Credits	Part of Term	Start Date	End Date
Aguilar, Sandra	20610	SLS 2370-014	Personal Academic & Career Eng	3	B12	2/3/2025	5/5/2025
Agyare, Stephen	20595	HIM 2214-011	HIT Statistics	3	A16	1/8/2025	5/5/2025
Agyare, Stephen	20603	HIM 2272-I41	Healthcare Reimbursement	4	A16	1/8/2025	5/5/2025
Agyare, Stephen	20598	HIM 2512-011	Supervision and Organizational HIT	3	A16	1/8/2025	5/5/2025
Anderson, Patty	20058 20059	CGS 1570	Computer Applications	3		1/8/2025	5/5/2025
Anderson, Shanna	20273	HUM 2020-019	Introduction to the Humanities	3	B8	3/5/2025	5/5/2025
Baker, Michael	20655	ENC 1146-15P	Writing Studio	1	B8	3/5/2025	5/5/2025
Bargar, Janet	20624	EVS 2893	Env. Sampling & Analysis	4		1/8/2025	5/5/2025
Bargar, Janet	20031	EVS 2894	Env. Sampling & Analysis II	4		1/8/2025	5/5/2025
Barnes, Japera	20599	HIM 2810-I41	Health Information Technology Internship II	3	A16	1/8/2025	5/5/2025
Barnes, Japera	20600	HIM 2960-011	RHIT Exam Preparation	1	A16	1/8/2025	5/5/2025
Bassett, Brittany	20024	EVR 1001	Intro to Env Science Lab	1		1/8/2025	5/5/2025
Bassett, Brittany	20071	EVR 4032	Environmental Ethics	3		1/8/2025	5/5/2025
Bassett, Brittany	20072	EVR 4949	Environmental Studies Pract	3		1/8/2025	5/5/2025
Boice, Cheryl	20335	BSC 2010C-015	General Biology I with Lab	4	B12	2/3/2025	5/5/2025
Brown, Thomas	20560	0003-M01	CPR BLS/HCP	0	S	11-Jan-25	11-Jan-25
Brown, Thomas	20561	0003-M02	CPR BLS/HCP	0	S	8-Feb-25	8-Feb-25
Brown, Thomas	20562	0003-M03	CPR BLS/HCP	0	S	8-Mar-25	8-Mar-25
Brown, Thomas	20563	0003-M04	CPR BLS/HCP	0	S	12-Apr-25	12-Apr-25
Brown, Thomas	20564	0003-M05	CPR BLS/HCP	0	S	26-Apr-25	26-Apr-25
Calcano, Isabelle	20041	CTS 1170	Foundations of Info Security	3		1/8/2025	5/5/2025
Calcano, Isabelle	20042	CNT 2414	Computer & Network Security	3		1/8/2025	5/5/2025
Calcano, Isabelle	20046	CIS 2350	Cybersecurity Analysis	3		1/8/2025	5/5/2025
Calcano, Isabelle	20047	CIS 2774	Cyber Warfare	3		1/8/2025	5/5/2025
Campbell, Al	20049	CTS 1132	Computer Repair & Maintenance	3		1/8/2025	5/5/2025
Campbell, Al	20045	CTS 1134	Introduction to Networking	3		1/8/2025	5/5/2025
Carroll, Marnie	20322	SYG 1310-011	Human Relations	3	B12	2/3/2025	5/5/2025
Chapuseaux, Samantha	20231	SPC 2608-015	Public Speaking	3	B8	3/5/2025	5/5/2025
Chico, Eddylis	20473	BUL 2241	Business Law I	3		1/8/2025	5/5/2025
Clark, Christal	20707	CJL 2131	Crm. Evidence and Procedure	3		1/8/2025	5/5/2025
Cochrane, Ellen	20640	GCO 2601	Materials Calculations	3		1/8/2025	5/5/2025
Cochrane, Ellen	20637	GCO 2431	Golf & Landscape Irrigation	3		1/8/2025	5/5/2025
Coggburn, Camille	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025
Courtney, Scott	20274	MUH 2019-011	Hist of American Popular Music	3	B12	2/3/2025	5/5/2025
Courtney, Scott	20276	MUL 2010-012	Music Appreciation	3	B12	2/3/2025	5/5/2025
Cox, Lauren	20026	EVR 3859	ENV. Regulation & Compliance	3		1/8/2025	5/5/2025
Cox, Lauren	20070	EVR 3859	ENV. Regulation & Compliance	3		1/8/2025	5/5/2025
Crary, Cheryl	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025
Crews, Jessica	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025

Crews, Jessica	N/A	N/A	HOSA (Health Occupations Students of America) Stipend	N/A	A16	2/6/2025	5/5/2025
Daehne, Drew	20210	ENC 1102-015	Freshman Composition II	3	B12	2/3/2025	5/5/2025
Dey, Judson	20566	NUR 1213C 001	Nursing Process I	10	A16	3/1/2025	4/30/2025
Dicks, Joseph	20247	AMH 2020-018	U S History from 1877	3	B8	3/5/2025	5/5/2025
Espenship, Susan	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025
Esteves, Kristi	20474 20475	GEB 2214	Business Communications			1/8/2025	5/5/2025
Ganser, Joseph		All Night Welding Courses				1/8/2025	5/5/2025
Gavin-Jewett, Paula	20409	MAC 1105-016	College Algebra	3	B12	2/3/2025	5/5/2025
Givens, Kimberly	N/A	N/A	Lab/Skills Coverage	N/A	A16	2/11/2025	5/5/2025
Grau, Jamie	20029	EVS 2179	Water Analysis & Monitoring	3		1/8/2025	5/5/2025
Guzman, Juan	20366	BSC 2086-013	Anatomy and Physiology II	3	B8	3/5/2025	5/5/2025
Guzman, Juan	20367	BSC 2086L-H01	Anatomy and Physiology II Lab	1	B8	3/5/2025	5/5/2025
Harris, Ashlhynn	20550	1431C-01J	EMT Hospital Field Experience	3	A16	8-Jan-25	5-May-25
Harris, Ashlhynn	20551	1431C-02J	EMT Hospital Field Experience	3	A16	8-Jan-25	5-May-25
Harvey, Anna	20314	SLS 1105-016	Skills for College Success	2	B8	3/5/2025	5/5/2025
Hascal, Erik	20283	PHI 2010-013	Introduction to Philosophy	3	B12	2/3/2025	5/5/2025
Herring, Haley	20187	ENC 0025-H71	Principles of Writing II	3	B8	3/5/2025	5/5/2025
Horne, Adam	20061	CCJ 1020	Intro to Criminal Justice	3		1/8/2025	5/5/2025
Jernigan, Brenda		Coordinator Stipend				1/8/2025	5/5/2025
Kalinowski, Kelly	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025
Kalinowski, Kelly	20567	NUR 2412C 001	Transition: Maternal Infant Child Adolescent	6	A16	1/16/2025	3/15/2025
Kane, Mustapha	20372	GLY 1001-013	Earth Science	3	B12	2/3/2025	5/5/2025
Kane, Mustapha	20373	GLY 1001-014	Earth Science	3	B8	3/5/2025	5/5/2025
Karnes, Kasey	20052	CTS 2142	Project Management	3		1/8/2025	5/5/2025
Karnes, Kasey	20476	GEB 2430	Business Ethics	3		1/8/2025	5/5/2025
Knight, Kayla	20197	ENC 1101-016	Freshman Composition I	3	B12	2/3/2025	5/5/2025
Knight, Kayla	20198	ENC 1101-017	Freshman Composition I	3	B10	2/18/2025	5/5/2025
Larramore, Cecelia	20646	ACG 2071	Intro to Managerial Accounting	3		1/8/2025	5/5/2025
Larramore, Cecelia	20605	MAN 3025	Concept of Management	3		1/8/2025	5/5/2025
Larramore, Cecelia	20477	ACG 2021	Intro to Financial Accounting	3		1/8/2025	5/5/2025
Larramore, Cecelia	20614	FIN 3403	Business Finance	3		1/8/2025	5/5/2025
Leinas, Ina	20550	1431C-01J	EMT Hospital Field Experience	3	A16	8-Jan-25	5-May-25
Leinas, Ina	20551	1431C-02J	EMT Hospital Field Experience	3	A16	8-Jan-25	5-May-25
Lombo, Doris	20354	BSC 2085-005	Anatomy and Physiology I	3	B12	2/3/2025	5/5/2025
Lombo, Doris	20355	BSC 2085L-H02	Anatomy and Physiology I Lab	1	B12	2/3/2025	5/5/2025
Lynn, Tricia	20463	STA 2023-013	Elementary Statistics	3	B12	2/3/2025	5/5/2025
Macias Sanchez, Orlando	20048	CIS 2940	Computer Science Internship	3		1/8/2025	5/5/2025
Macias Sanchez, Orlando	20050	COP 2501	Intermediate Programming	3		1/8/2025	5/5/2025
Macias Sanchez, Orlando	20057	COP 2802	Intermediate Java	3		1/8/2025	5/5/2025

Markham, Jessica	20470	GEB 1011	Introduction to Business	3		1/8/2025	5/5/2025
McLaughlin, Christine	20601	HSC 2531-OI1	Medical Terminology	3	A16	1/8/2025	5/5/2025
McLaughlin, Christine	20602	HSC 2531-OI2	Medical Terminology	3	A16	1/8/2025	5/5/2025
Messenger, Ali		Coordinator Stipend				1/8/2025	5/5/2025
Mimbs, Timothy	20604	ENT 3004	Principles of Entrepreneurship	3		1/8/2025	5/5/2025
Mimbs, Timothy	20471	GEB 1001	Introduction to Business	3		1/8/2025	5/5/2025
Mimbs, Timothy	20613	MAN 3353	Managerial Theory	3		1/8/2025	5/5/2025
Mimbs, Timothy	20604	MAN 3240	Organizational Behavior	3		1/8/2025	5/5/2025
Mirra, Shaleda	20302	PSY 2012-OI3	General Psychology I	3	B12	2/3/2025	5/5/2025
Morgan, Kendra	20125	CGS 1570	Computer Applications	3		1/8/2025	5/5/2025
Morris, Kimberly	20578	PRN 0001C-001	Basic Nursing	16.56	A16	2/11/2025	4/25/2025
Name Not Found	20427	MAT 0028-003	Elementary Algebra	3	B8	3/5/2025	5/5/2025
Parrish, Destiney	N/A	N/A	Lab/Skills Coverage	N/A	A16	1/16/2025	5/5/2025
Parrish, Destiney	20580	PRN 0080 001	Body Structure & Function	2	A16	1/8/2025	5/5/2025
Patete, Anthony	20472	BUL 2241	Business Law I	3		1/8/2025	5/5/2025
Peace, Matthew	20448	MAT 1033-OI5	Intermediate Algebra	4	B12	2/3/2025	5/5/2025
Pfleiderer, Daniel	20032	EVS 2391	Spec. Top: Water Treat Oper	4		1/8/2025	5/5/2025
Phillips, Deanna	20067	CJC 2400	Understanding Crmnl Behavior	3		2/3/2025	5/5/2025
Phillips, Deanna	20066	CJL 2062	Constitutional Law	3		1/8/2025	5/5/2025
Regalado, Daniel	20295	POS 1041-OI5	American Government	3	B12	2/3/2025	5/5/2025
Reichhardt, Torben	20506	AER 1695	Chassis Electronics	3		1/8/2025	5/5/2025
Rowland, Rebekah	20296	POS 1041-OI6	American Government	3	B8	3/5/2025	5/5/2025
Smith, Andrea	20313	SLS 1105-OI5	Skills for College Success	2	B12	2/3/2025	5/5/2025
Smith, Claire	20211	ENC 1102-OI6	Freshman Composition II	3	B10	2/18/2025	5/5/2025
Smith, Frederick	20271	HUM 2020-OI7	Introduction to the Humanities	3	B12	2/3/2025	5/5/2025
Smith, William		Coordinator Stipend				1/8/2025	5/5/2025
Sprenger, Audrey	20321	SYG 1000-OI3	Intro to Sociology	3	B12	2/3/2025	5/5/2025
Stanley, Jason	20638	GCO 2441	Integrated Pest Mgmt I	3		1/8/2025	5/5/2025
Stanley, Jason	20639	GCO 2442	Integrated Pest Mgmt II	3		1/8/2025	5/5/2025
Stewart, Joseph	20307	REL 2300-OI2	Intro to World Religions	3	B12	2/3/2025	5/5/2025
Swanson, Misty	20260	DEP 2004-OI5	Human Growth and Development	3	B12	2/3/2025	5/5/2025
Swanson, Misty	20261	DEP 2004-OI6	Human Growth and Development	3	B8	3/5/2025	5/5/2025
Taylor, Wyatt	20246	AMH 2020-OI7	U S History from 1877	3	B12	2/3/2025	5/5/2025
Trotter-Berry, Kimberly	20632	SWS 1102	Soil Science	3		1/8/2025	5/5/2025
Trotter-Berry, Kimberly	20636	ORH 1517	Landscape Plants	3		1/8/2025	5/5/2025
West, Patti	20051	CTS 2145	Cloud Essentials	3		1/8/2025	5/5/2025
West, Patti	20657	CTS 2161	Microsoft Windows Client	3		1/8/2025	5/5/2025
West, Patti	20658	CTS 2321	Linux Admin I	3		1/8/2025	5/5/2025
Wiesner, Jack	20641	ECO 2023	Microeconomics	3		1/8/2025	5/5/2025
Williams, James	20068	CCJ 2452	Criminal Justice Admin			1/8/2025	5/5/2025
Wright, Luke	20030	EVS 2891	Hydrology	4		1/8/2025	5/5/2025
Wright, Luke	20075 20076	EVS 2891	Hydrology	4		1/8/2025	5/5/2025

AGENDA ITEM: VI.B.

Routine Contracts and Agreements

These contracts, agreements, and/or change orders reflect those which have been signed by the President or the Vice President for Business Services in accordance with Florida Gateway College Procedure 6Hx12:5-01.

Routine Contracts and Agreements

Board Date: March 13, 2025

Florida Gateway College Policy and Procedure Number 6Hx12:5-01 authorizes the President or designee to sign, on behalf of the Board, contracts/agreements the value of which does not exceed \$325,000 and construction contract Change Orders the value of which each individual Change Order shall not exceed \$65,000 or which does not increase the contract Guaranteed Maximum Price. As authorized by this policy/procedure, the President or designee has signed the following contracts, agreements, memorandums and construction change orders.

- 1. Second Party:** Surrey Place Nursing Center - Live Oak, FL
FYZICAL Therapy & Balance Centers - Lake City, FL
Lake Montgomery Health and Rehabilitation Center - Lake City, FL
Narrative: The College has entered into one or more Clinical Education Agreements or Memorandums of Agreement (MOA) with each of the health-related organizations and/or agencies listed above. These Agreements or MOA's allow FGC students enrolled in the Associate of Science in Nursing, Bachelor of Science in Nursing, Practical Nursing, Patient Care Assistant, Physical Therapist Assistant, Health Information Technology, Emergency Medical Services or Pharmacy Technology program to gain clinical laboratory experience at facilities operated by these organizations/agencies.
Cost: None
- 2. Second Party:** Columbia Containers and Storage - Lake City, FL
Narrative: The College has entered into an Agreement with Columbia Containers and Storage to purchase two shipping containers for the Fire program.
Cost: \$5,700.00
- 3. Second Party:** Mobile Communications America - Jacksonville, FL
Narrative: The College entered into an Agreement Mobile Communications America for FCC License for FCC filing fees.
Cost: \$900.00
- 4. Second Party:** SBRS, LLC - Lake City, FL
Narrative: The College entered into an Agreement with SBRS, LLC to provide lawn care services for 279 NE Jones Way (Multi-Purpose Facility).
Cost: \$4,000.00
- 5. Second Party:** Columbia County Sheriff's Office - Lake City, FL
Narrative: The College entered into an Agreement with Columbia County Sheriff's Office allowing them to use the Multi-Use Facility.
Cost: \$500.00/month

AGENDA ITEM: VI.C.

Surplus Property

The College requests Board approval to remove the attached list of equipment from the inventory and dispose of the property in accordance with Section 274.06, Florida Statutes.

**FLORIDA GATEWAY COLLEGE
SURPLUS EQUIPMENT LIST
February 2025
Board Meeting Date: March 13, 2025**

	A	B	C	D	E
1					
2	DECAL	DESCRIPTION	PURCHASE VALUE	PURCHASE DATE	CLASS CODE
3	11291	Yamaha Accoustalon Marimba 4.3 oct w cover	4,213.00	06/20/13	7
4	11293	Yamaha Studio Vibe 3 Oct Silver w Cover	3,926.00	06/20/13	7
5	11406	Yamaha Symphonic Series Drum 32	2,526.20	06/20/13	7
6	11404	Yamaha Symphonic Series Drum 29	2,526.20	06/20/13	7
7	11402	Yamaha Symphonic Series Drum 26	2,526.20	06/20/13	7
8	11403	Yamaha Symphonic Series Drum 23	2,526.20	06/20/13	7
9	11390	Optiplex 9010 All-in-One Windows 7 Pro	969.74	05/30/13	1
10	11393	Optiplex 9010 All-in-One Windows 7 Pro	969.74	05/30/13	1
11	12100	OpitPlex 7050 Tower with Dell Adapte	1,237.04	05/17/17	1
12	13047	Dell Optiplex 7070	920.51	09/25/20	1
13	11171	Dell Precision T7500 Workstation	4,959.61	10/17/12	1
14	11829	Optiplex 9030 All-In-One	1,249.35	05/27/15	1
15	12037	OptiPlex 7440 AIO w/ keyboard	1,200.13	10/06/16	1
16					
17					
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31		TOTAL	29,749.92		
32					
33					
34	1= OBSOLETE				
35	2=SALVAGE/USED FOR PARTS				
36	3=TOO COSTLY FOR REPAIRS				
37	4=SALVAGE NOT REPAIRABLE				
38	5=STOLEN (see attached report)				
39	6=TRADED (see attached form)				
40	7=TRANSFERRED TO ANOTHER AGENCY				
41	8= SURPLUS NOT COST EFFECTIVE TO MAINTAIN				
42	9= SURPLUS TO BE SOLD AND OR SOLD FOR PARTS				
43	10= NATIONAL RECALL				
44	11= OTHER				
45					

AGENDA ITEM: VI.D.

Approval of the 2025-2026 Academic Calendar

The College is required to submit an annual calendar to the Florida Department of Education for review and approval. The attached calendar complies with all applicable common entry periods for the State or meets eligible exceptions.

An exception will be requested for the start date of Spring to allow for a Holiday express session.

The College requests Board approval of the attached calendar.

2025-2026 Academic Calendar

Web registration, web drop, and web payment are open until midnight on the last date indicated, unless another time is shown. College offices close at 4:30 p.m. fall and spring and 5:00 p.m. summer. Unless a different time is shown or the college closes early, all other deadlines, except class dates, are 4:30 p.m. on the last date indicated.

May 19 – Aug. 15	Fall registration begins
June 2	Fall international applicant admission application deadline
June 16	Fall international transfer applicant admission application deadline
July 1 – Aug. 15	Fall Nelnet payment plan is available
July 15	Fall financial aid deadline; Fall admission priority processing date
August 13 August 20 August 27 September 3	Fall fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
August 15	State employee fee waiver registration begins. Registration period continues through the applicable add/drop end date for express session classes. See Session Dates calendar on the website for a list of all add/drop deadlines.
August 18	Fall classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
August 18 – 22	Add/Drop for full term classes* *Add/Drop end dates vary for express session classes, including those that start on 8/18/25 and those starting later in the term. (See Session Dates calendar on the website for all registration, add/drop and withdrawal dates.)
September 1	Labor Day Holiday
September 8	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.
October 1	Spring international applicant admission application deadline
October 15	Spring international transfer applicant admission application deadline
October 17	Fall commencement ceremony participation deadline (includes having name in program). Fall graduation application required.
Oct. 27 – Jan. 9	Spring registration begins
Oct. 27 – Jan. 9	Spring Nelnet payment plan is available
November 7	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
November 11	Veterans Day Holiday
November 14	Spring financial aid deadline; Spring admission priority processing date
November 26-28	Thanksgiving Holiday
December 5	Term ends. Fall graduation application deadline.
December 8	Grades due (12 noon)
December 9	Fall Commencement Ceremony
December 17 January 7 January 14 January 21	Spring fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
December 22-31	Winter Break
January 1-2	New Year’s Day Holiday
January 9	State employee fee waiver registration begins. Registration period continues through the applicable add/drop end date for express session classes. See Session Dates calendar on the website for a list of all add/drop deadlines.
January 12	Spring classes begin

	*Start dates for express sessions may vary. Check your class schedule for start dates.
January 12 – 16	Add/Drop for full-term classes* *Add/Drop end dates vary for express session classes, including those that started 1/12/26 and those starting later in the term. (See Session Dates calendar on the website for all registration, add/drop and withdrawal dates.)
January 19	Martin Luther King, Jr. Holiday
February 2	Last day to submit grade changes for “I” grades received in previous fall term. Unresolved “I” grades will change to “F”.
February 13	Summer international applicants admission application deadline
February 16	President’s Day Holiday
February 27	Summer international transfer applicants admission application deadline
March 13	Spring commencement ceremony participation deadline (includes having name in program). Spring graduation application required.
March 20 – 27	Spring Break
April 1	Summer financial aid deadline; Summer admission priority processing date
April 6 – May 8	Summer registration begins
April 6 – May 8	Summer Nelnet plan is available
April 10	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
April 30 May 7 May 13 May 20	Summer fees due (Fees are due if registered on or before a due date.) *All class registrations not secured with full payment or financial aid will result in students having their class schedule cancelled in its entirety. All students registering for classes after the last due date must secure classes with full payment or financial aid on the day of registration.
May 6	Spring term ends. Spring graduation application deadline.
May 7	Spring grades due (12 noon)
May 8	Spring Commencement Ceremony
May 8	State employee fee waiver registration begins. Registration period continues through the applicable add/drop end date for express session classes. See Session Dates calendar on the website for a list of all add/drop deadlines.
May 11	Summer classes begin *Start dates for express sessions may vary. Check your class schedule for start dates.
May 11 – 13	Add/Drop for full-term classes* *Add/Drop end dates vary for express session classes, including those that started on 5/11/26 and those starting later in the term. (See Session Dates calendar on the website for all registration, add/drop, and withdrawal dates.)
May 11	Summer work schedule begins
May 18	Fall registration begins
May 25	Memorial Day Holiday
June 1	Last day to submit grade changes for “I” grades received in previous spring term. Unresolved “I” grades will change to “F”.
June 11	Summer commencement ceremony participation deadline (includes having name in program). Summer graduation application required.
June 18	Juneteenth Holiday
July 2	Independence Day Holiday
July 14	Last day for withdrawal (Withdrawal deadlines vary for classes that do not span the full term. See express session details for all registration, add/drop and withdrawal dates.)
August 5	Summer term ends Grades due (midnight) Summer graduation application deadline

August 6	Summer Commencement Ceremony
August 7	Summer work schedule ends
September 7	Last day to submit grade changes for “I” grades received in previous summer term. Unresolved “I” grades will change to “F”.

AGENDA ITEM: VI.E.

Approval of Annual Course Continuations

The College requests Board approval to continue offering courses that have not been taught in five years but are expected to be offered during the next five years. Per the requirements of Rule 6A-10.0331, F.A.C., the College conducted an annual review of courses not taught in the last five or more years. The courses were reviewed by the program Deans and Vice President of Academic Affairs in consultation with faculty. The courses identified for continuation appear below. The request to continue the courses was supported by the Educational Affairs Committee for the Board's approval.

Effective Date of Implementation: Summer 2025 Term

College Credit and Clock Hour Courses		
Course	Title	Last Term Offered
ART 2701C	Basic Sculpture I	201920
BSC 1005	Biological Prnc for Non-Majors	201720
BSC 2910	Biology Research	201410
CJE 2640	Crime Scene Inv & Crime Lab	Pre-Banner
DIG 2113C	Motion Graphics and Spec. Eff.	Never taught
DIG 2203C	Advanced Digital Video	Never taught
DIG 2721C	Applied Game Design I	201920
EMS 2311	Management of EM Services	Never taught
EMS 2346C	Critical Care Paramedic	201410
ENC 0055	Developmental Writing Module	Never Taught
ENC 1101L	Freshman Composition Lab	Never Taught
EVS 2892	Comp Sampling and Ana Methods	Never Taught
EVS 2895C	Env Sampling and Analysis III	Never Taught
EVS 4905	Directed Reading/Dir Ind Study	Never Taught
FFP 0141C	Emerg Services First Responder	201910
FFP 0360C	Fire Service Apparatus Oper	201210
GRA 1117C	Intro to Computer Graphics	201910
GRA 2751C	Web Design 1	201820
MAT 0055	Developmental Math Module	Never Taught
MAT 1033L	Intermediate Algebra Lab	Never Taught

AGENDA ITEM: VI.F.

Approval of Annual Course Deletions

The College requests Board approval to discontinue courses that have not been taught in five years and are not expected to be offered during the next five years. Per the requirements of Rule 6A-10.0331, F.A.C., the College conducted an annual review of courses not taught in the last five or more years. The courses were reviewed by the program Deans and Vice President of Academic Affairs in consultation with faculty. The courses identified for discontinuation appear below. The request to delete the courses was supported by the Educational Affairs Committee for the Board's approval.

Effective Date of Implementation: Summer 2025 Term

College Credit and Clock Hour Courses		
Course	Title	Last Term Offered

AMH 2070	History of Florida	201620
ANT 2100	Introduction to Archaeology	201620
ANT 2410	Cultural Anthropology	201710
ART 2103C	Intermediate Crafts	201610
ART 2501C	Intermediate Painting	201620
CGS 1004	Computers in Golf Course Mgt	201220
CJK 0291	Corr Cross-over to LE Human In	201420
CJK 0294	Corr Cross-over LE Patrol II	201430
CJK 0351	LE Cross-Over to Corr Proced	201420
CJK 0352	Law Enf Cross-Over to CO Safe	201420
CJK 0353	LE Cross-Over to Corr Sup Spc	201420
EAP 1580	Advanced Combined Skills I	Pre-Banner
EAP 1680	Advanced Combined Skills II	Pre-Banner
EDP 2002	Educational Psychology	201120
EEC 3403	Spec Needs of Children and Fam	201920
EEC 4266	Early Intervention	201920
EEC 4314	Behav Mgt in Preschool/Fld Exp	201920
EPI 0009	Fndtns Language and Cognition	201220
EUH 2000	Western Civilizations I	201210
EUH 2001	Western Civilizations II	201210

EUH 2032	Sur. of Holocaust 1933 to 1945	201910
EVS 1181	Conv & Pretreatment Water Tech	201820
EVS 1183	Intro to Water Treatment Sys	202010
FIN 2003	Intro to Small Bsns Finance	201120
FRE 1120	Beginning French I	Pre-Banner
FRE 1121	Beginning French II	Pre-Banner
GCO 1201	Basic Golf Crse Mechanics I	201310
GCO 1202	Basic Golf Crse Mechanics II	201320
GCO 1211C	Turf Equipment Diagnosis I	201310
GCO 1212C	Turf Equipment Diagnosis II	201320
GCO 1220	Sharpening and Grinding	201310
GCO 1243C	Intro to Reg Cmplnce and Weldg	201310
GCO 1472C	Reel Mower Adj Mnt and Eval	201320
GCO 1611	Golf Course Shop Management I	201320
GCO 1612	Golf Course Shop Management II	201320
GCO 1942L	Turf Equipment Mgmt Internship	201330
GCO 2482	Turf Eqpm Mngmt Seminar	201220
GEB 2931	Advanced Seminar in Business	201330
GRA 2181C	Portfolio	201920
GRA 2940	Graphic Design Internship	201120
HIM 2254	Intermediate CPT Coding	201520
HSC 2149	Pharmacology for Healthcare Pr	201520
IDS 2151	Environmental Education	Never taught
LIT 2140	Contemporary World Novel	201330
MEA 0942	Practicum Experience	201920
MUH 2111	Music History and Literature I	201910
MUH 2112	Music History and Lit II	201520
MUN 1340	Collegiate Consort	201810
MUN 1810	Steel Band Ensemble	201720
MUS 1600	Fundamentals of Music	201710
MUT 1121	Music Theory I	201810

MUT 1122	Music Theory II	201720
MUT 2126	Music Theory III	201510
MUT 2127	Music Theory IV	201520
MVB 1211	Trumpet, Freshman, Secondary	201920
MVB 1212	Horn, Freshman, Secondary	201620
MVB 1213	Trombone, Freshman, Secondary	201620
MVB 1214	Baritone, Freshman, Secondary	201620
MVB 1215	Tuba, Freshman, Secondary	201430
MVB 1312	Horn, Freshman, Primary	201720
MVB 1313	Trombone, Freshman, Primary	201720
MVB 1314	Baritone, Freshman, Primary	201430
MVB 1315	Tuba, Freshman, Primary	201430
MVB 2221	Trumpet, Sophomore, Secondary	Pre-Banner
MVB 2222	Horn, Sophomore, Secondary	Pre-Banner
MVB 2223	Trombone, Sophomore, Secondary	Pre-Banner
MVB 2225	Tuba, Sophomore, Secondary	Pre-Banner
MVB 2321	Trumpet, Sophomore, Primary	201720
MVB 2322	Horn, Sophomore, Primary	Pre-Banner
MVB 2325	Tuba, Sophomore, Primary	Pre-Banner
MVK 2121	Class Piano III and IV	201920
MVP 1311	Percussion, Freshman, Secondary	201720
MVP 2221	Percussion, Sophomore, Secondary	201610
MVP 2321	Percussion, Sophomore, Primary	201520
MVS 2226	Guitar, Sophomore, Secondary	201830
MVS 2326	Guitar, Sophomore, Primary	201430
MVV 1111	Class Voice I and II	Pre-Banner
MVV 1211	Voice, Freshman, Secondary	201910
MVV 1311	Voice, Freshman, Primary	201910
MVV 2221	Voice, Sophomore, Secondary	201830
MVV 2321	Voice, Sophomore, Primary	201820
MVW 1211	Flute, Freshman, Secondary	201720
MVW 1212	Oboe, Freshman, Secondary	201430
MVW 1214	Bassoon, Freshman, Secondary	201430

MVW 1311	Flute, Freshman, Primary	201720
MVW 1312	Oboe, Freshman, Primary	201720
MVW 1313	Clarinet, Freshman, Primary	201720
MVW 1314	Bassoon, Freshman, Primary	201430
MVW 2221	Flute, Sophomore, Secondary	Pre-Banner
MVW 2222	Oboe, Sophomore, Secondary	Pre-Banner
MVW 2321	Flute, Sophomore, Primary	Pre-Banner
MVW 2322	Oboe, Sophomore, Primary	Pre-Banner
MVW 2323	Clarinet, Sophomore, Primary	201720
NUR 1142	Pharmacology	201530
NUR 1520C	Mental Health	201530
ORH 1940	Horticulture Internship/Prac	Never taught
ORH 2935	Irrigation Auditing	201220
ORI 2000	Fndmntls Oral Interpretation	201620
OST 2611	Medical Transcription I	201520
PSC 2910	Physical Science Research	Never taught
SPC 1061	Intro Acdmc and Prof Speaking	201610
SPC 2601	Public Speaking II	201520
ZOO 2010C	General Zoology	Never taught

AGENDA ITEM: VI.G.

Approval of Course Changes

The College requests Board approval of the following course changes, which have been recommended by the FGC Educational Affairs Committee.

Assessment and Evaluation of Young Children (EEC 4613): This proposal adds EEX 4201: Young Children and Special Needs as a pre-requisite to the current course, providing students with a foundational understanding of children with special needs.

Positive Behavioral Supports in Inclusive Early Childhood Settings (EEX 3603): This proposal adds EEX 4201: Young Children and Special Needs as a pre-requisite to the current course, providing students with a foundational understanding of children with special needs.

Introduction to Corrections (CJK 0301): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Legal for Correctional Officer (CJK 0355): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Communication for Correctional Officers (CJK 0306): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Interviewing and Report Writing in Corrections (CJK 0111): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Shift Management and Safety (CJK 0327): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Intake and Release (CJK 0321): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Supervision in a Correctional Facility (CJK 0324): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Supervising Correctional Populations (CJK 0326): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Incidents and Emergencies in Correctional Facilities (CJK 0336): This proposal updates the course to align with new guidelines from the FDLE and FDOE.

Effective Date of Implementation: Fall 2025

AGENDA ITEM: VI.I.

Approval of Course Deletions

The College requests Board approval of the following course terminations, which have been recommended by the FGC Educational Affairs Committee. The Florida Department of Law Enforcement and the Criminal Justice Standards and Training Commission have mandated a revision of the Corrections Program, which includes replacing all courses with updated versions.

Effective Date of Implementation: Fall 2025

Course Number	Course Title	Course Hours
CJK 0300	Introduction to Corrections	32
CJK 0305	Communications	40
CJK 0310	Officer Safety	16
CJK 0315	Facility and Equipment	8
CJK 0320	Intake and Release	18
CJK 0325	Supervising in a Correctional Facility	40
CJK 0330	Supervising Special Populations	20
CJK 0335	Responding to Incidents and Emergencies	16

AGENDA ITEM: VI.H.

Approval of Program Changes

The College requests Board approval of changes to the following two occupational certificate programs:

- **Basic Recruit Training Program for Florida Correctional Officers**
- **Crossover Training Program: Florida Law Enforcement to Correctional Officer**

The changes are being proposed in response to curriculum updates from the Florida Department of Law Enforcement and the Criminal Justice Standards and Training Commission, which added 25 hours to each program. The changes have been approved by the Educational Affairs Committee and are being proposed to comply with new state requirements.

Effective date of implementation: Fall 2025

AGENDA ITEM: VII.A.

Academic Affairs Report

- A. General Information: Dr. Kathleen Ciez-Volz, Vice President Academic Affairs, will report on recent and upcoming events.

AGENDA ITEM: VIII.A.

Student Affairs and Public Information Report

- A.** General Information: Mr. Tony Cardenas, Vice President of Student Affairs and Public Information will report on recent and upcoming events.

AGENDA ITEM: IX.A.

Enrollment & Marketing Report

- A. General Information: Ms. Kacey Mimbs, Dean of Enrollment and Marketing will report on recent and upcoming events.

AGENDA ITEM: X.A.

Business Services Report

- A. General Information: Ms. Michelle Holloway, Vice President of Business Services, will report on recent and upcoming events.

AGENDA ITEM: X.B.

**Budget Amendment Number Seven (7)
Restricted Current Fund (Fund 2)
Fiscal Year 2024-25**

The College requests approval of *Budget Amendment Number Seven (7) to the Restricted Current Fund (Fund 2) for Fiscal Year 2024-2025*. This amendment recognizes revised award authorizations and new grants received in the 2024-25 fiscal year.

BOARD OF TRUSTEES BUDGET AMENDMENT REQUEST
FLORIDA GATEWAY COLLEGE

Budget Amendment Request Number : Seyan

X

FISCAL YEAR: 2024-2025

REASONS FOR BUDGET AMENDMENT: Place an "X" by the applicable reason for amendment.

Fund Name	Fund #	Amount	Explanation
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(1) CHANGE IN FUND BALANCE:

	Current Budget	Increase	Decrease	Revised Budget
Beginning Fund Balance	714,607.21	\$	\$ 62.60	\$ 714,544.71
Actual Revenues	103,158.88	2,180,272.02		2,283,430.90
Actual Expenditures	156,490.25	2,351,780.09	0.00	2,508,270.34
Ending Fund Balance	\$ 661,275.84	\$ (171,508.07)	\$ 62.60	\$ 489,706.27

Budgeted Fund Balance as % of Funds Available N/A

*The amounts listed above include, Perkins Voc. Ed., Perkins Rural Sparsley, CARES Act, GEER, Open Door, all foundation support accounts, student activities accounts and various restricted accounts.

CERTIFIED AS
APPROVED BY
BOARD:

BOARD APPROVAL DATE:

President (as Secretary of the Board)

DEPARTMENT OF EDUCATION

CERTIFIED AS APPROVED BY
DEPARTMENT OF EDUCATION:

DATE:

CHANCELLOR, FLORIDA COMMUNITY COLLEGE SYSTEM

BY: _____

AGENDA ITEM: X.C.

**Budget Amendment Number Seven (7)
Capital Outlay Plan for Unexpended Plant Fund (7) Budget
Fiscal Year 2024-2025**

We are requesting approval of Fund 7 budget amendment Seven (7) which has been revised so the report reflects actual revenue, revised budgeted expenditures, actual expenses, and updated projects through February 25, 2025.

FLORIDA GATEWAY COLLEGE
FISCAL YEAR 2024-2025
CAPITAL OUTLAY PLAN FOR UNEXPENDED PLANT FUND (FUND 7)
As of February 25, 2025

A. Recapitulation by Source	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total Funds
Beginning Fund Balance	4,977,448.48	1,129,287.42	231,476.77	435,599.41	3,889,086.77	10,662,898.85
Plus: Revenues	-	0.00	0.00	334,008.05	0.00	334,008.05
Less: Expenditures	1,327,972.09	318,065.01	0.00	453,286.28	381,085.71	2,480,409.09
Ending Fund Balance	3,649,476.39	811,222.41	231,476.77	316,321.18	3,508,001.06	8,516,497.81

B. Budgeted Expenditure	Deferred Maintenance	Local Funds	License Tag Fees	Capital Improvement Fee	PECO Funds	Total
721450 Def. Maint. Roof/Window Replacement	179,527.47					179,527.47
721451 Def. Maint. Door Access/Security	0.00					0.00
721452 Def. Maint. Cameras/Call Boxes	644,170.59					644,170.59
721453 Def. Maint. Fire Alarms	680,185.00					680,185.00
721454 Def. Maint. Roadways/Parking Lots	439,526.50					439,526.50
721455 Def. Maint. AHU Replacement	704,031.25					704,031.25
721448 STEM 22-23 Final appropriation	1,002,035.57					1,002,035.57
721449 Olustee 22-23 Final appropriation	0.01					0.01
721225 Olustee Campus Public Safety Project	0.00				0.00	0.00
721140 Building 8 & 9					3,508,001.06	3,508,001.06
709200 Local Funds Capital Outlay		811,222.41				811,222.41
720000 CO & DS			231,476.77			231,476.77
Roadways & walkways						
Life-Safety Corrections						
730050 Capital Improvement Fee				187,061.32		187,061.32
Performance Contract Payments						
730070 Capital Improvement Fee - PSAV				129,259.86		129,259.86
Renovations/Remodeling of Facilities						
Equipment for PSAV programs						
Technology Enhancements						
Total	3,649,476.39	811,222.41	231,476.77	316,321.18	3,508,001.06	8,516,497.81

CERTIFIED AS
APPROVED BY
BOARD:

President (as Secretary of the Board)

Date

AGENDA ITEM: XI.A.

President's Report

A. General Information: Dr. Lawrence Barrett will report on recent and upcoming activities and events.



**FLORIDA GATEWAY
COLLEGE**

Board of Trustees

Mr. Lindsey Lander, Board Chair

Ms. Renae Allen, Vice Chair

Mr. Robert C. Brannan, III

Dr. Miguel Tepedino

Mr. John Medina

Ms. Suzanne Norris

Dr. James Surrency

Model Standards of Good Practice for Trustee Boards

In Support of Effective Community College Governance, The Board Believes:

- That it derives its authority from the community and that it must always act as an advocate on behalf of the entire community;
- That it must clearly define and articulate its role;
- That it is responsible for creating and maintaining a spirit of true cooperation and a mutually supportive relationship with its CEO;
- That it always strives to differentiate between external and internal processes in the exercise of its authority;
- That its trustee members should engage in a regular and ongoing process of in-service training and continuous improvement;
- That its trustee members come to each meeting prepared and ready to debate issues fully and openly;
- That its trustee members vote their conscience and support the decision or policy made;
- That its behavior, and that of its members, exemplify ethical behavior and conduct that is above reproach;
- That it endeavors to remain always accountable to the community;
- That it honestly debates the issues affecting its community and speaks with one voice once a decision or policy is made.

Adopted by the ACCT Board of Directors, October 2000.

** The term "board" refers to a community college board of trustees or appropriate governing authority.*

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Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website (www.sacscoc.org).

Florida Gateway College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. The Disability Services Office can provide further information and assistance by calling the coordinator of disability services, at (386) 754-4215. Located in Building 017, Room 021, 149 SE College Place, Lake City, Florida 32025.

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The equity officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at cassandra.buckles@fgc.edu or (386) 754-4313.