



FLORIDA GATEWAY COLLEGE

COSMETOLOGY PROGRAM

APPLICATION BOOKLET

Application for the Spring 2027 Cohort

Application Deadline: October 21, 2026

329 SE Academic Avenue, Lake City, Florida 32025

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Program Information: [Cosmetology, O.C.](#)

Cosmetology Department Coordinator: Mrs. Brenda Jernigan

Phone: (386) 754-4264

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Please take the time to read through all the information in this booklet carefully and in its entirety

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Florida Gateway College Cosmetology Program Overview

Section1: Overview

Welcome and thank you for your interest in our Cosmetology program! This is a certificate program designed to provide students with the training, knowledge, and skills necessary to become a licensed Cosmetologist. Consistent with the mission of Florida Gateway College (FGC), the Cosmetology program strives to empower our students with the knowledge and skills to be among the best in the industry. Our instructors use diverse, advanced technology and curriculum to prepare students for rewarding careers in Cosmetology. Our program offers hands-on training through mentorship with trusted, local salon owners to allow students to be salon ready and marketable.

This program is offered full-time, over three (3) semesters and include a total of 1,200 clock hours. Classes are held Monday through Thursday, 8:00am – 4:30pm. Students are admitted to the Cosmetology program in August and January of each year. Students admitted in August will complete the program in July of the following year and those admitted in January will complete the program in December of the same year. Students who complete the Cosmetology program will be eligible to sit for the Florida State Board exam to become licensed Cosmetologists.

To be eligible for this program a student must:

- Be at least 16 years old.
- Be either a high school graduate or have a GED certificate, or be a nonhigh school graduate who has been out of high school at least six months.
- Take the TABE (Test of Adult Basic Education) prior to your first day of class if you have **not** met the exemption requirements (see information on page 5). You must have a passing minimum score of 547 in language, 537 in math, and 536 in reading prior to enrolling in your second semester of the program.

Whether admitted in August or January, each student follows the same trajectory to complete the program. During the first semester, students will study Manicuring and Pedicuring, along with Acrylics and Shellac nail techniques. During the second semester, students will study Esthetics (skin care) and the third semester is dedicated to studying for the Florida State licensing exam.

As required by the State of Florida, each student must complete 1200 clock hours in the program to be awarded a certificate. Therefore, class attendance is crucial. Students must use their Student ID's to clock in and out of each class meeting, which may vary based on service. Each student's time in the program is tracked by the program's instructors and the coordinator. Seats are limited, so students are accepted on a first come-first serve basis.

Each student must complete all services to be eligible to sit for their licensing exam. The students will have the opportunity to perform these services on mannequins and their peers. Students will also have the opportunity to perform services on real clients two (2) days a week to gain real-life salon experience.

Although the program primarily uses Matrix products; students are also given the opportunity to use different professional products from companies such as Redken to enhance their exposure to a variety of brands. Additionally, students participate in a variety of Look/Learn and Hands-On workshops from leaders in the industry, who come with many years of experience in the areas of hair, esthetics, and nails. By the end of the program, students are equipped with the knowledge and skills needed to be successful on their licensing exam and enter the Cosmetology workforce.

Accreditation

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the baccalaureate and associate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, or call (404) 679-4500 for questions about the accreditation of Florida Gateway College. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

The Cosmetology program at Florida Gateway College is approved by the Florida Department of Education (FDOE), Turlington Building, Suite 1514, Tallahassee, Florida 32399.

Program Learning Outcomes (PLO's)

By the end of this Cosmetology program, students will:

1. Perform hair care services for all hair types including: analysis, cutting, styling, coloring lightening, permanent waving and chemical relaxing.
2. Perform natural nail services, including manicuring and pedicuring.
3. Perform basic skin care services including skin analysis, facials, makeup application and superfluous hair removal.
4. Demonstrate customer service skills, self-growth and personal development

Section 2: Program Requirements

Cosmetology Program Requirements for Admission and Registration

Step 1. Become a student of Florida Gateway College:

Apply to become a student of Florida Gateway College [Apply Now](#). If you are currently enrolled and/or taking a course(s) at FGC, then skip Step 1 and go straight to step 2 below. **You must have a student ID number to complete this application.**

Step 2. Complete the Application packet on pages 9 and 10 of this document.

The deadline for *Spring* Applications is **October 21, 2026**. Please ensure that your completed application is submitted on time with the required supporting documents (ie. References X 2).

Step 3. Once you submit your application for the cosmetology program you will receive an email containing a link to access the New Student Orientation. You MUST complete the assessment part of the orientation with a passing score of 100%.

*****If you do not receive an email containing the link for The New Student Orientation within 48 hours that means we did not receive your application. You may want to resend it.**

Steps 1 through 3 must be completed in order to continue to step 4.

Step 4. Once steps 1 through 3 are completed students will then make an appointment to meet with an advisor from the Cosmetology program to get registered for the upcoming semester. Advising & Registration for the *Spring 2027* semester begins *October 26, 2026*. Please email brenda.jernigan@fgc.edu or call (386) 754-4264 to set up an appointment.

*****Please Note:** Completing the application steps and scheduling an advising appointment does NOT guarantee a spot in the program. Enrollment is granted on a first-come, first-served basis once all application steps are completed. **Scheduling an appointment reserves your advising time but does not guarantee a spot in the program.** Registration will be available to you if open spots remain at the time of your appointment. If the program reaches full capacity, you will have the option to be placed on a waitlist. **Advising and registration for the Spring 2027 semester begins on October 26, 2026.**

Section 3: Testing Requirements

Placement Testing

Students who are not Senate Bill Exempt will be required to take the TABE test.

The TABE is the Test for Adult Basic Education. This is a test that is used to determine your aptitudes and skill levels. The TABE is used by many companies during the hiring process or promotions as well as those individuals who are getting their GED or are going to a trade school.

If you do not meet the exemption requirements listed below, you must take the TABE test prior to the first day of class. If you do not pass you will have until the beginning of the second semester to successfully pass the TABE. You must have a passing score by this time to continue in the program. To schedule an appointment please follow the link below.

<https://www.fgc.edu/academics/test-center/>

TABE Exemptions:

Students must demonstrate competence in reading, math, or language through placement examination or by passing the appropriate reading, math or language courses, if not exempt by state board of education rule 6A-10.0315. Students must take the Test of Adult Basic Education (TABE) and score a minimum of 547 for reading, 537 for math, and 536 for language. Students can also demonstrate competence in reading, math, and language by passing the appropriate reading, language, and math courses. Students who meet the exemption criteria as set forth in State Board Rule 6A-10.0315 are not required to provide test scores.

ACT, SAT, and PERT test scores may be used for placement into college-level courses if the test was taken in the past two years. To access test prep materials and to schedule an exam, go to [Test Center](#). The Test Center is in Building 7 and may be contacted at test.center@fgc.edu or [386-754-7378](tel:386-754-7378).

If you started 9th grade in the 2003-2004 school year or later at a Florida public high school, and graduated from a Florida, public high school with a standard high school diploma, you may be exempt from Placement testing in accordance with Senate Bill 1720. Advisors still recommend all students placement test prior to the first term of registration in order to determine where you should start in college-level courses in order to be successful.

*** If you have any questions concerning the TABE test you may contact the FGC's testing center @ (386)754-4333**

Section 4: Program Outline & Costs

Program Outline & Estimated Costs

Fall Start

1st Semester (Fall)

- Tuition and Lab Fee Cost: **16 Credit Hours** **\$1,518.24**
- Milady Standard Cosmetology: Milady, 14th Edition Bundle: **\$421.50**
(Hardcover Book, Study Guide Essential Companion, and Milady MindTap Access)
- Cosmetology Kit, Mannequins, Shear Kit and Clipper Kit: **\$2,208.99**

2nd Semester (Spring)

- Tuition and Lab Fee Cost: **15 Credit Hours** **\$1,433.35**
- CIMA Exam Ready for Cosmetology Exam Access Code **\$53.50**
- Facial Kit: **\$141.24**

3rd Semester (Summer)

Tuition Cost and Lab Fee Cost: **9 Credit Hours** **\$890.01**

Spring Start

1st Semester (Spring)

- Tuition and Lab Fee Cost: **16 Credit Hours** **\$1,518.24**
- Milady Standard Cosmetology: Milady, 13th Edition Bundle: **\$421.50**
(Hardcover Book, Study Guide Essential Companion, and Milady MindTap Access)
- Cosmetology Kit, Mannequins, Shear Kit and Clipper Kit: **\$2,208.99**

2nd Semester (Summer)

- Tuition and Lab Fee Cost: **9 Credit Hours** **\$890.01**
- CIMA Exam Ready for Cosmetology Exam Access Code **\$53.50**

3rd Semester (Fall)

- Tuition and Lab Fee Cost: **15 Credit Hours** **\$1,433.35**
- Facial Kit: **\$141.24**

Other materials needed for program

- Official Florida Gateway College student ID
- Remind App: (Via Instructor)
- Access to Microsoft 360 (free for students)
- Black Scrubs Only (purchased by you)
- Closed Toed Shoes (any color) NO CROCS
- Pen, pencil, and notebook paper

NOTE: Prices do not include Out of State Tuition costs, laptop, and other materials needed for the program. Prices are subject to change due to bookstore price changes.

Estimated Fees:

There are additional fees upon completion of the program

- HIV/AID Certification (\$15)
- Application to The Department of Business and Regulation for State Board testing (\$25.00).
- Pearson Vue Testing for State Board Exam (\$60-75)

Section 5: Application for Admission Spring 2027

Florida Gateway College Cosmetology Program

General Information

FGC Student ID Number (must have) _____

Year & Term Applying for Admission _____

Full Name _____ Previous Last Name(s) _____

Primary Phone Number (____) - _____ Alternate Phone Number (____) - _____

Mailing Address _____ City _____ State _____ Zip _____

Email Address _____

Education

High School Graduate? ____ Yes ____ No

Name of School _____ Graduation year _____

Did you attend all (4) years at this same High School? ____ Yes ____ No

If answer is no, name other school(s) _____

or

GED? ____ Yes ____ No

or

Home School Graduate? ____ Yes ____ No

or

Private School Graduate ____ Yes ____ No

or

AA Degree or Higher ____ Yes ____ N

***Have you applied for the Cosmetology Program before? __ Y __ N Year _____**

***If you applied for Fall 2026 (ONLY) you do not need to complete page 10 (reference page). You still need to complete page 9 and submit**

REFERENCES

Complete full names, Email addresses, and relationship of listed references. They must have known you for at least 2 years. **Please Do Not include family members or significant others.** If you applied for Fall 2026 you DO NOT need to complete this portion of the application.

You must provide a minimum of at least 2 references. You may provide more if you like.

First & Last Name:	Reference Type ___Professional___Personal
Valid Email Address:	

First & Last Name:	Reference Type ___Professional___Personal
Valid Email Address:	

First & Last Name:	Reference Type ___Professional___Personal
Valid Email Address:	

First & Last Name:	Reference Type ___Professional___Personal
Valid Email Address:	

References must be submitted back to us. Let your two references know that complete Section A or Section B, or both sections as applicable.

(Please advise references to check spam mail)

Let them know your application will not be complete without their response.

EMAIL APPROPRIATE MATERIALS TO:

FLORIDA GATEWAY COLLEGE COSMETOLOGY PROGRAM ATTENTION:

Brenda.jernigan@fgc.edu

(NO SCREENSHOTS AND/OR PICTURES WILL BE ACCEPTED)