



## **GUIDED PATHWAY: LAW ENFORCEMENT CERTIFICATE PUBLIC SERVICE AND TECHNOLOGY PROGRAMS**

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Listed below you will find the steps and course sequence for students interested in obtaining a Law Enforcement Academy certificate. Following the pathway will enable a student to complete his certificate in the most efficient means possible.

The Law Enforcement Academy certificate is designed to prepare students to take and pass the State of Florida State Officer Certification Exam. The successful passing of this exam enables a student to gain employment as a sworn law enforcement officer in any Florida state law enforcement agency, county sheriff's office, or municipal police department.

Catalog Year:	2024-2025
Degree Type:	Career Certificate
Location:	Florida Gateway College, Olustee Campus

## **PATHWAY MAP**

### **PRE-ENROLLMENT ACTION ITEMS**

1. Apply for Admission: Click the following link to apply.  
<https://apply.fgc.edu/Ellucian.ERecruiting.Web.External/pages/welcome.aspx>  
Fill in the required term. "BLED" is the program code.
2. Apply for financial aid. Apply online at <https://studentaid.gov/h/apply-for-aid/fafsa>
3. Take required proof of residency (see page four of the application) to admissions in building 15 on the main FGC campus. Or email documents to: [enrollment.services@fgc.edu](mailto:enrollment.services@fgc.edu)
4. Have official high school and all college transcripts sent to the FGC admissions office.
5. Schedule and take the Florida Basic Abilities Test unless qualified for exemption (see [Program Notes](#)). This can be taken in the FGC testing center. To schedule an BAT go to this website. <https://home.pearsonvue.com/fdle/bat>  
The cost is \$39.

6. Pay for the Drug Screen (\$31) and FDLE fingerprinting (\$50). Fees can be paid in the FGC cashier's office (building 15). Fees can also be paid through the student's [MyFGC](#) account.
7. Complete the academy application packet, including the physical examination and signed form at <https://www.fgc.edu/wp-content/uploads/2022/09/ACADEMY-APPLICATION-2022.pdf>.
8. Attend the mandatory information meeting where the initial advising appointment will be conducted.
9. Bring the following items to the meeting:
  - Completed Academy Application
  - Copy of passing BAT results
  - Proof of payment for a drug screen and fingerprinting.
10. Complete the 1.5-mile run in under the minimum time.
11. Order and pay for uniforms.
12. Purchase the testing code from the FGC bookstore.

### FULL TIME PATHWAY (Monday – Friday / 8am to 4:30pm)

SEMESTER ONE			ACTION ITEMS
Course #	Course Name	Hours	1. Start researching employment options.  2. About halfway through the program contact agencies of interest for information on application and hiring processes.
CJK 0002C	Introduction to Law Enforcement	12	
CJK 0016	Communication	24	
CJK 0018	Legal	64	
CJK 0019	Interviewing and Report Writing	56	
CJK 0020C	Vehicle Operations	48	
CJK 0021	Serving Your Community	34	
CJK 0031C	First Aid for Criminal Justice Officers	40	
CJK 0040C	Criminal Justice Firearms	80	
CJK 0051C	Defensive Tactics	80	
CJK 0063	Fundamentals of Patrol	40	
CJK 0072	Crimes Against Persons	48	
CJK 0073C	Crimes Involving Property and Society	12	
CJK 0079	Crime Scene Follow-Up Organization	34	
CJK 0093	Critical Incidents	44	
CJK 0096C	Criminal Justice Officer Physical Fitness Training	60	
CJK 0400C	Traffic Incidents	12	
CJK 0401	Traffic Stops	24	
CJK 0402	Traffic Crash Investigations	30	
CJK 0403	DUI Traffic Stops	24	
CJK 0421	Conducted Electrical Weapon/Dart Firing Stun Gun	4	

## PART TIME PATHWAY (Monday – Friday / 5:30pm to 10:30pm)

SEMESTER ONE (FALL)			ACTION ITEMS
Course #	Course Name	Hours	1. Meet with the advisor as needed.
CJK 0002	Introduction to Law Enforcement	12	
CJK 0096C	Physical Fitness	60	
CJK 0016	Communications	24	
CJK 0018	Legal	64	
CJK0031C	First Aid	40	
CJK 0019	Interviewing and Report Writing	56	

SEMESTER TWO (SPRING)			ACTION ITEMS
Course #	Course Name	Hours	1. Meet with the advisor as needed.  2. Start researching employment options.  3. About halfway through the program, contact agencies of interest for information on application and hiring processes.
CJK 0421	Conducted Electrical Weapon	4	
CJK 0063	Fundamentals of Patrol	40	
CJK 0020C	Vehicle Operations	48	
CJK 0021	Serving Your Community	34	
CJK 0072	Crimes Against Persons	48	
CJK 0040C	Firearms	80	
CJK 0073C	Crimes Involving Property & Society	12	
CJK 0079	Crime Scene Follow-Up Investigations	34	

SEMESTER THREE (SUMMER)			ACTION ITEMS
Course #	Course Name	Hours	1. Meet with the advisor as needed.
CJK 0400	Traffic Incidents	12	
CJK 0051C	Defensive Tactics	80	
CJK 0401	Traffic Stops	24	
CJK 0402	Traffic Crash Investigations	30	
CJK 0403	DUI Traffic Stops	24	
CJK 0093	Critical Incidents	44	

13. Upon successful completion of the program course work, register for the Florida Law Enforcement State Officer Certification Exam at [www.pearsonvue.com/fdle](http://www.pearsonvue.com/fdle)

14. Complete the State Exam Review Course.

SCJX 0001	State Exam Review Course	40
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15. Attend the program certificate ceremony.

16. Successfully complete the State Officer Certification Exam.

17. Gain employment as a sworn law enforcement officer.