



# FLORIDA GATEWAY COLLEGE

## **BSC2085 001 – Anatomy and Physiology I** **Spring 2026 – A16**

Monday/Wednesday, 8:30a – 9:45a  
Building 017, Room 009

---

### **Instructor Information**

**Name:** Dr. Juan Guzman, Professor of Anatomy and Physiology

**Email:** [juan.guzman@fgc.edu](mailto:juan.guzman@fgc.edu) or through Canvas message. I should respond to your correspondence within one business day.

**Office:** Building 17, CR 008/office 007

**Office Hours:** M 11:30-12:00noon / T 2:30-4:00pm / W 3:00-4:00pm. / TR 2:30-4:00pm

**Office Phone:** 386-754-4250

**Other Available Hours:** You can email me at: [juan.guzman@fgc.edu](mailto:juan.guzman@fgc.edu)

**Virtual Hours:** M 2:15-5:00pm / T 9:45-11:30am / W 12:00-2:30pm / TR 9:45-11:30am

---

### **Course Information**

**Credits:** 3

**Requirements Met:** AATR, GE, GEC

**General Education Area:** Group 1 Science

**Prerequisites:** Completion of REA0017, ENC0025, and MAT0028 or MGF1100 with a grade of C or better, or ENC0027C and MAT0028 or MGF1100 with a grade of C or better, or score out on appropriate placement test.

**Corequisite:** BSC2085L

### **Course Description**

THIS COURSE IS THE FIRST PART OF A TWO-SEMESTER SEQUENCE IN WHICH STUDENTS EXAMINE HUMAN ANATOMY AND PHYSIOLOGY THROUGH A SYSTEMS APPROACH BASED ON THE INTERACTION BETWEEN FORM AND FUNCTION, FROM THE MICROSCOPIC COMPONENTS OF CELLS AND TISSUES TO THE ORGANISMAL LEVEL. EMPHASIS IS PLACED ON HISTOLOGY AND THE INTEGUMENTARY, SKELETAL, MUSCULAR, AND NERVOUS SYSTEMS.

### **Required Texts/Learning Resources**

Marieb, E., & Hoehn, K. (2018). Human Anatomy & Physiology (11<sup>th</sup>. Ed.). Pearson (LLF)(w/Mod Mastering Access), 9780135161944

- or -

Marieb, E., & Hoehn, K. (2018). *Modified Mastering A&P with Pearson eText* (11<sup>th</sup> ed.). Pearson. ISBN-13: 978-0134763415

Online HW/Quizzes platform: Pearson (Access Pearson).

**Bookstore link**

<https://www.bkstr.com/fgcstore/course-materials-results?shopBy=course&divisionDisplayName=%7C&departmentDisplayName=BSC%7CBSC&courseDisplayName=2085%7C2085L&sectionDisplayName=012%7CH71&programId=4646&termId=100083533>

White laboratory coat

### **General Learning Outcome**

- **Scientific Reasoning:** Students will apply empirical evidence to evaluate natural phenomena.

### **Institution Course Learning Outcomes**

At the end of the course, you will be able to:

- Demonstrate the ability to identify and evaluate scientific information based on models and methodology to evaluate information
- Demonstrate and apply the scientific method to identify an issue for experimentation
- Demonstrate an understanding of proper lab techniques including the proper use of equipment and materials to facilitate an understanding of the principles of Anatomy and Physiology
- Analyze the data by applying scientific quantitative methods to re-evaluate the experiment
- Interpret, draw conclusion and realize limitations from scientific models and schematic data to develop ideas for an original product
- Demonstrate and apply knowledge of the major concepts in Anatomy and Physiology and integrate the information into a structured understanding and awareness of biological processes and the effect on society.
- Demonstrate Technological abilities by the Utilization of PowerPoint during the regular class presentations.

### **State Wide Student Learning Outcomes**

- STUDENTS WILL IDENTIFY CELL STRUCTURES AND DESCRIBE THEIR FUNCTIONS.
- STUDENTS WILL DISTINGUISH TISSUES BY STRUCTURE, LOCATION IN THE BODY, AND CONTRAST THEIR NORMAL PHYSIOLOGY.
- STUDENTS WILL DEMONSTRATE AN UNDERSTANDING OF ANATOMICAL STRUCTURE, ORGANIZATION OF THE BODY, CAVITIES, PLANES, AND DIRECTIONAL TERMS.
- STUDENTS WILL IDENTIFY AND DESCRIBE STRUCTURES OF INTEGUMENTARY, SKELETAL, MUSCULAR, AND NERVOUS SYSTEMS.
- STUDENTS WILL INTERPRET THE FUNCTIONS OF THE INTEGUMENTARY, SKELETAL, MUSCULAR, AND NERVOUS SYSTEMS.
- STUDENTS WILL EXPLAIN HOW THE COMPONENTS OF THE HUMAN BODY MAINTAIN HOMEOSTASIS.
- STUDENTS WILL ANALYZE AND INTERPRET PHYSIOLOGICAL DATA.

- Lecture Grading Policy: (BSC) Evaluations:

- 

|                  |     |
|------------------|-----|
| Home works       | 20% |
| Quizzes          | 20% |
| Research Project | 20% |
| Midterm exam     | 20% |
| Final exam       | 20% |
| Passing grade    | 70% |

- 

### **Critical Dates – Spring 2026**

| <b>Date</b>                           | <b>Event</b>                                     |
|---------------------------------------|--------------------------------------------------|
| Wednesday, January 12                 | Spring A16 and A8 classes start                  |
| Monday – Wednesday, January 12-14     | Add/Drop period for Fall A8                      |
| Monday – Friday, January 12-16        | Add/Drop period for Fall A16                     |
| Monday, January 19                    | Martin Luther King, Jr. Day – No Classes         |
| Monday, February 9                    | Spring B12 classes start                         |
| Mon. – Wed., February 9 – February 11 | Add/Drop period for Fall B12                     |
| Monday, February 23                   | Spring B10 classes start                         |
| Monday – Wednesday, February 23-25    | Add/Drop period for Spring B10                   |
| Thursday, February 20                 | Deadline for student-initiated withdrawals – A8  |
| Monday, February 16                   | President’s Day – No Classes                     |
| Tue. – Wed., March 3 – March 5        | Final Exams – A8                                 |
| Thursday, March 9                     | Spring B8 classes start                          |
| Thursday – Monday, March 9-11         | Add/Drop period for Spring B8                    |
| Friday – Friday, March 20-27          | Spring Break                                     |
| Wednesday, April 08                   | Deadline for student-initiated withdrawals – A16 |
| Wednesday, April 15                   | Deadline for student-initiated withdrawals – B12 |
| Friday, April 17                      | Deadline for student-initiated withdrawals – B10 |
| Wednesday, April 22                   | Deadline for student-initiated withdrawals – B8  |
| Tuesday – Monday, April 30 – May 6    | Final Exams – A16, B12, B10, B8                  |

### **Schedule of Class Events**

### Week 1: 1/12 – 1/18

| Class Date | Before Class                                                                                                                                                                | During Class                                                                                                                                                                | After Class                                                                                                                                                                                                                                                                           |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1/12       | <ul style="list-style-type: none"> <li>Be familiar with the Chapters of the textbook and power points, you may watch the lectures recorded in FGC media library.</li> </ul> | <ul style="list-style-type: none"> <li>Take notes, ask questions to clarify your doubts, be attentive and please do not chat with your cell phones or computers.</li> </ul> | <ul style="list-style-type: none"> <li>Mastering home works and quizzes are due <b>Sunday at the end of the week</b> at 11:59 pm</li> </ul>                                                                                                                                           |
| 1/14       | <ul style="list-style-type: none"> <li>Read the syllabus and</li> <li>Chapters 1 and 2</li> </ul>                                                                           | <ul style="list-style-type: none"> <li>Please take notes.</li> <li>Ask questions.</li> <li>Be attentive to the information provided by your instructor.</li> </ul>          | <ul style="list-style-type: none"> <li>Be enrolled in My Lab &amp; mastering</li> <li>Read Chapter 1 Human Body &amp; Orientation</li> <li>Mastering Introduction to quiz &amp; homework</li> <li>Take Chapter 1 Mastering Quiz</li> <li>Take Chapter 1 Mastering Homework</li> </ul> |

### Week 2: 1/19 – 1/25

| Class Date | Before Class                                                                                                                                                   | During Class                                                                                                                                            | After Class                                                                                                                                                |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1/19       | <b>NO SCHOOL</b>                                                                                                                                               | <b>NO SCHOOL</b>                                                                                                                                        | <b>NO SCHOOL</b>                                                                                                                                           |
| 1/21       | <ul style="list-style-type: none"> <li>Read chapter 2 from your text book, watch the videos on FGC Media library and My Lab and Mastering</li> <li></li> </ul> | <ul style="list-style-type: none"> <li>Please take notes.</li> </ul> <p>And be attentive provided by your instructor</p>                                | <ul style="list-style-type: none"> <li>Read Chapter 2 Chemistry&amp; Biochemistry.</li> <li>Watch the videos on My Lab and mastering.</li> <li></li> </ul> |
| 1/21       | <ul style="list-style-type: none"> <li>Read chapter 2 from your text book, watch the videos on FGC Media library and My Lab and Mastering</li> </ul>           | <ul style="list-style-type: none"> <li>Please take notes.</li> <li>And be attentive provided by your instructor.</li> <li>Please take notes.</li> </ul> | <ul style="list-style-type: none"> <li>Read Chapter 2 Chemistry&amp; Biochemistry.</li> </ul>                                                              |

| Class Date | Before Class                                                                                                                                                                                                    | During Class                                                           | After Class                                                                                                                                                                                                                                 |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1/19       | <b><i>NO SCHOOL</i></b>                                                                                                                                                                                         | <b><i>NO SCHOOL</i></b>                                                | <b><i>NO SCHOOL</i></b>                                                                                                                                                                                                                     |
|            |                                                                                                                                                                                                                 |                                                                        |                                                                                                                                                                                                                                             |
|            | <ul style="list-style-type: none"> <li>• Emphasize on Atoms structure, molecules, compounds, and Homeostasis.</li> <li>• Please read organic compounds and watch the videos on My Lab and Mastering.</li> </ul> | <ul style="list-style-type: none"> <li>• Intervene in class</li> </ul> | <ul style="list-style-type: none"> <li>• Watch the videos on My Lab and mastering.</li> <li>• Chapter 2 Mastering Quiz</li> <li>• Chapter 2 Mastering Homework. Chapter 2 Mastering Quiz</li> <li>• Chapter 2 Mastering Homework</li> </ul> |

### Week 3: 1/26 – 2/01

|      |                                                                                                                                               |                                                                                                       |                                                                                                                       |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
|      | •                                                                                                                                             | •                                                                                                     | •                                                                                                                     |
| 1/26 | <ul style="list-style-type: none"> <li>• Please read chapter 3 Cells, focus on Plasma membrane, membrane transport, cell division.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 3 Mastering Quiz</li> <li>• Chapter 3 Mastering Homework.</li> </ul> |
| 1/28 | <ul style="list-style-type: none"> <li>• Please read chapter 3 Cells, focus on Plasma</li> </ul>                                              | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>•</li> </ul>                     | <ul style="list-style-type: none"> <li>• Chapter 3 Mastering Quiz</li> <li>• Chapter 3 Mastering</li> </ul>           |

### Week 4: 2/02 – 2/08

| Class Date | Before Class                                                                                                                                             | During Class                                                                                                                                    | After Class                                                                                                                         |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 2/02       | <ul style="list-style-type: none"> <li>• Please read chapter 4 Tissues; focus on Classification of epithelia. And their function and location</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |
| 2/04       | <ul style="list-style-type: none"> <li>• Please make emphasis on classification of connective tissue and glands (Exo and Endo)</li> </ul>                | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 4 Mastering Quiz</li> <li>• Chapter 4 Mastering Homework.</li> </ul>               |

| Class Date | Before Class | During Class | After Class                                                                                     |
|------------|--------------|--------------|-------------------------------------------------------------------------------------------------|
|            |              |              | <ul style="list-style-type: none"> <li>• Prepare the material for your Midterm exam.</li> </ul> |

### Week 5: 2/9 – 2/15

| Class Date | Before Class                                                                                                                                                     | During Class                                                                                                                                    | After Class                                                                                                                         |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 2/9        | <ul style="list-style-type: none"> <li>• Please read chapter 5: Integumentary system; Tissues; focus on Structure of the skin</li> </ul>                         | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |
| 2/11       | <ul style="list-style-type: none"> <li>• Please make emphasis on Hair, finger and toe nail structure, Cancer of the skin and classification of burns.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 5 Mastering Quiz</li> <li>• Chapter 5 Mastering Homework.</li> <li>•</li> </ul>    |

### Week 6: 2/16 – 2/22

| Class Date | Before Class                                                                                                                                                                                                                                       | During Class                                                                                                                                    | After Class                                                                                                                         |           |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 2/16       | NO SCHOOL                                                                                                                                                                                                                                          | NO SCHOOL                                                                                                                                       | NO SCHOOL                                                                                                                           | NO SCHOOL |
| 2/18       | <ul style="list-style-type: none"> <li>• Please read chapter 6: I Bones and Skeletal tissues; Tissues; Focus Hyaline Cartilage,</li> <li>• Bone structure, classifications of the bones. bones developing and remodeling and repairing.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |           |
| 2/18       | <ul style="list-style-type: none"> <li>• Bones developing and remodeling and repairing.</li> </ul>                                                                                                                                                 | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Design presentations if asked.</li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 6 Mastering Quiz</li> <li>• Chapter 6 Mastering Homework.</li> </ul>               |           |

### Week 7: 2/23 – 3/01

| Class Date | Before Class                                                                                                                                                                                                                                                                                                                                                                                        | During Class                                                                                                                                                                                                                                                                                                                                                            | After Class                                                                                                                                                                                                                                                                                                                 |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/23       | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> <li>• Make emphasis on: The skull, vertebral column and thoracic Cage.</li> </ul>                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> </ul>                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> </ul>                                                                                                                                                                                                            |
| 2/25       | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> <li>• Make emphasis on: The skull, vertebral column and thoracic Cage.</li> <li>• Watch the My lab and Mastering videos.</li> <li>• Make emphasis on: Appendicular skeleton: Pectoral, pelvic girdle, Upper and lower limbs.</li> <li>• Watch the My lab and Mastering videos</li> </ul> | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> <li>• Make emphasis on: The skull, vertebral column and thoracic Cage.</li> <li>• Watch the My lab and Mastering videos.</li> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> </ul> | <ul style="list-style-type: none"> <li>• Please read chapter 7: The skeleton: Axial and Appendicular.</li> <li>• Make emphasis on: The skull, vertebral column and thoracic Cage.</li> <li>• Watch the My lab and Mastering videos.</li> <li>• Chapter 7 Mastering Quiz</li> <li>• Chapter 7 Mastering Homework.</li> </ul> |
|            | •                                                                                                                                                                                                                                                                                                                                                                                                   | •                                                                                                                                                                                                                                                                                                                                                                       | •                                                                                                                                                                                                                                                                                                                           |
|            | •                                                                                                                                                                                                                                                                                                                                                                                                   | •                                                                                                                                                                                                                                                                                                                                                                       | •                                                                                                                                                                                                                                                                                                                           |
|            | •                                                                                                                                                                                                                                                                                                                                                                                                   | •                                                                                                                                                                                                                                                                                                                                                                       | •                                                                                                                                                                                                                                                                                                                           |

### Week 8: 3/02 – 3/8

| Class Date | Before Class                                                                                      | During Class                                                                                          | After Class                                                                                                  |
|------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|
| 3/02       | <ul style="list-style-type: none"> <li>• Please read chapter 8: Joints: Classification</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering</li> </ul> |

| Class Date | Before Class                                                                                                                                                 | During Class                                                                                                                                                                                                                                   | After Class                                                                                                           |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
|            | <ul style="list-style-type: none"> <li>• Make emphasis on: Fibrous, cartilaginous and Synovial.</li> <li>• Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>• Be ready for your Power point group presentation</li> </ul>                                                                                                                                           | and FGC media library.                                                                                                |
| 3/04       | <ul style="list-style-type: none"> <li>• Make emphasis on Movement of the synovial joints and diseases related to joints.</li> </ul>                         | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation.</li> <li>• <b>Midterm exam on March 04<sup>th</sup>., from chapters 1-8</b></li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 8 Mastering Quiz</li> <li>• Chapter 8 Mastering Homework.</li> </ul> |

### Week 9: 3/9 – 3/15

| Class Date | Before Class                                                                                                                                                                                                                                                                             | During Class                                                                                                                                                                                                                     | After Class                                                                                                                         |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 3/9        | <ul style="list-style-type: none"> <li>• Please read chapter 9: Muscles and Muscles tissue: Skeletal: make emphasis of the Microscopic anatomy and sliding filament model. Nerve impulse, Generation of ATP by the muscles.</li> <li>• Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> <li>• Please review on FGC Media library the midterm exam</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |
| 3/15       | <ul style="list-style-type: none"> <li>• Please read Smooth muscles micro anatomy and differences from Skeletal muscles.</li> </ul>                                                                                                                                                      | <ul style="list-style-type: none"> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> <li>•</li> </ul>                                                                                   | <ul style="list-style-type: none"> <li>• Chapter 9 Mastering Quiz</li> <li>• Chapter 9 Mastering Homework.</li> </ul>               |

### Week 10: 3/16 – 3/22

| Class Date | Before Class                                                                                                                                                                                                        | During Class                                                                                                                                                      | After Class                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 3/16       | <ul style="list-style-type: none"> <li>• Please read chapter 10: The Muscular system: Skeletal: Make emphasis on Lever system, fascicle arrangements.</li> <li>• Watch the My lab and Mastering videos.</li> </ul>  | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |
| 3/18       | <ul style="list-style-type: none"> <li>• Please read Origin, Insertion, Innervation and action of the important skeletal muscles: Neck, thoracic and abdominal regions, upper and lower limbs and pelvis</li> </ul> | <ul style="list-style-type: none"> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> </ul>                               | <ul style="list-style-type: none"> <li>• Chapter 10 Mastering Quiz</li> <li>• Chapter 10 Mastering Homework.</li> </ul>             |

### Week 11: 3/23 – 3/29

| Class Date | Before Class              | During Class              | After Class               |
|------------|---------------------------|---------------------------|---------------------------|
| 3/23       | • <b><i>NO SCHOOL</i></b> | • <b><i>NO SCHOOL</i></b> | • <b><i>NO SCHOOL</i></b> |
| 3/25       | • <b><i>NO SCHOOL</i></b> | • <b><i>NO SCHOOL</i></b> | • <b><i>NO SCHOOL</i></b> |

### Week 12: 3/30 – 4/05

| Class Date | Before Class                                                                                                                                                                                                                                                                   | During Class                                                                                          | After Class                                                                                                                         |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 3/30       | <ul style="list-style-type: none"> <li>• Please read chapter 11: Fundamentals of Nervous tissue and nervous tissue: Make emphasis on Neuroglia, Classification of neurons, Action potential and graded potential.</li> <li>• Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |

| Class Date | Before Class                                                                                                             | During Class                                                                                                                        | After Class                                                                                                                        |
|------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 4/01       | <ul style="list-style-type: none"> <li>• Make emphasis on the synapse, Neuro transmitters and their receptors</li> </ul> | <ul style="list-style-type: none"> <li>• Intervene in class.</li> <li>• Be ready for your Power point group presentation</li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 11 Mastering Quiz</li> <li>• Chapter 11 Mastering Homework.</li> <li>•</li> </ul> |

### Week 13: 4/06 – 4/12

| Class Date | Before Class                                                                                                                                                                                                                                   | During Class                                                                                                                                              | After Class                                                                                                                         |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| 4/06       | <ul style="list-style-type: none"> <li>• Please read chapter 12: The central Nervous system:</li> <li>• Make emphasis on The Brain: adult structure, and higher mental functions.</li> <li>• Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> </ul>                                                     | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library.</li> </ul> |
| 4/8        | <ul style="list-style-type: none"> <li>• Read Brain protection and spinal cord structure</li> </ul>                                                                                                                                            | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>• <b>Due date for the Research project</b></li> </ul> | <ul style="list-style-type: none"> <li>• Chapter 12 Mastering Quiz</li> <li>• Chapter 12 Mastering Homework.</li> <li>•</li> </ul>  |

### Week 14: 4/13 – 4/19

| Class Date | Before Class                                                                                                                                                                                                                                    | During Class                                                                                                     | After Class                                                                                                                        |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| 4/13       | <ul style="list-style-type: none"> <li>• Please read chapter 13: The Peripheral nervous system and Reflex activity:</li> <li>• Make emphasis on Sensory receptors; cranial nerves.</li> <li>• Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>• Please take notes.</li> <li>• Intervene in class.</li> <li>•</li> </ul> | <ul style="list-style-type: none"> <li>• Please watch the videos provided by My lab and mastering and FGC media library</li> </ul> |
| 4/15       | <ul style="list-style-type: none"> <li>• Read spinal nerves; the reflex arc, spinal reflexes</li> </ul>                                                                                                                                         | <ul style="list-style-type: none"> <li>• Intervene in class.</li> </ul>                                          | <ul style="list-style-type: none"> <li>• Chapter 13 Mastering Quiz</li> </ul>                                                      |

| Class Date | Before Class                                       | During Class                                                                                       | After Class                                                                                |
|------------|----------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
|            | developmental aspects of peripheral nervous system | <ul style="list-style-type: none"> <li>Be ready for your Power point group presentation</li> </ul> | <ul style="list-style-type: none"> <li>Chapter 13 Mastering Homework.</li> <li></li> </ul> |

### Week 15: 4/20 – 4/26

| Class Date | Before Class                                                                                                                                                                                                                                            | During Class                                                                                      | After Class                                                                                   |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 4/20       | <ul style="list-style-type: none"> <li>Please read chapter 14: The Autonomic nervous system:</li> <li>Make emphasis on differences from somatic; origin of Sympathetic and para sympathetic.</li> <li>Watch the My lab and Mastering videos.</li> </ul> | <ul style="list-style-type: none"> <li>Please take notes.</li> <li>Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>Itemize activities, coursework, assignments</li> </ul> |
| 4/22       | <ul style="list-style-type: none"> <li>Watch the My lab and Mastering videos.</li> </ul>                                                                                                                                                                | <ul style="list-style-type: none"> <li>Please take notes.</li> <li>Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>Itemize activities, coursework, assignments</li> </ul> |

### Week 16: 4/27 – 5/03

| Class Date | Before Class                                                                                                                                                       | During Class                                                                                      | After Class                                                                                                                                     |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| 4/21       | <ul style="list-style-type: none"> <li>Please read chapter 14: The Autonomic nervous system:</li> <li>Make emphasis on Neuro transmitters and receptors</li> </ul> | <ul style="list-style-type: none"> <li>Please take notes.</li> <li>Intervene in class.</li> </ul> | <ul style="list-style-type: none"> <li>Chapter 14 Mastering Quiz</li> <li>Chapter 14 Mastering Homework.</li> </ul>                             |
| 4/23       | <ul style="list-style-type: none"> <li>Review at home for the final exam with more emphasis on the topics posted in Canvas and FGC Media library</li> </ul>        | <ul style="list-style-type: none"> <li>Review for the final exam</li> </ul>                       | <ul style="list-style-type: none"> <li>Review at home the topics posted in Canvas, finish your online activities if not done before.</li> </ul> |
| 4/28       | <ul style="list-style-type: none"> <li>Week of exams please</li> </ul>                                                                                             | <ul style="list-style-type: none"> <li>Week of exams</li> </ul>                                   | <ul style="list-style-type: none"> <li>week of exams</li> </ul>                                                                                 |

| Class Date | Before Class                                                               | During Class                                                                                       | After Class |
|------------|----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------|
|            | <ul style="list-style-type: none"> <li>Watch the online reviews</li> </ul> | <ul style="list-style-type: none"> <li>Final exam on Monday 5<sup>th</sup>. 8:30-9:45am</li> </ul> |             |

Midterm/ Final exam or Group: 2085-BSC 001

|                  |                            |                                   |
|------------------|----------------------------|-----------------------------------|
| Midterm exam     | Chapters: 1-8              | March 4 <sup>th</sup> .           |
| Final exam       | 1-14                       | May. 6 <sup>th</sup> . 8:30-9:45a |
| Research project | Check guidelines in Canvas | April 05 <sup>th</sup> .          |

Due dates for the on-line quizzes and home works:

|                   |                            |
|-------------------|----------------------------|
| Chapters: 1-2-3-4 | February 7 <sup>th</sup> . |
| 5-6-7-8           | March 7 <sup>th</sup> .    |
| 9-10-11-12        | April 4 <sup>th</sup> .    |
| 13-14             | April 18 <sup>th</sup> .   |

## **Student Expectations**

### **Attendance**

- . - Attendance is mandatory.
- . - Excessive absences (3 or more assignments / classes), will lead to an administrative withdrawal and a final grade of F.
- . - If you miss a class you will be responsible for reviewing the topics covered.
- . - There will be Oral Make-ups for missed justified exams, the student has to set an appointment and the date of the Makeup will be according to the Jury availability.
- . - There will be no retakes.
- . - There will be not withdrawing of students from the classes. This is your responsibility.
- . - Early leaving of classes without permission will be considered as unattended class.

### **Courtesy and Student Conduct Code**

Netiquette: Always maintain a respectful communication

Always maintain a decent and appropriate behavior in class and also in all the on-line communications.

Be strict and check for grammar and spelling errors.

Write in a professional way.

### **Late Work**

The student should contact the Instructor to authorize the acceptance of a late work.

### **Additional Student Expectation**

I expect my students to read every day the covered material in an orderly manner, and review the concepts of anatomy and physiology also do all activities from the first to the last day to succeed in the class and in their health care field career.

### **Additional Student Expectation**

I expect to get from my students the highest level of knowledge from my courses, reflected on the passing grades and their success.

## **Grading Policies (Student Performance Measures)**

### **Learning Activities**

**Participation (40 % = all HomeWorks 20% and all quizzes 20% online mastering):** This occurs through being an active student, attending (Reading) each week the Chapters covered, online canvas power points, and FGC Media library video lectures on your own, and participating throughout the week in class activities by completing the home works and quizzes of the week in a timely manner.

**Midterm Exam (20%): Read and study chapters 1-2-3-4-5-6-7-8** We will review throughout the semester, during lectures and lab activities, that allow you to engage in the content with the professor and fellow classmates. It's important that you follow the standards and are engaged throughout. To remember in the future the basic concepts of Anatomy & Physiology.

**Final Exam (20%): Read and study chapters 1 to 14** There will be several activities during labs, to review the chapters listed and concepts from the previous chapters, the exam will evaluate the second group of chapters (6) with emphasis on the bones, muscular and nervous system; the assignments throughout the course help you to understand the information.

**Research Project (20%): As a requirement of the college,** and at the end of the course, you will have design and to complete a project that includes reflection. This is 20% of your grade, so it's imperative you spend time to complete it correctly. It's good practice, as most of your courses will have a big assignment at the end

|                  |     |
|------------------|-----|
| Home works       | 20% |
| Quizzes          | 20% |
| Research Project | 20% |
| Midterm exam     | 20% |
| Final exam       | 20% |
| Passing grade    | 70% |

### **Grading Scale**

**A – 90% - 100%**

**B – 80% - 89.9%**

**C – 70% - 79.9%**

**D – 60% - 69.9%**

**F – 59.9% or below**

### **Returning Grades**

I will grade most assignments within one week of the due date. For more expansive assignments, I will return them within two weeks. This gives me ample time to provide constructive, useful feedback to help you progress and grow as a student in this course.

## **Student Support and Tech Needs**

This course requires students to have access to a computer and the internet. For those students who do not own a computer, computer labs are available on the FGC campus and in public libraries. Students without internet can come to the FGC campus, go to local public libraries, coffee shops, etc.

Minimal technical skills require for this course include the ability to use Microsoft Office products and navigate the Internet.

If you have any additional questions, please contact IT at 386-754-4408. You can also email the Florida Gateway College helpdesk at [helpdesk@fgc.edu](mailto:helpdesk@fgc.edu).

---

## **Florida Gateway College Policies and Statements**

### **The Library**

The Wilson S. Rivers Library is located in Building 200 and also includes millions of e-books and articles (<https://www.fgc.edu/academics/library/>). The library has more than 70 computers with 50 pages daily of free B&W or Color printing for students. There are also small and large study rooms available for two hours at a time. Click the link above for more information. Librarians are available to assist with research help, and there are helpful videos on library searching and citation help here: (<https://www.fgc.edu/academics/library/research-help-and-guides/>).

Phone- 386-754-4401

Email- [library@fgc.edu](mailto:library@fgc.edu)

[Ask-A-Librarian](#) text and chat

### **Fall & Spring Semester Library Hours**

Monday – Thursday: 7:30 am – 7:30 pm

Friday: 9:00 am – 4:00 pm

Saturday: CLOSED

Sunday: CLOSED

### **Summer Semester Library Hours**

Monday – Thursday: 7:30 am – 6:30 pm

Friday: CLOSED

Saturday & Sunday: CLOSED

### **Student Success Center (SSC)**

The Student Success Center (SSC) is located in Building 008. The SSC offers a variety of resources for students and faculty. Access to computers and limited printing is available. Copies of reference books, textbooks, access to course specific software, and access to tutors for all levels of math and writing are available in the SSC. Tutoring in other subjects is also offered. The SSC provides space for students to

study in subject specific learning groups. Stop by or call the Student Success Center to request the most current tutor schedule (386-754-4382).

### **Fall Semester SSC Hours**

Monday--Thursday: 8:00am – 7:30 pm

Friday: 9:00am – 4:30pm

### **Spring Semester SSC Hours**

Monday--Thursday: 8:00am – 6:00 pm

Friday: 9:00am – 4:30pm

### **Summer Semester SSC Hours**

Monday – Thursday: 7:30 am – 5:00 pm

If you have any questions, you may contact the center by phone at 386-754-4479, 386-754-4382, or by emailing Christina Slater at [christina.slater@fgc.edu](mailto:christina.slater@fgc.edu).

### **EAB Navigate**

The SSC initiates student progress reports to the entire campus through EAB Navigate. EAB Navigate is an early-alert tool designed to identify students who may be susceptible to falling behind in their course before they actually do.

Twice during the semester, we provide instructors with the opportunity to ALERT students of their course progress. This is done through the FGC Wolves email account. Students may receive an email stating their success may be at risk in a specific course. If you receive this email, DO NOT PANIC. Please contact your instructor directly, your academic advisor, and the SSC. Your instructor's information is provided in the email.

Navigate Student is a mobile app designed to support students during their academic careers at FGC. Navigate Student is the ultimate student resource that acts as a personal advisor and provides students with the information they need, when they need it. Additionally, students may make an appointment with an advisor, view campus events, be alerted on important to-do's, view class schedules, explore their major, and much more.

Please do not allow yourself to struggle. We are here to help you achieve success. The mission of the SSC is to help encourage and promote your educational journey here at FGC and beyond.

### **Class Recording**

A student shall not make a recording in class unless the recording is limited to the class lecture, and

1. the recording is made for the student's personal educational use,
2. in connection with a complaint to the college, **or**
3. as evidence in or in preparation for a criminal or civil proceeding.

Students are not permitted to record in class, through any means over any medium, any academic or other activity that is not a class lecture. A recording of any meeting or conversation between students, or between students and faculty, is strictly prohibited unless all parties have consented to such recording. A recording of a class lecture may not be published without the prior express written consent of the recorded faculty member.

### **Resource Information**

Florida Gateway College has partnered with **BetterMynd**, (<https://www.bettermynd.com/students>) an online therapy platform for college students, to offer our students access to free video-therapy sessions with their diverse network of licensed mental health counselors.

Florida Gateway College students can now access free online therapy sessions on the BetterMynd platform with the counselor of their choice. These 50-minute, live video-sessions are private, confidential, and can take place from the convenience of your laptop, smartphone, or tablet. Sessions are available during the day, at night, and on the weekends.

To register and get started with a counselor that's a good fit for you, sign-up here. (<https://app.bettermynd.com/register>)

If you have any questions about these services, you can email BetterMynd at [students@bettermynd.com](mailto:students@bettermynd.com).

If you are in the need of additional resources please contact the Director of Student Life, Amy Dekle, at [amy.dekle@fgc.edu](mailto:amy.dekle@fgc.edu), or by visiting Building 007.

### **Academic Appeal; Grievances; General Complaint**

If a student wishes to file an academic appeal, grievance, or general complaint, please visit the college's website. Under Students and the Complaints & Appeals section (<https://www.fgc.edu/students/complaints-and-appeals/>), information regarding policy, procedure, and forms related to these topics is provided.

### **College Course Withdrawal and Drop Process**

A course may be dropped only during the published add/drop period. After add/drop, students must withdrawal from their course. Please visit the [College Catalog](#) for more detailed information about the drop and withdrawal process.

Students are responsible for withdrawing by the published deadline. Students must allow sufficient time for the process to be completed. **The fully approved withdrawal form is due to Registration & Records by 4:30 p.m. on the deadline posted on the [Academic Calendar](#) or it is considered late.**

To withdraw from a course, the following steps must take place:

1. The student will log in to MyFGC and navigate to the Withdrawal form.

2. First, click the Student tab; next click Registration; and then click Course Withdrawal Form.
3. The student will enter the course information, the instructor's email address, and the advisor's name and email address. Once all information is entered, submit the form.
4. The form then routes directly to the instructor for approval and the last date of attendance. Once the instructor has completed their portion, the form will route to the advisor.
5. The advisor will complete their portion of the form and submit.
6. The form then routes to Registration & Records for processing. The student will receive an email notification to their FGC Wolves email account once this step is completed.
7. If the form is denied, the student will be notified by email and should contact the advisor with any questions.

Students are strongly encouraged to begin the withdrawal process the day **before** the withdrawal deadline to allow sufficient time for the process to be completed by all offices involved (Instructor, Advising Services, Financial Aid, Registration & Records).

It is the student's responsibility to understand all financial and academic implications of the withdrawal. Students are permitted a maximum of two (2) withdrawals per course. Upon the third attempt, a student must receive a grade for the course. Absence from class or merely notifying the professor does not constitute withdrawal. A student who stops attending class without withdrawing will receive a grade from the instructor.

### **Incompletes**

Incomplete grades are reserved for students who are unable to complete a course and the withdrawal date has passed. A student should only be issued an incomplete if at least 75% of the course assignments have been submitted and the student can reasonably complete the remaining assignments **within the first three weeks** of the next term to earn a passing overall grade. Otherwise, students should be issued the earned letter grade in the course at the end of the current term.

The **Incomplete Grade Request Form** must be completed and submitted for approval by the **FIRST day of Final Exams and BEFORE** issuing the "I" grade. The instructor will describe the circumstances leading up to the requested "I" for the course, and list the missing assignments, quizzes, exams, and any other course requirements needed to satisfactorily complete the course **within the first three weeks** of the next term. The form must be signed by the instructor, student, and the Dean/Executive Director over the program. Once all participants have signed, an approval email will be sent to the instructor for authorization to assign the "I" grade.

### **Student Communication Standards**

You are expected to communicate in a professional and respectful tone with the instructor and fellow classmates. All written communication (in email correspondence, discussion forums, assignments, quizzes and exams, etc.) must use proper written English. Please refrain from using online and texting abbreviations and language. Oral communications, if applicable, must be made with a respectful tone and body language. Use proper [netiquette](#) throughout!

### **Academic Honesty**

At Florida Gateway College, we value the development of critical thinking, effective communication, and academic growth. To ensure fairness and uphold the principles of academic integrity, any instances of academic dishonesty (i.e., cheating, plagiarism, bribery, misrepresentation, fabrication, unauthorized use of AI technologies, etc.) are not permitted and will be dealt with severely. Students should make themselves aware of the student code of conduct found in the Student Handbook. We believe in your ability to think critically and develop your own unique perspectives. By adhering to these guidelines and committing to the principles of academic integrity, you will not only enhance your learning experience, but also foster an environment of trust and respect within our academic community.

### **Use of AI Technologies**

The use of AI technologies to generate or assist in the creation and completion of assignments is strictly prohibited, unless explicitly allowed by the instructor as described in the course syllabus. It is your responsibility to read this thoroughly and carefully at the beginning of the semester.

Your assignments should reflect your own thoughts, analysis, and original work. Florida Gateway College employs the use of AI detection tools to assess the authenticity of your assignments. These tools are designed to identify instances of cheating and plagiarism, including the use of AI technologies. Any submissions that violate this policy will be subject to disciplinary action. If you have any questions or concerns regarding the use of AI technologies in your courses, please review your course syllabus or reach out to your instructor for clarification.

### **Civil Rights and Compliance Statement**

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, sex, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The Civil Rights & Compliance Officer is Cassie Buckles, Associate Vice President of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at [cassandra.buckles@fgc.edu](mailto:cassandra.buckles@fgc.edu) or by phone at 386-754-4313.

### **Disability Statement**

The Office of Accessibility Services (OAS) is a resource for both students with disabilities as well as faculty. Students with disabilities in need of academic accommodations must first be registered with the OAS to verify the disability, establish eligibility, and determine reasonable academic accommodations.

After registering with the OAS, students must request their academic accommodation letters be sent to them each semester to share with their instructors. Upon receipt of the letter, the instructor will be available during office hours or via email to discuss the accommodations a student will need during the course.

Students with disabilities who are not registered with the OAS or faculty who may have questions or concerns regarding an accommodation, please contact the office at the following:

**In person:** Building 007, Room 107  
**Phone:** (386) 754-4393  
**Email:** [Accessibility.Services@fgc.edu](mailto:Accessibility.Services@fgc.edu)

### **FERPA Statement**

The Family Educational Rights and Privacy Act (FERPA) provides certain privacy rights to students related to educational records. This information can be found in the College Catalog, at the Registration & Records Office in Building 015 or on the Florida Gateway College website ([www.fgc.edu/students/registration-and-records/ferpa/](http://www.fgc.edu/students/registration-and-records/ferpa/)).

### **SACSCOC Statement**

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

### **Honorlock Statement**

Florida Gateway College has partnered with Honorlock, an online testing proctoring service. If off-campus remote proctoring is required during any course, Honorlock will be the online proctoring service that allows you to take your exam. You **DO NOT** need to create an account, download software or schedule an appointment in advance. Honorlock is available 24/7 and all that is needed is a computer, a working webcam, and a stable Internet connection.

To get started, you will need to download the Honorlock Chrome Extension using Google Chrome. You can download the extension on the Honorlock website ([www.honorlock.com/install/extension/](http://www.honorlock.com/install/extension/)). When you are ready to test, log into the LMS, go to your course, and click on your exam. Clicking **Launch Proctoring** will begin the Honorlock authentication process, where you will take a picture of yourself, show your ID, and complete a scan of your room. Honorlock will be recording your exam session by webcam as well as recording your screen. Honorlock also has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it's on a secondary device.

Honorlock support is available 24/7/365. If you encounter any issues, you may contact Honorlock by live chat, by phone at 844-243-2500, and/or by email at [support@honorlock.com](mailto:support@honorlock.com).

If you encounter a Canvas issue, please contact Canvas via the Canvas Help menu or by clicking the **Canvas Support** link within your course(s).

### **Turnitin Statement**

Instructors may require writing assignments to be submitted to Turnitin when uploaded to Canvas. Turnitin is an internet-based service that looks for similarities and potential plagiarism by comparing

your assignment submissions with its massive database of student work (including previous student submissions at Florida Gateway College), the Internet, and its entire archive, books, and journal and reference publications. Turnitin generates a [similarity report](#), which can help you and your instructor determine whether you used sources fairly and ethically, cited correctly, and paraphrased effectively.

You are encouraged to submit your written work to Turnitin prior to assignment deadlines, whether through Canvas or [Draft Coach](#). If needed, that would allow you time to review the [library's research and help guides](#) or seek writing assistance from your instructor or a tutor in the Student Success Center.

### **Mission Statement**

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, foster career readiness, and enrich the diverse communities it serves through affordable, quality higher education programs and lifelong learning opportunities.