



# FLORIDA GATEWAY COLLEGE

## AMH2020 OI7 – United States History from 1877

Fall 2025 – B12

Online

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### Instructor Information

**Name:** Kaitlyn White, History Instructor & Instructional Designer

**Email:** kaitlyn.white@fgc.edu, or through Canvas message. I should respond to your correspondence within one business day.

**Office:** Building 14, Room 138

**Office Hours:** Wednesday, 9a – 9:30a. Contact me to make an appointment.

**Office Phone:** 386-754-4285

**Communication Expectations:** Feel free to send me an email or Canvas message. I should reply to you within 24 hours during the work week, but replies may be delayed outside of those hours. Please respect your professors' private time on the weekends. We are not responsible for your procrastination and I may not be available on the weekend.

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### Course Information

**Credits:** 3

**Requirements Met:** AATR, GE, GEC, GR

**General Education Area:** Group 1 Social Science

**Prerequisites:** Completion of ENC0025 and REA0017 with a grade of C or better, or ENC0027C with a grade of C or better, or score out on appropriate placement test.

### Course Description

In this course, students will trace the history of the United States from the end of the Reconstruction era to the Contemporary era. Topics will include but are not limited to the rise of industrialization, the United States' emergence as an actor on the world stage, constitutional amendments and their impact, the Progressive era, World War I, the Great Depression and New Deal, World War II, the Civil Rights era, the Cold War, and the United States since 1989.

### Required Texts/Learning Resources

Carnes, M.C., & Garraty, J.A. (2015). *Revel for the American Nation: A history of the United States, Volume 2* (15<sup>th</sup> ed.). Pearson. ISBN-13: 978-0134101781. (**Full subscription required!**)

### General Learning Outcomes

- **Cultural Awareness:** Students will explain how aspects of culture relate to the human experience.
- **Critical Thinking:** Students will logically evaluate, analyze, and synthesize information.

### State Course Learning Objectives:

- Students will describe the factual details of the substantive historical episodes under study.
- Students will identify and analyze foundational developments that shaped American history since 1877 using critical thinking skills.

- Students will demonstrate an understanding of the primary ideas, values, and perceptions that have shaped United States history.
- Students will demonstrate competency in civic literacy.

### **Civic Literacy**

This course will satisfy part of the Florida Civic Literacy credit that is needed for graduation. New college students as of Fall 2021 will also need to pass the **Florida Civic Literacy Exam** sometime before graduation. Dual enrollment students will need to take this exam **at their school**.

Civic literacy competencies and outcomes include:

- An understanding of the basic principles of American democracy and how they are applied in our republican form of government.
- An understanding of the United States Constitution.
- Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-governance.
- An understanding of landmark Supreme Court cases and their impact on law and society.

### **Critical Dates – Fall 2025**

<b><i>Date</i></b>	<b><i>Event</i></b>
Monday, August 18	Fall A16 and A8 classes start
Monday – Wednesday, August 18-20	Add/Drop period for Fall A8
Monday – Friday, August 18-22	Add/Drop period for Fall A16
Monday, September 1	Labor Day – No Classes
Monday, September 15	Fall B12 classes start
Monday – Wednesday, September 15-17	Add/Drop period for Fall B12
Friday, September 26	Deadline for student-initiated withdrawals – A8
Monday, September 29	Fall B10 classes start
Mon. – Wed., Sep. 29 – Oct. 1	Add/Drop period for Fall B10
Friday, October 10	Fall A8 classes end
Monday, October 13	Fall B8 classes start
Monday – Wednesday, October 13-15	Add/Drop period for Fall B8
Tuesday, November 7	Deadline for student-initiated withdrawals – A16
Tuesday, November 11	Veteran’s Day – No Classes
Monday, November 14	Deadline for student-initiated withdrawals – B12
Thursday, November 18	Deadline for student-initiated withdrawals – B10
Monday, November 21	Deadline for student-initiated withdrawals – B8
Wednesday – Friday, November 26-28	Thanksgiving Break – No Classes
Friday, December 5	Fall A16, B12, B10, and B8 classes end

### **Schedule of Class Events**

**Note:** Modules marked with a blue highlight indicate that there is more than one module to be completed within a week.

Module	Dates	Topic(s)	Coursework
START HERE	9/15-9/21	<ul style="list-style-type: none"><li>• Introduction</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Review course materials &amp; syllabus</li><li>• Watch introduction video(s)</li><li>• Review Pearson Revel materials</li></ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"><li>• Class Introductions</li></ul>
1	9/15-9/21	<ul style="list-style-type: none"><li>• The Conquest of the West</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Read Chapter 17</li><li>• Watch lecture video(s)</li><li>• Review Pearson Revel materials</li></ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"><li>• Complete the Westward Expansion Flyer assignment</li><li>• Complete the FCLE study notes</li><li>• Complete the Discussion</li></ul>
2	9/22-9/28	<ul style="list-style-type: none"><li>• Industrial Giant Emerges</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Read Chapter 18</li><li>• Review Pearson Revel materials</li></ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"><li>• Complete the Consolidation Infographic</li><li>• Complete the FCLE study notes</li><li>• Complete the Discussion</li></ul>
3	9/29-10/5	<ul style="list-style-type: none"><li>• American Society in the Industrial Age</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Read Chapter 19</li><li>• Watch lecture video(s)</li><li>• Review Pearson Revel materials</li></ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"><li>• Complete the Ellis Island Video Response</li><li>• Complete the FCLE study notes</li><li>• Complete the Discussion</li></ul>
4	9/29-10/5	<ul style="list-style-type: none"><li>• From Smoke-Filled Rooms to Prairie Wildfire: 1877–1896</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Read Chapter 21</li><li>• Watch lecture video(s)</li><li>• Review Pearson Revel materials</li></ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"><li>• Complete the 1896 Campaign Social Media Project</li><li>• Complete the FCLE study notes</li><li>• Complete the Discussion</li></ul>
5	10/6-10/12	<ul style="list-style-type: none"><li>• The Age of Reform</li></ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"><li>• Read Chapter 22</li><li>• Watch lecture video(s)</li></ul>

Module	Dates	Topic(s)	Coursework
			<ul style="list-style-type: none"> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the Progressivism Essay</li> <li>Complete the FCLE study notes</li> </ul>
6	10/13-10/19	<ul style="list-style-type: none"> <li>From Isolation to Empire</li> </ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"> <li>Read Chapter 23</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the Imperialism Analysis Project</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
7	10/13-10/19	<ul style="list-style-type: none"> <li>Woodrow Wilson and the Great War</li> <li>The Roaring Twenties</li> </ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"> <li>Read Chapter 24, 25</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the Home Front Analysis Project</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
8	10/20-10/26	<ul style="list-style-type: none"> <li>The Great Depression and the New Deal: 1929–1939</li> </ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"> <li>Read Chapter 26</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the New Deal Essay</li> <li>Complete the FCLE study notes</li> </ul>
9	10/27-11/2	<ul style="list-style-type: none"> <li>A Second World War: 1941-1945</li> </ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"> <li>Read Chapter 27</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the WW2 assignment</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
10	10/27-11/2	<ul style="list-style-type: none"> <li>A New Enemy, Abroad and at Home, 1946–1960</li> </ul>	<b>Explore the Topic:</b> <ul style="list-style-type: none"> <li>Read Chapter 28</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <b>Coursework (Assignments):</b> <ul style="list-style-type: none"> <li>Complete the GLO Summary Assignment</li> <li>Complete the Campaign Project</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>

Module	Dates	Topic(s)	Coursework
11	11/3-11/9	<ul style="list-style-type: none"> <li>GLO Paper</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Watch lecture video(s)</li> </ul> <p><b>Coursework (Assignments):</b></p> <ul style="list-style-type: none"> <li>Submit your GLO Essay <ul style="list-style-type: none"> <li>Remember, this is worth 20% of your final grade!</li> </ul> </li> <li>Sign up for FCLE Exam</li> </ul>
12	11/10-11/16	<ul style="list-style-type: none"> <li>From Camelot to Watergate: 1961–1975</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 29</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <p><b>Coursework (Assignments):</b></p> <ul style="list-style-type: none"> <li>Complete the Talking with a Historical Figure assignment</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
13	11/10-11/16	<ul style="list-style-type: none"> <li>Running on Empty: 1975–1999</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 30</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <p><b>Coursework (Assignments):</b></p> <ul style="list-style-type: none"> <li>Complete Reagan’s America Presentation</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
14	11/17-11/23	<ul style="list-style-type: none"> <li>From Boomers to Millennials</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 31</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <p><b>Coursework (Assignments):</b></p> <ul style="list-style-type: none"> <li>Complete the Rise of Technology Ted Talk assignment</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
	11/24-11/30	<ul style="list-style-type: none"> <li><b>THANKSGIVING BREAK</b></li> </ul>	<p><b>No mandatory assignments – enjoy your break! (Note – Module 15 is open but not due until 12/5 – you can work on it if you like!)</b></p>
15	11/24-12/5	<ul style="list-style-type: none"> <li>Shocks and Responses, 2000–Present</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Read Chapter 32</li> <li>Watch lecture video(s)</li> <li>Review Pearson Revel materials</li> </ul> <p><b>Coursework (Assignments):</b></p> <ul style="list-style-type: none"> <li>Complete the Shocking Moments in History Infographic</li> <li>Complete the FCLE study notes</li> <li>Complete the Discussion</li> </ul>
Final	12/1-12/5	<ul style="list-style-type: none"> <li>Final</li> </ul>	<p><b>Explore the Topic:</b></p> <ul style="list-style-type: none"> <li>Watch lecture video(s)</li> </ul> <p><b>Coursework (Assignments):</b></p>

Module	Dates	Topic(s)	Coursework
			<ul style="list-style-type: none"> <li>• <b>Final Exam - Two Options:</b> <ul style="list-style-type: none"> <li>○ FCLE Exam and Reflection OR</li> <li>○ Cumulative Final Exam</li> </ul> </li> </ul>

## Student Expectations

### Attendance

Attendance: Attending class is very important; I judge attendance by how often you are on Canvas. A good rule of thumb is to check Canvas at least three times a week. *Also, please stay current in your assignments. This shows good attendance.*

### Courtesy and Student Conduct Code

**Be Scholarly:** Use proper language, grammar, and spelling. Be explanatory and justify your opinions. Credit the ideas of others through citing and linking to scholarly resources.

**Be Respectful:** Respect the privacy and the privacy and opinions of others. Communicate base disagreements on scholarly ideas or research evidence.

**Be professional:** Represent yourself well at all times. Be truthful, accurate, and run a final spell check; limit the use of slang.

**Be Polite:** Address others by name or title, be mindful of your tone.

### Late Work

All work is due on Sunday by midnight unless otherwise specified. You must contact me in **advance** if any issues arise and I will make a call on a case-by-case basis.

### Additional Student Expectation

Internet and Computer Problems: Electronic issues such as viruses, power failures, computer crashes, temporary lack of internet access, and blackboard failures ARE NOT legitimate excuses for late assignments. It is the student's responsibility to be aware of the deadlines and to back up files often. The student should keep copies of all work submitted.

## Grading Policies (Student Performance Measures)

### Learning Activities

Your final letter grade will be determined by totaling the points earned on all graded coursework. There are 625 total points in this course. Listed below is how those points are divided up:

- **GLO Essay (1)** – 100 points
- **Final Exam (1)** – 80 points
- **Written Assignments (5)** – 125 points (*25 points each*)
- **Creative Assignments (8)** – 120 points (*15 points each*)
- **FCLE Study Guide Assignments (13)** – 70 points (*5 points each*)
- **Start Here Preliminary Assignments (2)** – 10 points (*5 points each*)
- **Weekly Discussion (12)** – 120 points (*10 points each*)

Letter Grade	Percentage %	Point Value
A	90-100%	562-625
B+	87-89%	544-561
B	80-86%	500-543
C+	77-79%	481-499
C	70-76%	437-480
D+	67-69%	419-436
D	60-66%	375-418
F	0-59%	0-374

### **Returning Grades**

I will grade most assignments within one week of the due date. For more expansive assignments, I will return them within two weeks. This gives me ample time to provide constructive, useful feedback to help you progress and grow as a student in this course.

### **Student Support and Tech Needs**

This course requires students to have access to a computer and the internet. For those students who do not own a computer, computer labs are available on the FGC campus and in public libraries. Students without internet can come to the FGC campus, go to local public libraries, coffee shops, etc.

Minimal technical skills required for this course include the ability to use Microsoft Office products and navigate the Internet.

If you have any additional questions, please contact IT at 386-754-4408. You can also email the Florida Gateway College helpdesk at [helpdesk@fgc.edu](mailto:helpdesk@fgc.edu).

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## **Florida Gateway College Policies and Statements**

### **The Library**

The Wilson S. Rivers Library is located in Building 200 and also includes millions of e-books and articles (<https://www.fgc.edu/academics/library/>). The library has more than 70 computers with 50 pages daily of free B&W printing for students. There are also small and large study rooms available for two hours at a time. Click the link above for more information. Librarians are available to assist with research help, and there are helpful videos on library searching and citation help here:

(<https://www.fgc.edu/academics/library/research-help-and-guides/>).

Phone- 386-754-4401

Email- [library@fgc.edu](mailto:library@fgc.edu)

[Ask-A-Librarian](#) text and chat

### **Fall & Spring Semester Library Hours**

Monday – Thursday: 7:30 am – 7:30 pm

Friday: 9:00 am – 4:00 pm

Saturday: 1:30 pm – 5:30 pm

Sunday: CLOSED

### **Summer Semester Library Hours**

Monday – Thursday: 7:30 am – 6:30 pm

Friday: CLOSED

Saturday & Sunday: CLOSED

### **Student Success Center (SSC)**

The Student Success Center (SSC) is located in Building 008. The SSC offers a variety of resources for students and faculty. Access to computers and limited printing is available. Copies of reference books, textbooks, access to course specific software, and access to tutors for all levels of math and writing are available in the SSC. Tutoring in other subjects is also offered. The SSC provides space for students to study in subject specific learning groups. Stop by or call the Student Success Center to request the most current tutor schedule (386-754-4382).

### **Fall Semester SSC Hours**

Monday--Thursday: 8:00am – 6:00 pm

Friday: 9:00am – 4:30pm

### **Spring Semester SSC Hours**

Monday--Thursday: 8:00am – 6:00 pm

Friday: 9:00am – 4:30pm

### **Summer Semester SSC Hours**

Monday – Thursday: 7:30 am – 5:00 pm

If you have any questions, you may contact the center by phone at 386-754-4479, 386-754-4382, or by emailing Christina Slater at [christina.slater@fgc.edu](mailto:christina.slater@fgc.edu).

### **EAB Navigate**

The SSC initiates student progress reports to the entire campus through EAB Navigate. EAB Navigate is an early-alert tool designed to identify students who may be susceptible to falling behind in their course before they actually do.

Twice during the semester, we provide instructors with the opportunity to ALERT students of their course progress. This is done through the FGC Wolves email account. Students may receive an email stating their success may be at risk in a specific course. If you receive this email, DO NOT PANIC. Please contact your instructor directly, your academic advisor, and the SSC. Your instructor's information is provided in the email.

Navigate Student is a mobile app designed to support students during their academic careers at FGC. Navigate Student is the ultimate student resource that acts as a personal advisor and provides students with the information they need, when they need it. Additionally, students may make an appointment with an advisor, view campus events, be alerted on important to-do's, view class schedules, explore their major, and much more.



Please do not allow yourself to struggle. We are here to help you achieve success. The mission of the SSC is to help encourage and promote your educational journey here at FGC and beyond.

### Class Recording

A student shall not make a recording in class unless the recording is limited to the class lecture, and

1. the recording is made for the student's personal educational use,
2. in connection with a complaint to the college, **or**
3. as evidence in or in preparation for a criminal or civil proceeding.

Students are not permitted to record in class, through any means over any medium, any academic or other activity that is not a class lecture. A recording of any meeting or conversation between students, or between students and faculty, is strictly prohibited unless all parties have consented to such recording. A recording of a class lecture may not be published without the prior express written consent of the recorded faculty member.

### Resource Information

Florida Gateway College has partnered with **BetterMynd**, (<https://www.bettermynd.com/students>) an online therapy platform for college students, to offer our students access to free video-therapy sessions with their diverse network of licensed mental health counselors.

Florida Gateway College students can now access free online therapy sessions on the BetterMynd platform with the counselor of their choice. These 50-minute, live video-sessions are private, confidential, and can take place from the convenience of your laptop, smartphone, or tablet. Sessions are available during the day, at night, and on the weekends.

To register and get started with a counselor that's a good fit for you, sign-up here. (<https://app.bettermynd.com/register>)

If you have any questions about these services, you can email BetterMynd at [students@bettermynd.com](mailto:students@bettermynd.com).

If you are in the need of additional resources please contact the Director of Student Life, Amy Dekle, at [amy.dekle@fgc.edu](mailto:amy.dekle@fgc.edu), or by visiting Building 007.

### Academic Appeal; Grievances; General Complaint

If a student wishes to file an academic appeal, grievance, or general complaint, please visit the college's website. Under Students and the Complaints & Appeals section (<https://www.fgc.edu/students/complaints-and-appeals/>), information regarding policy, procedure, and forms related to these topics is provided.

### College Course Withdrawal and Drop Process

A course may be dropped only during the published add/drop period. After add/drop, students must withdraw from their course. Please visit the [College Catalog](#) for more detailed information about the drop and withdrawal process.

Students are responsible for withdrawing by the published deadline. Students must allow sufficient time for the process to be completed. **The fully approved withdrawal form is due to Enrollment Services by 4:30 p.m. on the deadline posted on the [Academic Calendar](#) or it is considered late.**

To withdraw from a course, the following steps must take place:

1. The student obtains the instructor's authorization and last date of attendance in person or via email.
2. The student meets with an academic advisor, who will sign the form (Building 14). Or, if an online student, emails the advisor a statement requesting a withdrawal from the course. The email must include the instructor's email with the last date of attendance.
3. The advisor will complete a withdrawal form, attach the emails from the student and instructor in lieu of signatures and forward the form to Financial Aid.
4. A Financial Aid representative will complete and sign the form and forward the form to Enrollment Services to be processed.

Students are strongly encouraged to begin the withdrawal process the day **before** the withdrawal deadline to allow sufficient time for the process to be completed by all offices involved (Instructor, Advising Services, Financial Aid, Enrollment Services).

It is the student's responsibility to understand all financial and academic implications of the withdrawal. Students are permitted a maximum of two (2) withdrawals per course. Upon the third attempt, a student must receive a grade for the course. Absence from class or merely notifying the professor does not constitute withdrawal. A student who stops attending class without withdrawing will receive a grade from the instructor.

### Incompletes

Incomplete grades are reserved for students who are unable to complete a course and the withdrawal date has passed. A student should only be issued an incomplete if at least 75% of the course assignments have been submitted and the student can reasonably complete the remaining assignments **within the first three weeks** of the next term to earn a passing overall grade. Otherwise, students should be issued the earned letter grade in the course at the end of the current term.

The **Incomplete Grade Request Form** must be completed and submitted for approval by the **FIRST day of Final Exams and BEFORE** issuing the "I" grade. The instructor will describe the circumstances leading up to the requested "I" for the course, and list the missing assignments, quizzes, exams, and any other course requirements needed to satisfactorily complete the course **within the first three weeks** of the next term. The form must be signed by the instructor, student, and the

Dean/Executive Director over the program. Once all participants have signed, an approval email will be sent to the instructor for authorization to assign the "I" grade.

### *Student Communication Standards*

You are expected to communicate in a professional and respectful tone with the instructor and fellow classmates. All written communication (in email correspondence, discussion forums, assignments, quizzes and exams, etc.) must use proper written English. Please refrain from using online and texting abbreviations and language. Oral communications, if applicable, must be made with a respectful tone and body language. Use proper [netiquette](#) throughout!

### *Academic Honesty*

At Florida Gateway College, we value the development of critical thinking, effective communication, and academic growth. To ensure fairness and uphold the principles of academic integrity, any instances of academic dishonesty (i.e., cheating, plagiarism, bribery, misrepresentation, fabrication, unauthorized use of AI technologies, etc.) are not permitted and will be dealt with severely. Students should make themselves aware of the student code of conduct found in the Student Handbook. We believe in your ability to think critically and develop your own unique perspectives. By adhering to these guidelines and committing to the principles of academic integrity, you will not only enhance your learning experience, but also foster an environment of trust and respect within our academic community.

### *Use of AI Technologies*

The use of AI technologies to generate or assist in the creation and completion of assignments is strictly prohibited, unless explicitly allowed by the instructor as described in the course syllabus. It is your responsibility to read this thoroughly and carefully at the beginning of the semester.

Your assignments should reflect your own thoughts, analysis, and original work. Florida Gateway College employs the use of AI detection tools to assess the authenticity of your assignments. These tools are designed to identify instances of cheating and plagiarism, including the use of AI technologies. Any submissions that violate this policy will be subject to disciplinary action. If you have any questions or concerns regarding the use of AI technologies in your courses, please review your course syllabus or reach out to your instructor for clarification.

### *Civil Rights and Compliance Statement*

Florida Gateway College does not discriminate in education or employment related decisions on the basis of race, color, ethnicity, national origin, gender, religion, disability, age, marital status, genetic information, sexual orientation, pregnancy, or any other legally protected status in accordance with the law. The Civil Rights & Compliance Officer is Cassie Buckles, Executive Director of Human Resources, Building 001, Room 116, 149 SE College Place, Lake City, FL 32025, and may be reached at [cassandra.buckles@fgc.edu](mailto:cassandra.buckles@fgc.edu) or by phone at 386-754-4313.

### *Disability Statement*

The Office of Accessibility Services (OAS) is a resource for both students with disabilities as well as faculty. Students with disabilities in need of academic accommodations must first be registered with

the OAS to verify the disability, establish eligibility, and determine reasonable academic accommodations.

After registering with the OAS, students must request their academic accommodation letters be sent to them each semester to share with their instructors. Upon receipt of the letter, the instructor will be available during office hours or via email to discuss the accommodations a student will need during the course.

Students with disabilities who are not registered with the OAS or faculty who may have questions or concerns regarding an accommodation, please contact the office at the following:

**In person:** Building 007, Room 107

**Phone:** (386) 754-4393

**Email:** [Accessibility.Services@fgc.edu](mailto:Accessibility.Services@fgc.edu)

#### *FERPA Statement*

The Family Educational Rights and Privacy Act (FERPA) provides certain privacy rights to students related to educational records. This information can be found in the College Catalog, at the Office of Enrollment Services in Building 015 or on the Florida Gateway College website ([www.fgc.edu/students/registration-and-records/ferpa/](http://www.fgc.edu/students/registration-and-records/ferpa/)).

#### *SACSCOC Statement*

Florida Gateway College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate and associate degrees. Florida Gateway College also may offer credentials such as certificates and diplomas at approved degree levels. Questions about the accreditation of Florida Gateway College may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).

#### *Honorlock Statement*

Florida Gateway College has partnered with Honorlock, an online testing proctoring service. If off-campus remote proctoring is required during any course, Honorlock will be the online proctoring service that allows you to take your exam. You **DO NOT** need to create an account, download software or schedule an appointment in advance. Honorlock is available 24/7 and all that is needed is a computer, a working webcam, and a stable Internet connection.

To get started, you will need to download the Honorlock Chrome Extension using Google Chrome. You can download the extension on the Honorlock website ([www.honorlock.com/install/extension/](http://www.honorlock.com/install/extension/)). When you are ready to test, log into the LMS, go to your course, and click on your exam. Clicking **Launch Proctoring** will begin the Honorlock authentication process, where you will take a picture of yourself, show your ID, and complete a scan of your room. Honorlock will be recording your exam session by webcam as well as recording your screen. Honorlock also has an integrity algorithm that can detect search-engine use, so please do not attempt to search for answers, even if it's on a secondary device.

Honorlock support is available 24/7/365. If you encounter any issues, you may contact Honorlock by live chat, by phone at 844-243-2500, and/or by email at [support@honorlock.com](mailto:support@honorlock.com).

If you encounter a Canvas issue, please contact Canvas via the Canvas Help menu or by clicking the **Canvas Support** link within your course(s).

### Turnitin Statement

Instructors may require writing assignments to be submitted to Turnitin when uploaded to Canvas. Turnitin is an internet-based service that looks for similarities and potential plagiarism by comparing your assignment submissions with its massive database of student work (including previous student submissions at Florida Gateway College), the Internet, and its entire archive, books, and journal and reference publications. Turnitin generates a [similarity report](#), which can help you and your instructor determine whether you used sources fairly and ethically, cited correctly, and paraphrased effectively.

You are encouraged to submit your written work to Turnitin prior to assignment deadlines, whether through Canvas or [Draft Coach](#). If needed, that would allow you time to review the [library's research and help guides](#) or seek writing assistance from your instructor or a tutor in the Student Success Center.

### Mission Statement

The mission of Florida Gateway College is to provide superior instruction, nurture individual development, foster career readiness, and enrich the diverse communities it serves through affordable, higher quality education programs and lifelong learning opportunities.